



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}E

Yountville Town Council Staff Report

DATE: December 7, 2021

TO: Mayor and Town Council

FROM: Celia King, Finance Director

PREPARED BY: Celia King, Finance Director

SUBJECT:

Adopt Resolution Number 21-4091 Approving a Budget Adjustment in the Amount of \$3,566 to General Fund Non-Departmental Dues and Subscriptions Account 01-1010-4720 for Additional Climate Action Committee Fees.

DISCUSSION/BACKGROUND

Each fiscal year, the Town utilizes the General Fund Non-Departmental (01-1010) expenditure budget to account for a variety of expenses that are not associated with a particular department but are necessary for Town administration and/or related to a specific Town initiative. This includes the Town's share of costs for participation in the Napa County-wide Climate Action Committee JPA that was approved by the Town Council in April 2021.

The Fiscal Year 2021/2022 Adopted Budget includes an appropriation for this expenditure of \$6,000 in the General Fund, Non-Departmental Dues and Subscriptions account (01-1010-4720). At the Climate Action Committee (CAC) Regular Meeting that was held on October 22, 2021, CAC members added to the project scope, which increased costs beyond the originally budgeted amount. The additional amount needed for the Town's share of project costs is \$3,566, for CAC Greenhouse Gas Inventory Optional Tasks.

Staff recommends that the Town Council approve a budget adjustment to increase the General Fund Non-Departmental Dues & Subscriptions account (01-1010-4720) by \$3,566 to bring the total budget for this expenditure to \$9,566.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? No

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Quality of Life:** The Town enhances the livability of Yountville by providing well-maintained public facilities, parks, and trails, and quality programs and events. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The Town's participation in and support of the Napa County-wide Climate Action Committee helps address important climate change issues that affect Yountville residents and visitors. Informing the Town Council of costs that go beyond what was originally anticipated, and requesting necessary budget adjustments, demonstrates fiscal discipline in accordance with Town policies and helps to effectively manage the inflows and outflows of Town resources.

RECOMMENDATION

Adopt Resolution Number 21-4091 Approving a Budget Adjustment in the Amount of \$3,566 to General Fund Non-Departmental Dues and Subscriptions Account 01-1010-4720 for Additional Climate Action Committee Fees.