



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}F

Yountville Town Council Staff Report

DATE: April 6, 2021

TO: Mayor and Town Council

FROM: Joe Tagliaboschi, Public Works Director

PREPARED BY: John Ferons, Deputy Public Works Director

SUBJECT:

Adopt Resolution Number 21-4046 Authorizing the Procurement of the Yountville Community Park Pre-manufactured Upper Restroom Structure from the Public Restroom Company via the Town's Cooperative Purchasing Ordinance in the amount of \$155,000 and authorizing the Town Manager to execute the contract up to the budgeted amount.

DISCUSSION/BACKGROUND

The restroom at the north end of Yountville Community Park near the children's playground needs additional capacity to handle the increased use that has become the normal usage pattern at that location. Subsequently a project was added to the Capital Improvement Program, PK-0024, Restroom and ADA Construction at Yountville Community Park.

Funding for the project is via State Parks and Recreation Prop 68 which gave the Town an opportunity for a grant allocation based on population for parks improvements. Town staff applied for and received grants funds in the amount of \$177,952. The restroom with manufacture, delivery and placement is estimated at +/- \$155,000 and the site work with contingencies is estimated to be in the range of +/- \$20,000 which falls within the range of the grant funding.

The project will consist of razing the existing restroom structure and demolishing the concrete flatwork around the building and pathway to the parking lot. A new ADA compliant concrete pathway will be constructed, and a building pad built for the new restroom building. The new restroom building is a prefabricated unit that will be assembled off-site, delivered, and placed onto the newly constructed building pad. Unlike its predecessor it will be a two-stall facility with a storage closet for cleaning and janitorial supplies.

Staff is currently seeking to order the restroom which has a +/- 6-month lead time from the time of purchase to time of delivery. The proposed restroom purchase is via the Town's Municipal Code, Title 3 Revenue and Finance, Chapter 3.32.200 Cooperative purchasing with other agencies where, if it is determined to be in the best interest of the Town, the Town is authorized to "piggy-back" onto or join an existing written purchasing contract, with the Town Council's consent for purchases over \$45,000. For this acquisition the restroom manufacturer, "The Public Restroom Company" has a current contract with the Local Government Purchasing Cooperative (BuyBoard) and staff is seeking Town Council's authorization for the purchase of \$155,000 fulfilling the requirements of the municipal code.

Once authorized, Town staff will initiate the purchase process and continue working on the site design while seeking a contractor to perform the work. The tentative schedule is based on an approximate September restroom delivery date with the site work happening just before delivery of the restroom to minimize construction impacts on the park. A portable restroom will also be staged on site for park patrons during the down time.

ENVIRONMENTAL REVIEW

Categorically Exempt per California Environmental Quality Act (CEQA) Guideline; Class 2, Replacement or Reconstruction

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Quality of Life:** The Town enhances the livability of Yountville by providing well-maintained public facilities, parks, and trails, and quality programs and events. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Constructing the project with State Parks & Recreation Prop 68 Grant Funds is fiscally responsible, maximizing economic opportunities and construction of a needed restroom facility with ADA compliance.

RECOMMENDATION

Adopt Resolution Number 21-4046 Authorizing the Procurement of the Yountville Community Park Pre-manufactured Upper Restroom Structure from the Public Restroom Company via the Town's Cooperative Purchasing Ordinance in the amount of \$155,000 and authorizing the Town Manager to execute the contract up to budgeted amount.