



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}A

Yountville Town Council Staff Report

DATE: January 11, 2022

TO: Mayor and Town Council

FROM: Steve Rogers, Town Manager

PREPARED BY: Steve Rogers, Town Manager

SUBJECT:

Consideration of Appointment of a Council Member to Vice Mayor position to complete remainder of existing Vice Mayor's term.

DISCUSSION/BACKGROUND

On January 6, 2022 Vice Mayor Kerri Dorman submitted her letter of resignation from the Town Council, effective immediately. Vice Mayor Dorman was appointed to her position in January 2020 and her two year term as Vice Mayor continues to December 6, 2022. The Councilmember appointed as Vice Mayor will complete the unexpired two-year term and serve through December 6, 2022. On December 6, 2022, following the November 8, 2022 General Municipal Election, the Vice Mayor position will be considered for a new two-year term.

The Town's Municipal Code Chapter 2.04.040 and 2.04.050 provides the method of selecting the Vice Mayor and describes the duties to be performed by the Vice-Mayor in the absence of the Mayor.

The office of Vice-Mayor shall be an appointed office. The Vice-Mayor shall be selected from amongst the members of the Council and shall be appointed by a majority vote of the Council as soon as is practical following a regular Town election or the creation of a vacancy in the office of Vice-Mayor for any reason. The Vice-Mayor shall serve a two-year term. In the case of an appointment to fill a vacancy in office, the term shall be for the remainder of the unexpired term of the former incumbent.

The Vice-Mayor shall have all the powers and duties of the Mayor should the Mayor be absent or unable to perform any of those duties for any reason.

ENVIRONMENTAL REVIEW

Not Applicable

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? Yes

Where is it Budgeted? Town Council budget.

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? No

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Indirectly

If yes, Identify Strategic Goal and Objective. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Identification of who will serve as Vice Mayor is important to ongoing and continued efficient operations of the Town.

RECOMMENDATION

Receive staff report and direct questions to staff.

Receive public comment.

Conduct Council discussion on appointment of a Councilmember to serve as Vice Mayor.

By Motion, appoint a Councilmember to fill the remainder of the unexpired term of the former incumbent.