



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}G

Yountville Town Council Staff Report

DATE: July 19, 2022

TO: Mayor and Town Council

FROM: Eddy Gomez, Town Clerk

PREPARED BY: Eddy Gomez, Town Clerk

SUBJECT:

Appoint three (3) individuals to the Yountville Community Foundation with terms of office to commence August 2, 2022 and expire on August 1, 2024.

DISCUSSION/BACKGROUND

At the Town Council Meeting held January 19, 2016, Council adopted Resolution Number 16-3319 establishing the Town of Yountville Community Foundation (TOYCF).

The purpose of the TOYCF is to promote and raise funds to support community-based programming to benefit and serve the residents of the Town including, but not limited to:

- Youth recreation and education programs
- Community based wellness and enrichment programs
- Senior recreation, leisure, education programs and support services
- Parks and facilities improvements
- Cultural arts programs such as the Public Art Walk, the Gallery at the Community Hall, literary programs, visual and performing arts programs
- Initiatives for events and programs staffed by community volunteers
- Potential for other community organizations to partner with the foundation subject to development of a partnership agreement and approval by the Foundation Board of Directors of the partnership agreement as outlined herein.

The TOYCF is intended to operate as an administrative organization providing the financial and administrative support for various areas of specified interest, such as the Yountville Arts Fund and the Youth Subsidy Fund. The TOYCF will serve to facilitate local fund-raising and provide a structure for collection and distribution of funds consistent with the provisions of its Bylaws.

TOYCF Composition/Membership

The Board of Directors shall consist of no less than five (5) and no more than nine (9) members, to be known individually as Directors and collectively as the Board of Directors (hereinafter "the Board") serving staggered 2-year terms of office. A list of member types is shown below:

- One (1) Director, providing there is a willing applicant, should be a member of the Town of Yountville Parks and Recreation Commission.

- One (1) Director, providing there is a willing applicant, should be a member of the Yountville Arts Commission.
- One (1) Director, providing there is a willing applicant, should be a member of the Yountville Chamber of Commerce.
- One (1) Director, providing there is a willing applicant, should be a member of each community partner organization that may enter into a partnership agreement with the TOYCF. Nothing shall prohibit additional representatives from such programs also being Directors.
- The balance of the remaining Directors shall be residents of the Town of Yountville.

Advisory Board Members: The Town of Yountville Town Manager and the Parks and Recreation Director or his/her designee shall serve as an ex officio member of the Board and shall be invited to all board meetings as a non-voting advisor to the TOYCF.

In addition, and at its discretion, the Board may invite community members and business owners to participate as non-voting advisors to the TOYCF.

Meetings

The next meeting is scheduled for Friday, July 29, 2022 and is being held at the Community Center Founders Room located at 6516 Washington Street, Yountville, CA.

Recruitment

Town staff posted a Notice of Vacancy on May 25, 2022 in the Town's posting locations as well as the Town website for three (3) expiring positions and one (1) vacant position for the Resident category. At the close of the application filing period, three applications were received from the following: Pamela Zeidell (Resident Incumbent), Scott Owens (Resident Incumbent) and Majel Arnold (Resident).

The Town Council interviewed the above Applicants on July 14, 2022 and staff is requesting the Council reappoint incumbent members Pamela Zeidell and Scott Owens and new applicant Majel Arnold with their terms of office to commence August 2, 2022 and expiring August 1, 2024.

Town Council Protocols state that Council makes appointments by interview and ballot process with a motion to confirm appointments. Should Council decide not to appoint from the current applicants, staff would re-advertise to fill any remaining vacancies.

ENVIRONMENTAL REVIEW

Not Applicable

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Exceptional Town Services and Staff:** The Town supports its talented staff who deliver high quality municipal programs and services while maintaining public infrastructure

for the benefit of the community.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The Town Council recognizes the importance of involving community members in the governance of the Town by interviewing and appointing volunteers to the Town's Boards and Commissions.

RECOMMENDATION

Reappoint incumbent members Pamela Zeidell and Scott Owens and appoint new applicant Majel Arnold with terms of office to commence August 2, 2022 and expire August 1, 2024.