



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}H

Yountville Town Council Staff Report

DATE: October 18, 2022

TO: Mayor and Town Council

FROM: Eddy Gomez, Town Clerk

PREPARED BY: Eddy Gomez, Town Clerk

SUBJECT:

Appoint one (1) individual to the Affordable and Workforce Housing Oversight Committee with the term of office to commence immediately on October 18, 2022 and to expire on October 1, 2024.

DISCUSSION/BACKGROUND

During the November 2018 election, Yountville voters approved Measure S “An Ordinance of the People of the Town of Yountville Increasing the Transient Occupancy Tax by One Percent to Fund Programs and Services Related to Workforce and Affordable Housing. The Committee’s annual duties include:

- Review revenue receipts and expenditure funds.
- Review status of the programs and services, including the portion of programs and services funded with a combination of Measure S Funds and funds from other sources or accounts.
- Prepare a report and make a presentation to the Town Council regarding Measure S Funds and the revenue receipts and expenditures and status of the programs and services.

Measure S Funds can only be used for programs and services related to affordable and workforce housing. The proceeds may be spent locally within Yountville, and/or with specific appropriation by the Yountville Town Council they could be used to support an eligible regional affordable or workforce housing program or related services within Napa County. The measure does not bind the Town Council to use the proceeds for a specific housing project, development initiative or services, but allows for the Town Council to make the determination as to how best to appropriate Measure S Funds consistent with the restrictions on their use.

The Measure S Oversight Committee is a Town Council appointed resident and business representative committee comprised of five (5) local residents and business community members and is comprised, as follows:

- Three (3) Yountville Community Residents
- One (1) Yountville Lodging Business Representative*
- One (1) Yountville Non-designated Business Representative*

Recruitment

A Notice of Vacancy has been posted in the Town designated locations including the Town’s website and social media since August 5, 2022 to fill three (3) unexpired terms, two (2) in the resident category and one (1) in the business

category. The committee recently had a current term expire on October 1, 2022 in the resident category totaling four (4) openings in the committee. In the month of September, the Town received two (2) applications for the resident category. Applications were received from Elisabeth Bertolucci and Hillery Trippe.

On October 11, 2022, the Town Council interviewed applicant Elisabeth Bertolucci. Applicant Hillery Trippe was unable to participate due to a previously scheduled trip. Staff is requesting Council appoint applicant Elisabeth Bertolucci to the Committee with a term to commence October 2, 2022 and to expire on October 1, 2024.

Town Council Protocols state that Council makes appointments by interview and ballot process with a motion to confirm appointments. Should Council decide not to appoint from the current applicants, staff would re-advertise to fill the vacancy.

ENVIRONMENTAL REVIEW

Not Applicable

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Engaged Residents:** The Town embraces our residents' commitment to community as seen through volunteerism, civic engagement, and public participation that enhances the quality of life in Yountville.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The Town Council recognizes there is a vast and largely untapped reservoir of talent that exists among the Yountville community and encourages citizen participation to help with governing the Town.

RECOMMENDATION

Appoint new applicant Elisabeth Bertolucci with a term of office to commence immediately on October 18, 2022 and to expire on October 1, 2024