



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}A

Yountville Town Council Staff Report

DATE: July 19, 2022

TO: Mayor and Town Council

FROM: Kyle Batista, Financial Analyst; Celia King, Finance Director

PREPARED BY: Kyle Batista, Financial Analyst

SUBJECT:

OpenGov Online Budget Book Demonstration.

DISCUSSION/BACKGROUND

The Town is now in its second year of producing an Online Budget Book using OpenGov Inc. Budgeting and Planning software.

OpenGov software is a powerful tool that:

- Streamlines the budgeting process,
- Creates an online budget book, which is becoming industry standard and highly encouraged by the Government Finance Officers Association (GFOA),
- Promotes transparency via citizen engagement elements that the Town can utilize to tell the story of how revenues are generated and how they are used to provide services and complete projects,
- Creates visual, customized Dashboards for staff and Town Council that deliver real-time financial information by simply logging into the portal, and
- Supports the finance department when performing financial analysis and reports.

Now that both our Fiscal Year 2022/2023 online budget book and transparency portal are live, the purpose of this staff informational report and presentation is to:

- Demonstrate how Town Council, Town residents, and all other users can access and interact with the Fiscal Year 2022/2023 Online Budget Book.
- Demonstrate the use of the Transparency Portal which allows Town Council, Town residents, and all other users to view real-time Town financial information simply by visiting our website.

Finance Staff firmly believes that the use of OpenGov is in-line with the Town's Strategic Plan as it will promote transparency between the Town and its residents, public engagement, as well as ensure fiscal responsibility.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Yes

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Providing guidance to the Town Council and the community regarding how to utilize the new OpenGov software helps to encourage its use and promotes transparency.

RECOMMENDATION

Receive and File.