



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}A

Yountville Town Council Staff Report

DATE: January 11, 2022

TO: Mayor and Town Council

FROM: Eddy Gomez, Town Clerk

PREPARED BY: Eddy Gomez, Town Clerk

SUBJECT:

Adopt Resolution Number 22-4096 Authorizing Remote Teleconferencing Meetings of the Town Council and All Town Boards, Commissions, and Committees Pursuant to Government Code section 54953(e).

DISCUSSION/BACKGROUND

The Town Council and other legislative bodies of the Town previously held meetings by teleconference as authorized by the Governor's Executive Orders, which expired on September 30, 2021. The Legislature passed and the Governor signed AB 361, which allows modified teleconferencing under the Ralph M. Brown Act (Government Code section 54950 et seq.) (the "Brown Act") if the Town Council makes certain findings: (1) at its first meeting using these procedures, (2) not later than 30 days after that meeting, and (3) every 30 days thereafter. The attached Resolution makes the necessary findings under these procedures for the Town Council and all Town Boards, Commissions, and Committees.

AB 361 allows teleconferencing if certain procedures are followed including: (1) notice of the meeting must be given as otherwise required by the Brown Act, (2) members of the public must be permitted to attend and participate by call-in option and/or internet-based service option, (3) if the meeting broadcast or access to participation is disrupted (e.g., by issues with technology), the Town cannot take further action on agenda items until public access to the meeting is restored, (4) the Town cannot require public comments be submitted in advance, but may still offer this option, and real-time participation by members of the public must be allowed, (5) if the Town provides a timed public comment period for an agenda item (e.g., 20 minutes per agenda item), it cannot close public comment until that time period has concluded, and (6) if the Town does not provide a timed public comment period for each agenda item, then it must allow a reasonable amount of time for members of the public to participate.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Yes

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Engaged Residents:** The Town embraces our residents' commitment to community as seen through volunteerism, civic engagement, and public participation that enhances the quality of life in Yountville.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Continuing teleconference meetings increases public participation in meetings of the Town Council and all Town Boards, Commissions, and Committees and ensures greater engagement by the community.

RECOMMENDATION

Adopt Resolution Number 22-4096 Authorizing Remote Teleconferencing Meetings of the Town Council and all Town Boards, Commissions, and Committees Pursuant to Government Code section 54953(e).