



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}A

Yountville Town Council Staff Report

DATE: December 7, 2021

TO: Mayor and Town Council

FROM: John Ferons, Public Works Director

PREPARED BY: Rosalba Ramirez, Deputy Public Works Director

SUBJECT:

Consider Adoption of Resolution Number 21-4094 Authorizing the Measure T (Napa Countywide Road Maintenance Act of 2012) updated 5-Year Plan and Certification of the Maintenance of Effort.

DISCUSSION/BACKGROUND

On November 6, 2012, the voters of Napa County approved a ½-cent sales tax increase known as Measure T, the Napa Countywide Road Maintenance Act of 2012. The Measure T County-wide sales tax began July 1, 2018 implemented by the Napa Valley Transportation Authority – Taxing Authority (“NVTA-TA”), with the tax proceeds to be allocated among all local agencies within the County to be spent on maintenance of existing transportation facilities.

To receive Measure T tax funds, the Town must, 1) adopt by resolution every two years a 5-year implementation plan, 2) certify by resolution that the Town’s existing street repair Maintenance of Effort (MOE) was met each year. The adopted resolutions are submitted to the Independent Taxpayer Oversight Committee (ITOC) for their review and approval. The Measure T ordinance also states that agencies must hold a Public Hearing for the updates to the Measure T 5-year Plan. This meeting, held as a Public Hearing fulfills that requirement. As advised by our Town Attorney, it should also be noted on this date, December 7, 2020, Proper Public Notice was given in accordance with the law.

Measure T funding can only be used for maintenance, reconstruction, and/or rehabilitation of streets, roads, and transportation infrastructure within the public right-of-way including but not limited to: sidewalks, curb and gutters, curb ramps, lighting, traffic signage, striping, local roadway drainage.

- On January 16, 2018, Council approved the initial Measure T 5-year work plan. As part of the initial 5 year plan the Town of Yountville completed the following projects: 2019 Microsurfacing project on Pedroni Street, Jefferson Street, Ivy Court, Larkspur Street, Holly Street, Heather Street, Mulberry Street, and Stags View Lane.
- Oak Circle Rehabilitation Project on Oak Circle and Heather Street
- Washington Park Paving Rehabilitation Project on Lande Way, Mount Avenue, Forrester Lane, Foxglove Way, and Redwood Drive.

The current plan as attached is a 5-year plan built using the same methods as those applied to the Town’s annual 5-year CIP. The goal of this plan is to address the streets with the lowest Pavement Condition Index

(PCI) rating first. This will raise the overall quality of the streets throughout the Town. In developing the Plan staff took into consideration the following factors: recommendations from the Pavement Management Program Report, known utility deficiencies, and the anticipated funding from the Capital Improvement Program (CIP) Fund. Staff, along with our consulting engineers, have developed a plan to achieve the PCI of 83 in five years using the Measure T, RMRA (SB1), and CIP MOE contributions.

The attached 5-year plan is not an annual “construction schedule” per se; rather, it is a “5-year look ahead” of streets to be addressed in successive years based upon available funding. The result is a list of streets with various pavement treatments proposed over the next five years.

The Maintenance of Effort, MOE developed by the Town of Yountville to meet the requirements of Measure T, used Annual Streets Report to identify one-time expenses, not derived from General Funds and not Measure T relevant funds, to calculate a minimum Maintenance of Effort amount of \$223,604 to be met each year. This is a one-time process was calculated in 2018 and established the Town’s MOE requirements for future years.

The Town met the minimum amount for the MOE in Fiscal Year 2018/2019 and Fiscal Year 2019/2020 at \$230,822 for both years. Due to the economic uncertainty created by the COVID-19 Pandemic, contributions to various funds were suspended to prioritize General Fund revenues to core services. These contributions were to funds used by the Town to calculate the annual MOE. As a result, the Town was not able to meet the MOE financial minimum in Fiscal Year 2020/2021. The funds impacted were the Allocated OPEB-Payment to Trust fund 4049, the Health Insurance fund 4040, and the Pers Employer Rate fund 4020. These contributions were altered for cash flow purposes only and did not reduce the amount of maintenance or service provided by the Town. The inability to meet the Fiscal Year 20/21 MOE extends past the Town Yountville as many of the surrounding agencies were also unable to meet their annual MOE. The NVTA-TA will review the information submitted by each agency and determine what type of corrective action, if any may be required.

Public Work’s Measure T Team will continue to prepare plans, specifications and estimates and publicly bid the projects from the Measure T 5-Year Work Plan.

Staff respectfully requests adoption of Resolution 21-XXXX authorizing the Measure T updated 5-Year Plan and Certification of the Maintenance of Effort which staff will submit to the Independent Taxpayer Oversight Committee review and approval.

ENVIRONMENTAL REVIEW

Categorically Exempt per California Environmental Quality Act (CEQA) Guideline; Class 2, Replacement or Reconstruction

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? 25-6000-5400 Annual Street Maintenance and Paving Program

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves. **Quality of Life:** The Town enhances the livability of Yountville by providing well-maintained public facilities, parks and trails, and quality programs and events.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Constructing the project is fiscally responsible, maximizing economic opportunities and paving the street network in this neighborhood enhances the livability of Yountville with well-maintained public streets.

RECOMMENDATION

Receive staff report and direct questions to staff.

Receive public comment.

Conduct Council discussion.

Adopt Resolution Number 21-4094 Approving the Measure T updated 5-Year Plan and Certification of the Maintenance of Effort.