



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

**Agenda Item #:** {{section.number}}A

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## Yountville Town Council Staff Report

**DATE:** October 3, 2023  
**TO:** Mayor and Town Council  
**FROM:** Kendra Bruno, Code Compliance Officer  
**PREPARED BY:** Kendra Bruno, Code Compliance Officer

### **RECOMMENDATION**

Consider Adoption of Resolution Number 23-4232 Approving Special Event Bouchon Bistro Application to Close Washington Street for Their 25th Anniversary Celebration on Saturday, October 14, 2023.

### **DISCUSSION/BACKGROUND**

The Town of Yountville received a special event and sound amplification application from Bouchon Bistro to host a special event on Saturday, October 14 to celebrate the restaurant's 25<sup>th</sup> anniversary. The event will take place from 5 pm to 10 pm, with traffic control and the street closure being requested to start at 2 pm and last until midnight. The sound amplification application is requesting an amplified sound from 5:00 p.m. to 10:00 p.m. The Special Event application shows the request for a stage in the middle of Washington Street, in which the amplified sound would take place on said stage and face towards Bouchon Bistro and Bakery.

Working with the applicant, Town Staff has drafted the attached Special Event Permit and Conditions, which takes several measures to try and mitigate the impacts of the street closure on a busy weekend. Message board signage, flaggers directing pedestrian traffic, and a traffic control company for the street closure.

All other requirements (solid waste management, Certificate of Insurance, etc) have been approved and are within the normal aspects of special events.

Town staff has expressed some concern for the following:

- Duration of the street closure; and
- Might set a precedent for future requests of street closures.

The last Washington Street closure took place in 2014, for the French Laundry's 2014 20<sup>th</sup> celebration.

### **PARKING PLANS/RESTRICTIONS:**

A parking plan has been received and reviewed by the Sheriff's Department and the 42 required parking based on the Yountville Municipal Code and full-service restaurant parking spots requirements. When completing a comparison to other jurisdiction's requirements, this ratio of 3 seats/persons to 1 parking spot (3:1) was comparable to Napa County (3:1), Placer County (2.5:1), Huntington Park (4:1) for parking requirements for special events or conference centers, respectively. The Edward J Courtyard has 35 parking spaces and Bouchon Bistro has requested to use parking at Heston Vineyards in addition to staff parking at the Church, which meets the parking spots requirement.

The attached timeline in the application shows that set up and rental deliveries would arrive at 3 pm on

October 13<sup>th</sup>. The Sheriff Department has conditioned that deliveries will not block/stop traffic on Washington street.

### **ROAD CLOSURE/DELAYS:**

As part of this application, the following road closure is coming forward for your approval.

- Washington Street closure directly in front of Bouchon Bistro and Bouchon Bakery.

**Closure of Washington Street from 2:00 p.m. to 12:00 a.m (midnight) with traffic control in place by a hired contractor, Traffic Management Incorporated, that will have flaggers to assist with pedestrian traffic. Additional conditions are in the draft permit:**

**Traffic Control Plan:** Washington Street will be closed from north of V Marketplace entrance and just south of Estate Yountville's West Pavilion parking lot for vehicular and pedestrian traffic from 2:00 pm to 12:00 am on 10/14/2023 on the following conditions:

- Traffic Management, Incorporated will set up and remove the street closure and detour with the fully burdened cost.
- Traffic Management, Incorporated will provide flaggers at both ends of the closure to direct both event guests as well as pedestrians for the duration of the closure.
- The applicant agrees to notify all affected neighboring residents and businesses in writing of the closure. Notifications must be sent or delivered to all addresses along Washington Street from Yount Street to Humboldt street and provide copies to the Town via email at [kbruno@yville.com](mailto:kbruno@yville.com).
- The applicant agrees to the cost of \$208 per electronic message sign to be placed on Washington Street south of Webber and Madison at Washington St. for a total of 2 = \$416.00

### **TRAFFIC CONTROL PLAN:**

**A traffic control plan has been received and reviewed by CalFire and the Public Works Department. CalFire concluded the following: See COA from CalFire (Exhibit B) included in the Draft Permit File.**

**Public Works conditioned the following:** Traffic control plans subject to field changes as needed.

### **CONCLUSION/RECOMMENDATION:**

If all requirements and conditions are met, the Town of Yountville staff, Sheriff Department, and CalFire have not found any safety issues that would require a denial.

### **ENVIRONMENTAL REVIEW**

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? No

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

### **STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Exceptional Town Services and Staff:** The Town supports its talented staff who deliver high quality municipal programs and services while maintaining public infrastructure

for the benefit of the community.

Briefly Explain Relationship to Strategic Plan Goal and Objective. By working with local businesses to ensure events success, we are helping to strengthen the tourism economy.