



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

Item #: A

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## Zoning and Design Review Board Staff Report

**DATE:** March 8, 2022  
**TO:** Board Members  
**FROM:** Kirsty Shelton, Planning & Building Director  
**Applicant:** NONE  
**Owner:** NONE  
**Location:** NONE

**Land Use Classification:**

**SUBJECT:**

SSS

**PROJECT SITE**

**DISCUSSION/BACKGROUND**

The conflict of interest rules are governed by the Political Reform Act (PRA), originally enacted by the voters in 1974 and amended several times since then. The PRA is contained in Governmental Code Sections 81000-91014. If a Board member has any questions or concerns about the PRA it is best to contact the Fair Political Practices Commission (PFCC). Under the PRA a public official has a statutory conflict of interest with regard to a particular governmental decision if it is foreseeable that the outcome of the decision will have a financial impact on the official's personal financials or other financial interest.

There is a presumption that a decision involving property ***within 500 feet*** of an official's property will have a material impact on the official's interest. In addition, as amended there is a presumption that a decision involving property ***1,000 feet or more*** from the official's property will not have a material impact on the official's interest.

For decisions involving property located ***between 500 and 1,000 feet*** from the official's property, whether the decision creates a conflict depends on a number of factors. Under the regulation, a decision will have a material impact on the official's property interest if it would change the parcel's development potential, income-producing potential, highest and best use, market value, or, if it would change the parcel's "character by substantially altering traffic levels, intensity of use, parking, view, privacy, noise levels, or air quality."

Attached are two maps, one with a 500 foot buffer from Board member's residence and one with a 1,000 foot buffer.

## **ENVIRONMENTAL REVIEW**

### **STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Exceptional Town Services and Staff:** The Town supports its talented staff who deliver high quality municipal programs and services while maintaining public infrastructure for the benefit of the community. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Continuing the practice of recusal for action will provide for integrity and transparency of the Board.

### **RECOMMENDATION**

This item is for information purposes only, no action, and no deliberation is intended as Staff is not the advisor to this subject.