



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}H

Yountville Town Council Staff Report

DATE: July 19, 2022

TO: Mayor and Town Council

FROM: Eddy Gomez, Town Clerk

PREPARED BY: Eddy Gomez, Town Clerk

SUBJECT:

Appoint one (1) Town of Yountville Representative to the Napa Valley Transportation Authority (NVTa) - Active Transportation Advisory Committee with the term of office to commence September 30, 2022 and expire September 29, 2025.

DISCUSSION/BACKGROUND

The Active Transportation Advisory Committee (ATAC) (formerly known as the Bicycle Advisory Committee) is an eleven (11) member advisory body that reports to the Napa Valley Transportation Authority (NVTa) Board of Directors.

ATAC was established to promote and encourage safe bicycling and walking to further goals of becoming a bicycle- and pedestrian-friendly community. One of ATAC's main focuses will be to increase the safe usage of bicycle and pedestrian facilities as a significant and beneficial mode of transportation and recreation.

The ATAC advises the NVTa Board of Director's on funding and planning issues for bicycle and pedestrian projects. The ATAC also makes recommendations on the policies for the planning, development, and maintenance of bikeway systems. ATAC's duties include, but are not limited to, the following:

- Review of the General Plan.
- Review existing facilities (bike routes, trails, parking, etc.).
- Review roadway construction projects and their accommodation of bicyclists.
- Recommend bicycle and pedestrian projects for city capital improvement projects or for available fund sources
- Provide input regarding local, state or federal legislation, parking security, enforcement of vehicle code related to bicyclists and pedestrians.
- Promote education efforts.

Regular ATAC meetings are held on the fourth Monday each month at 5:00 p.m. at the NVTa Office located at 625 Burnell Street in Napa.

A Notice of Vacancy was posted May 25, 2022 in the appropriate Town locations, as well as on the Town's website. At the close of the filing period, three (3) applications were received for one (1) position. Applications were received from John Cant, Majel Arnold, and Shara Christensen.

Town Council conducted Applicant interviews during a Special Meeting held July 12, 2022 via teleconference.

Due to a scheduled vacation, Shara Christensen was unable to attend the interviews and withdrew her application. Following the interviews, Council submitted their vote tallies to the Town Clerk who compiled the results.

Town Council Protocols state that Council makes appointments by interview and ballot process with a motion to confirm appointments. Based on the results, staff is requesting Council appoint Majel Arnold with a term of office to commence September 30, 2022 and expire September 29, 2025.

ENVIRONMENTAL REVIEW

Not Applicable

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? No

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Engaged Residents:** The Town embraces our residents' commitment to community as seen through volunteerism, civic engagement, and public participation that enhances the quality of life in Yountville.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Yountville Representatives Serving on Countywide Boards and Commissions provides an opportunity for local input on various subjects that may impact the Yountville community.

RECOMMENDATION

Appoint Majel Arnold as the Yountville representative to the NVTa Active Transportation Advisory Committee with a term of office to commence September 30, 2022 and September 29, 2025 and forwarding the appointee information to the NVTa Board of Directors.