



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

Agenda Item #: {{section.number}}A

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### Yountville Town Council Staff Report

**DATE:** November 1, 2022

**TO:** Mayor and Town Council

**FROM:** Celia King, Finance Director

**PREPARED BY:** Kyle Batista, Financial Analyst

**SUBJECT:**

Quarterly Investment Report for quarter ended September 30, 2022.

**DISCUSSION/BACKGROUND**

This report represents the Town's investment portfolio for the quarter ended September 30, 2022. The report includes all active Town funds. All investments are in compliance with the Town's adopted Investment Policy.

The Town's investments are guided by an Investment Policy, which is reviewed and approved by the Council annually. The Investment Policy was last approved by the Town Council on June 21, 2022. The policy directs that investment goals, in order by priority, are safety, liquidity, and yield. This conservative approach ensures assets are available for use while also allowing the Town to earn additional resources on idle funds and balances the investment portfolio between short-term investments (to meet cash flow needs) and longer-term maturities (to realize a higher rate of return).

The Town currently participates in the State investment pool known as the Local Agency Investment Fund (LAIF). LAIF began in 1977 as an investment alternative for California's local governments and special districts and is administered by the State of California's Treasurer. The enabling legislation for LAIF is Section 16429.1 et seq. of the California Government Code.

This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the Treasurer's Office investment staff at no additional cost to local agencies or taxpayers. LAIF is part of the Pooled Money Investment Account (PMIA). The PMIA began in 1955 and oversight is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members are the State Treasurer, State Director of Finance, and State Controller.

The Town established a Section 115 Trust for Other Post-Employment Benefits and Pension Rate Stabilization with Public Agency Retirement Services (PARS). Town Council adopted a moderate investment strategy and funds are invested in a diversified portfolio. The interest rates shown are for the quarter reported.

The following quarterly report shows cash balances for each fund as of September 30, 2022 in comparison to the quarter ended June 30, 2022. The third column shows the change in cash balances resulting from posted cash receipts, incurred expenditures, and interfund transfers. These cash balances are also used when calculating the quarterly LAIF interest allocation percentages and determines how much interest each fund receives.

The investment portfolio will continue to be closely monitored to ensure the avoidance of risk and to respond to changes in market conditions. This staff report is presented as informational.

### **ENVIRONMENTAL REVIEW**

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? Interest Income

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

### **STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Quarterly Investment Reports provide timely information and financial transparency and allows the Council to help inform decisions related to maximizing economic opportunities to ensure prudent reserves.

### **RECOMMENDATION**

Receive and File.

<b>TOWN OF YOUNTVILLE</b> <b>QUARTERLY INVESTMENT REPORT</b> <b>AS OF September 30, 2022</b>
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Fund No.	Fund Name	Current Quarter 9/30/2022 Cash Balance	Prior Quarter 6/30/2022 Cash Balance	Change in Cash Balance
01	General Fund	7,339,750	8,209,063	(869,314)
02	OPEB (Retiree Benefits)	(16,719)	(14,876)	(1,844)
03	PERS UAL Reserve Fund	75,556	75,411	145
04	Emergency Reserve Fund	2,409,338	2,399,180	10,158
05	Revenue Stabilization Fund	2,308,871	2,299,137	9,734
20	State Gas Tax	84,382	63,214	21,167
21	Public Education & Govmnt TV	59,661	74,561	(14,900)
22	Tourism Improvement District	399,003	391,176	7,826
23	Public Arts Program Fee	49,685	45,388	4,297
24	Housing Grant Fund	118,341	62,235	56,105
25	Measure T Transportation Imp	361,193	67,602	293,591
26	SB1, 2017 Road Repair Act	94,924	78,688	16,237
27	Measure T Equivalent (MTE)	37,291	37,134	157
28	Fire Services	31	31	0
29	UVDS Franchise Fees	26,542	20,245	6,297
30	Disabiliy Access Fee SB 1186	1,419	1,565	(147)
41	Civic Facilites Impact Fees	-	-	-
42	Drainage Impact Fees	-	-	-
43	Park Impact Fees	-	-	-
44	Public Safety Impact Fees	1	1	-
45	Traffic Facilities Impact Fees	-	-	-
46	Utility Underground Impact Fees	111,738	111,267	471
50	Capital Projects	1,432,007	827,359	604,648
54	2017 Lease Bond-CommCtrRfnd	556,790	5,200	551,590
55	2020 Lease Bond	364,157	60,016	304,140
57	Draught Water Reserve	1,090,306	969,953	120,353
58	Water Impct Fees	-	-	-
60	Water Capital Improvements	419,233	519,797	(100,564)
61	Water Utility Operations	208,212	524,058	(315,846)
62	Wastewater Utility Operations	701,711	538,658	163,053
63	Joint Treatment Capital Fund	4,019,820	3,885,342	134,478
64	Wastewater Utility Capital	770,762	797,344	(26,582)
65	Sewer Impact Fees	-	-	-
70	Housing Opportunity Fund	171,760	170,184	1,575
71	Measure S, Affordable Housing	1,758,879	1,486,979	271,900
75	Measure A Maintenance Fund	474,836	472,834	2,002
76	Floodwall Capital Maint.	-	-	-
81	Facilities Repair/Replacement	1,287,218	1,047,455	239,762
82	Fleet, Tools, Equip RepairReplc	1,217,697	1,012,862	204,836
92	OPEB Trust Fund Retiree Ben.	5,038,804	5,184,645	(145,841)
93	PRSP Trust Fund - Pension	2,246,332	2,543,080	(296,748)
95	Tallent Lane Benefit District	18,035	17,959	76
96	Mesa Ct. Drainage Ben. Dist.	50,290	50,078	212
		<b>35,287,852</b>	<b>34,034,826</b>	<b>1,253,026</b>

	9/30/2022 Cash Balance	6/30/2022 Cash Balance	Interest Rate
Cash on Hand/Petty Cash	425	425	0%
Westamerica Bank Checking & Savings	5,886,599	5,305,296	0.070%
LAIF	22,115,665	21,001,352	1.290%
Bank of New York Mellon (Trust)	28	28	0.000%
PRSP Trust Investments <sup>1</sup>	2,246,332	2,543,080	2.330%
PARS OPEB Trust Investments <sup>2</sup>	5,038,804	5,184,645	5.370%
	35,287,852	34,034,826	

**Activity**

	# Issued	From	To	Amount
Accounts Payable check range for the period:				
Amount of Accounts Payable checks issued	463	57811	58268	4,950,670
Payroll check range for the period:				
Amount of Payroll checks/direct deposits issued	320	26128	26140	684,796

<sup>1</sup> 3-year Annualized Return

<sup>2</sup> 10-year Annualized Return