



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}B

Yountville Town Council Staff Report

DATE: April 5, 2022

TO: Mayor and Town Council

FROM: John Ferons, Public Works Director

PREPARED BY: Rosalba Ramirez, Deputy Public Works Director

SUBJECT:

Adopt Resolution Number 22-4110 Authorizing a budget adjustment from Fund 26 SB 6022 Balance to the new MT 3023 Measure T project in the amount of \$27,275.50.

DISCUSSION/BACKGROUND

At the December 7, 2021, Town Council meeting, Town Council adopted the 2022-2027 Measure T 5-Year plan. This plan includes roadway rehabilitation on various streets in Town of which; plans, specifications and costs estimates are required to publicly bid for the construction work. The design, preparation of plans, specifications and estimates are funded by Gas Tax revenue while the actual construction work is funded by Measure T.

This year's Measure T project, Washington Street Rehabilitation from Yount Street to the southern Town limits began construction in October 2021 which was not ideal due to the weather conditions associated with the late fall and winter months. Due to construction on Washington Street starting in October, the Town encountered various weather scheduling challenges and cost increases associated with weather delays. Since the Measure T funds for the 22/23 fiscal year are available after July 1, 2022, Public Works would like to begin construction on the 22/23 Measure T projects as soon as the funds are available after July 1, 2022, to avoid weather-related issues. This requires the design, plans, specifications and estimates to be completed in May.

To meet this goal, Public Works has contracted Pavement Engineering Inc. for design services to be performed now in advance of the 22/23 Measure T work scheduled to start after July 1st. The PEI contract includes measuring field quantities, preparing contract documents (plans and technical specifications), estimates and providing bid support services. The total contract price is \$44,455.00.

The current Gas Tax fund account GT 3022 used for designing plans and specifications has a balance of \$13,109.50 which is insufficient to cover the full contract price. To make up the difference staff is proposing to apply the remaining Measure T 3022 budget of \$4,070 and also requesting a budget adjustment of \$27,275.50 from available SB 6022 which has a current balance of \$50,000. The SB-6022 fund consists of SB-1 revenues used for roadway maintenance and rehabilitation work and a remaining balance of \$22,724.50 if this budget adjustment is approved.

The budget for the PEI design contract is proposed as follows:

Current GT-3022 Budget	\$13,109.50
Current MT-3022	\$ 4,070.00

Budget Adjustment from SB-6022	\$27,275.50
New GT 3022 Amount	\$44,455.00

Staff respectfully requests the Town Council authorize a budget adjustment from SB-6022 in the amount of \$27,275.50 GT-3022 in order to fund the design of the next Measure T project to ensure project delivery on a schedule that will void late-season weather challenges and potential delays.

ENVIRONMENTAL REVIEW

Categorically Exempt per California Environmental Quality Act (CEQA) Guideline; Class 2, Replacement or Reconstruction

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? GT-3022 Paving Projects- Plans, Specs, and Engineering

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. Responsible Fiscal Policy: The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves. Quality of Life: The Town enhances the livability of Yountville by providing well-maintained public facilities, parks and trails, and quality programs and events.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Constructing the project is fiscally responsible, maximizing economic opportunities and paving the street network in this neighborhood enhances the livability of Yountville with well-maintained public streets.

RECOMMENDATION

Adopt Resolution Number 22-4110 Authorizing a budget adjustment from Fund 26 SB 6022 Balance to the new MT 3023 Measure T project in the amount of \$27,275.50.