



EVNT-23-18

Special Event Application

Status: Active

Submitted On: 9/11/2023

Primary Location

6534 Washington Street


Yountville, CA 94599


Owner

Bouchon Bistro


Washington Street 6534 Yountville, CA 94599

Applicant

 Jared Love

 707-681-2412

 jlove@tkrg.com

 6534 Washington Street
Yountville, CA 94599

Event Sponsor & Contact Information

Contact/Applicant Name*

Alex Laos

Email*

alaos@bouchonbistro.com

Authorized Representative*

Jared Love

Email

jlove@tkrg.com

Mailing Address*

6534 Washington Street

City*

Yountville

State*

CA

Zipcode*

94599

Daytime Phone Number*

7076812451

Day Of/Cell Phone*

7075312880

On Site Manager*

Alex Laos

Cell Phone*

7076812412

Organization Name*

Bouchon Bistro

Non-Profit Organization?*


No

Is this application from a current business in the
Town of Yountville?*

Yes

Is this application for an event that falls under your
business's use permit?*

Yes

Will this event be offered on multiple dates? 
(same event offered on multiple dates)*

No

Event Information

Event Date*	Is this event over multiple days?* ⓘ
10/14/2023	No
Event Times:*	Are you submitting this 90 days before your event?*
2pm-12am	No
Is this for a Minor or Major Special Event?* ⓘ	Event Name*
Major Special Event	25th Anniversary Party
Type of Event*	Other Event:*
Other	Anniversary of Bouchon Bistro
Estimated Attendance*	Attendance at any one time*
300	125
Event Set Up Date*	Event Set Up Time*
10/13/2023	3p.m.
Event Break Down Date*	Event Break Down Time*
10/16/2023	10 a.m.
Event Description* ⓘ	
Celebrating the 25th Anniversary of Bouchon Bistro	

Please include **Event Location** by using the Location box at the top of the form. You can select multiple sites, a segment of area, or one specific site.

If you'd like to include an Event Location in addition to above, please do so here:


Items Included in Your Event: Check the Box for YES

Beer & Wine Served or Sold	Description of Beer & Wine Served or Sold*
<input checked="" type="checkbox"/>	Wine, spirits, & beer served under current license. Only to be sold in already permitted areas.

In most cases, the sale or serving of alcohol at an event will require a license which can be obtained through the State of California Department of Alcohol Beverage Control (ABC). ABC requires a signature from the Town of Yountville and/or Property Owner as well as the Yountville Sheriff's department. Contact information is provided on the information sheet.

Amplified Music/Sound

☒

Amplified Sound Start Time* 

4p.m.

Amplified Sound End Time 

10 p.m.

Description of Amplified Sound*

Jazz music in courtyard.

If not yet submitted, please submit an Amplified Sound Permit Application using OpenGov as soon as possible.

Animals (will be present)

☐

Food Sold

☐

Food Cooked

☒

Description of Food Cooked*

Food served to guests.

Filming/Still Photography 

☒

Description of Filming/Still Photography*

Photos taken to archive event

If not yet submitted, please submit a Filming/Photography Permit Application using OpenGov as soon as possible.

Sheriff's Department Support Needed

☐

Streets Blocked

☒

Required Street(s) Blocked:*

Washington St. in front of the Bistro

Description of Street(s) Blocked:*

Washington Street blocked between Bakery and Bistro parking lot. Plan to be provide by Traffic Management Inc.

Highway Access Blocked or Impeded

☐

Temporary Structures (Tenting/Stage)

☒

Description of Temporary Structures*

Tents & Hedge Walls

If not yet submitted, please submit a Temporary Structure Application using OpenGov as soon as possible.

Sidewalks Blocked or Impeded

☒

Description of Sidewalks Blocked or Impeded

Sidewalks blocked between Bakery and Bistro Driveway to control access to the event.

Use of Barricades (\$16/each)

☐

Use of Town Facilities or Parks

☐

Concessions/Vending Sold

☐

Use of Fireworks

☐

Message Trailer Requested (\$198)

☐

Public Parking Spaces Blocked (\$69/per space/per days)

☐

Attachments Required

Please attach all required documents in the attachment tab. Make sure to include all of the information listed in the bolded section on your site plan.

Required Documents:

1. Certificate of Insurance
2. Event Site Plan (required information listed below)
3. Event Timeline (includes set up, take down, deliveries, etc.)
4. Parking Plan
5. Medical Plan (for special events with cycling, running, etc.)
6. Alcohol Plan
7. Solid Waste Management Plan

Event Site Plan: A legible map (hand drawn or other) including the following:

- a. Location and/or Event route(s)
- b. Street Closures
- c. Entry and Exits
- d. Location of Traffic Monitors
- e. Location of Temporary Structures
- f. Location of portable toilets
- g. Parking areas
- h. Transportation/Shuttle Route and Staging
- i. Solid Waste Locations: Garbage, Recycling and Compost
- j. Any impacted parking areas

Application Fee & Deposit: Check, Completed Credit Card Authorization, or OpenGov

Submitted 90 days or more prior to event: \$208

Submitted less than 90 days prior to event: \$379

Major Special Event required 120 days prior: \$1,853

Refundable Security Deposit (due upon submittal of application): \$500

For a Major Special Event, a higher deposit may be required.

Submittal of Application

As an authorized representative of the above referenced organization, I agree to comply with all applicable laws. **By signing this I am certifying that I have read and understand the Town of Yountville Special Event Permit Guidelines that accompanies this application and I agree to abide by them.** We agree to indemnify and hold harmless the Town of Yountville, its officers, agents, and employees from any and all claims, damages or suits that may arise or in any way be occasioned by the granting of this permit. Other permits may also be required, such as Amplified Sound Permit, etc.

Signature of Applicant*

✓ Jared Love
Jul 4, 2023

Date

09/11/2023

Approval Process for Permit Creation

🔒 Insurance

—

🔒 ABC License Required:

—

🔒 Amplified Sound START Time:

🔒 Amplified Sound: END time

🔒 Amplified Sound ADDITIONAL Conditions:

🔒 Law Enforcement

—

🔒 Temporary Structure

—

🔒 Temporary Structure (tent/stage) additional conditions:

🔒 Traffic:

—

🔒 Traffic:

🔒 Portable restrooms

☐

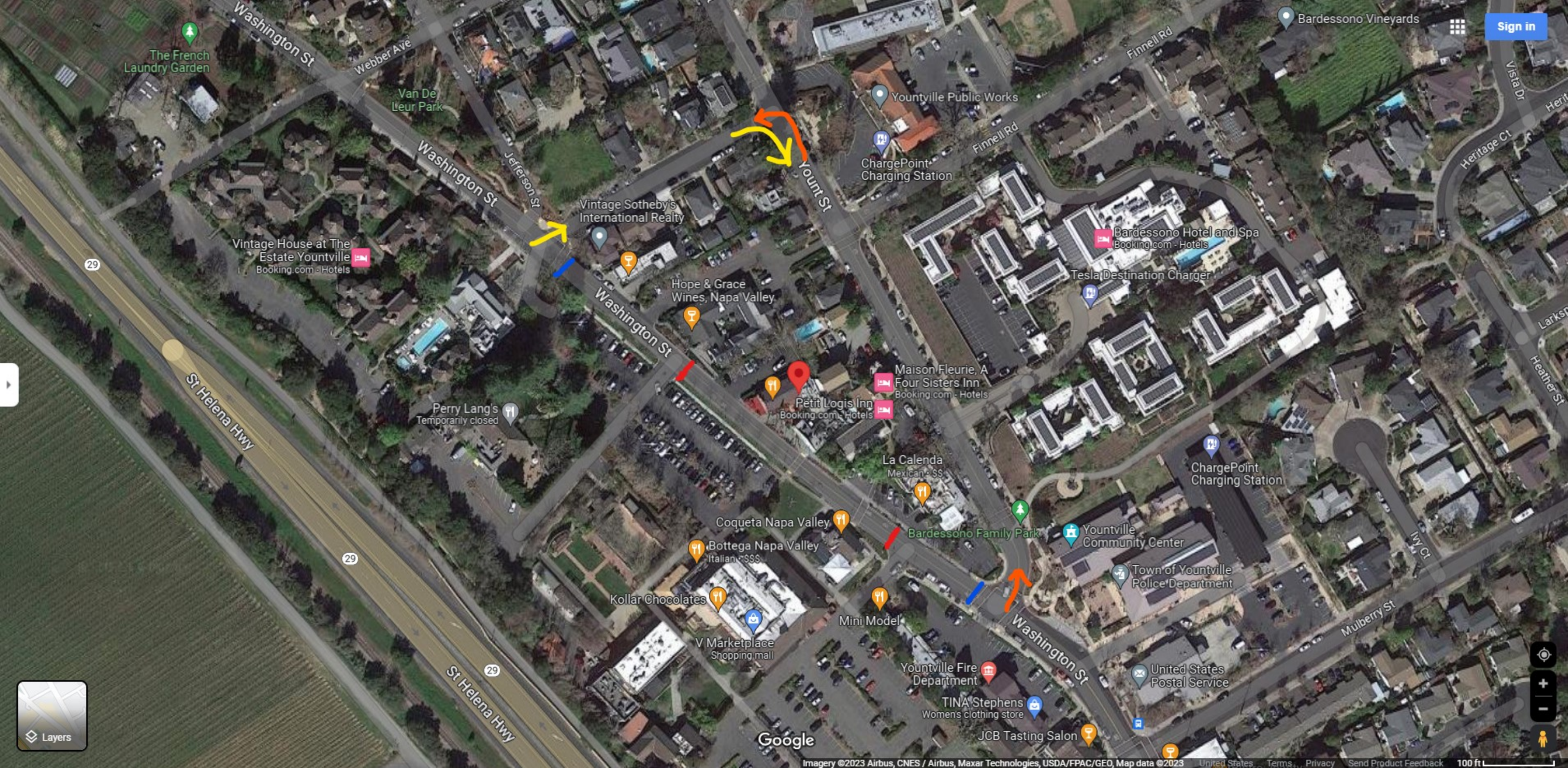
🔒 Reserved Parking Locations:

🔒 Reserved Parking cost:

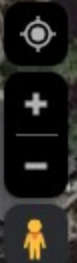
🔒 Parking:

Bouchon Bistro 25th Anniversary Party

- Set Up / Rental Deliveries to Arrive at 3 p.m. on 9/13
- Traffic Control of Washington Street to begin at 4p.m. on 9/14
- Guest Arrival 5 p.m.
- Guest to exit at 10 p.m.
- Breakdown of event begins at 10:30 p.m.



Sign in



STATE OF CALIFORNIA
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL
ALCOHOLIC BEVERAGE LICENSE

ON-SALE GENERAL EATING PLACE

VALID FROM

Sep 01, 2023

EXPIRES

Aug 31, 2024

YOUNTVILLE FOOD EMPORIUM LLC
6540 WASHINGTON ST
YOUNTVILLE, CA 94599-1315

TYPE NUMBER DUP

47 344318

AREA CODE

2804 27

RENEWAL

BUSINESS ADDRESS DBA: BOUCHON RESTAURANT
(IF DIFFERENT) 6534 & 6528 WASHINGTON ST
YOUNTVILLE, CA 94599

CONDITIONS

OWNERS: YOUNTVILLE FOOD EMPORIUM LLC



IMPORTANT INFORMATION

EFFECTIVE PERIOD: This license is effective only for the operating period shown above. A new license will be sent 4 to 6 weeks after the expiration date on your license if payment is timely. Your license status will remain in good standing for 60 days after the expiration date if the renewal payment was received timely. To check the status of your license, visit <http://www.abc.ca.gov/datport/LQSMMenu.html>.

RENEWAL NOTICES: Renewal notices are sent to premises address unless a specific mailing address is requested. If a notice is not received 30 days before expiration date shown above, contact the nearest ABC office. To assure receipt of notices, advise your local ABC office of any change in address.

RENEWAL DATES: It is the licensee's responsibility to pay the required renewal fee by the expiration date shown above.

A Penalty is charged for late renewal and the license can be automatically revoked for failure to pay.

RENEWAL PAYMENTS: Renewal payments can be made in person by visiting your local office or sent by mail to ABC Headquarters, 3927 Lennane Drive, Suite 100, Sacramento, CA 95834. If you do not have your renewal notice, your license number and the reason for payment (ex. ?renewal?) must be clearly indicated on the check. You can contact your local ABC office for your renewal fee amount.

SEASONAL LICENSES: It is the licensee's responsibility to pay the required renewal fee prior to the next operating period.

POSTING: Cover this license with glass or other transparent material and post it on premises in a conspicuous place.

CONDITIONS: A copy of all applicable conditions must be kept on premises.

LICENSEE NAME: Only 10 names will be printed on each license. If there are more names associated with the license, they will be indicated by "AND XX OTHERS". All names are on file and available upon request from your local ABC office.

DBA: If you change your business name please notify your local ABC office.

If you have any questions regarding this license, contact your local ABC office. You can find the contact information for each district office at <http://www.abc.ca.gov/distmap.html>.

NOTE: CONTACT YOUR LOCAL ABC OFFICE IF YOUR LICENSED PREMISES WILL BE TEMPORARILY CLOSED FOR MORE THAN 15 DAYS OR WILL BE PERMANENTLY CLOSED.

<http://www.abc.ca.gov>

@ca_abc

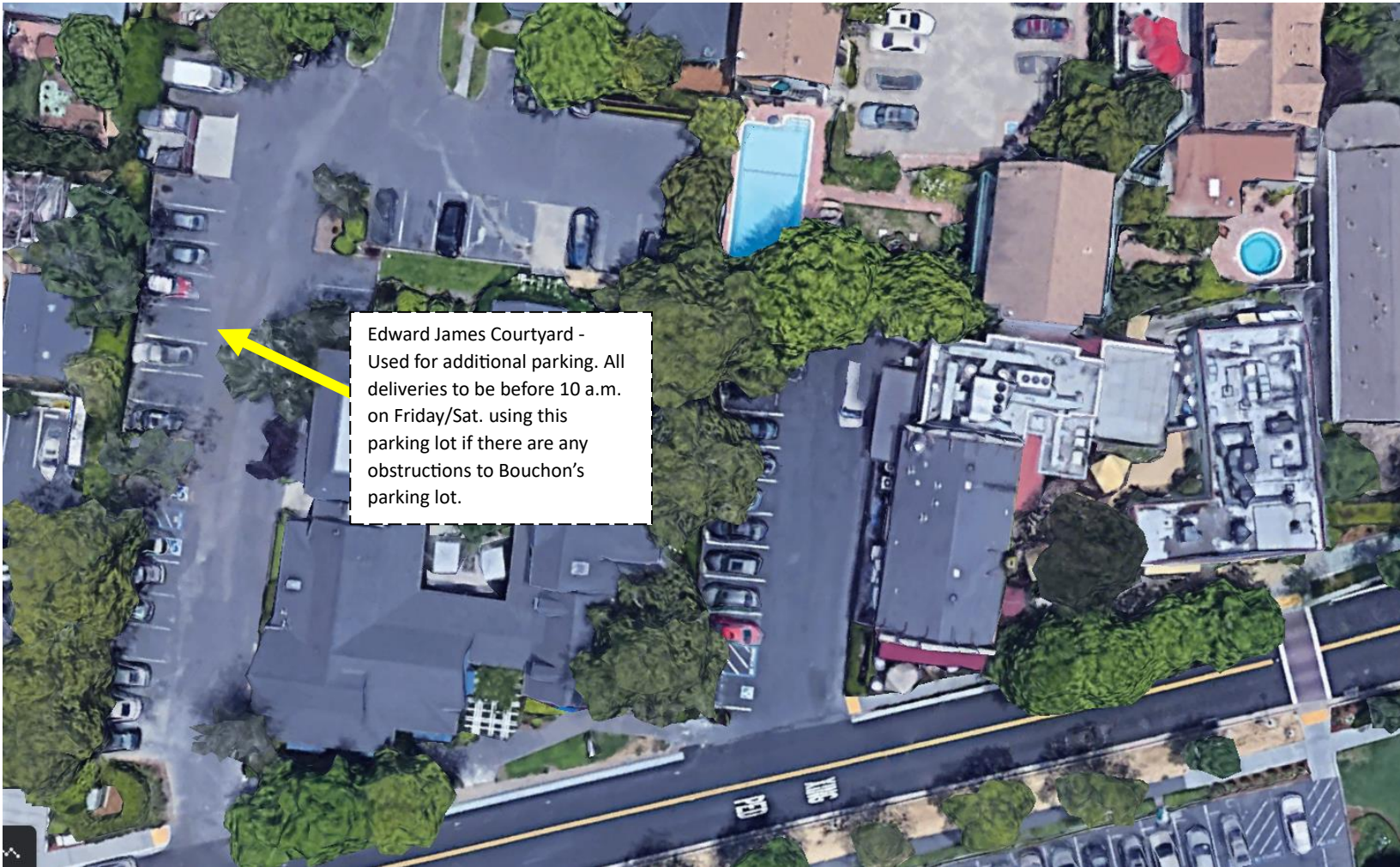
CaliforniaABC

BOUCHON BISTRO 25th ANNIVERSARY SOLID WASTE PLAN

Our teams have been trained in Compost, Recycling and Waste removal working in collaboration with the Upper Valley Disposal Services. Although we do not anticipate additional waste compared to our normal use our team is prepared to clear and sort all compost, waste & recycling. Our facility is prepared with the following:

- (2) - 4-Yard Garbage dumpsters placed in the approved covered location
- (2) - 4- Yard Cardboard Recycling Dumpsters
- (6) - 64 gallon Food Waste Carts
- (3) - 96 Gallon Mixed Recycling Carts
- (4) - 96 Gallon Mixed Recycling Carts
- (6) Waste/Recycling/Compost bins will be located throughout the event.

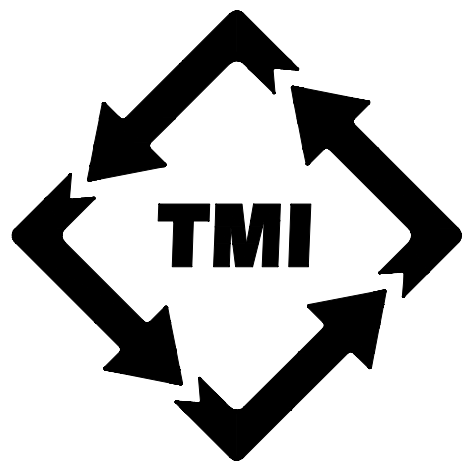
Our team will work to maintain the spaces in which the event it occupied and to sort the waste based on our training.



Edward James Courtyard -
Used for additional parking. All
deliveries to be before 10 a.m.
on Friday/Sat. using this
parking lot if there are any
obstructions to Bouchon's
parking lot.

PARKING PLAN

- Parking Lot to be Accessible for Deliveries Until 10/16
- Private Event Parking to be Provided to Guest at EJC



**TRAFFIC
MANAGEMENT**
I N C O R P O R A T E D

THOMAS KELLER RESTAURANT GROUP

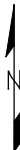
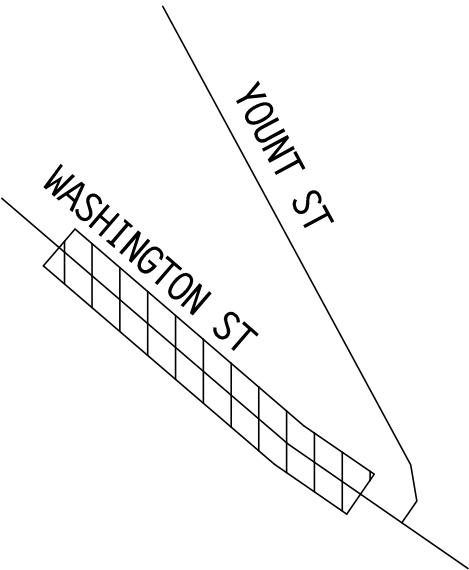
GENERAL NOTES

1	THIS PLAN CONFORMS TO THE CA MUTCD, LATEST EDITION.
2	THE LOCATION OF THE SIGNS SHOWN ON THE PLAN ARE GUIDELINES AND THE ACTUAL LOCATION WILL DEPEND UPON ALIGNMENT, GRADE, LOCATION OF THE STREET INTERSECTIONS, AND 85TH PERCENTILE SPEED.
3	NOTIFY LOCAL LAW ENFORCEMENT, FIRE, AND AMBULANCE COMPANIES WITHIN 72 HOURS BEFORE CONSTRUCTION BEGINS. KEEP OPEN ACCESS FOR EMERGENCY VEHICLES AT ALL TIMES.
4	CONTINUAL MONITORING AND MAINTENANCE OF THE TRAFFIC CONTROL ZONE WILL BE IMPLEMENTED FOR THE PURPOSE OF MAINTAINING EMERGENCY ACCESS, AND TO PROVIDE ACCOMMODATIONS FOR PEDESTRIANS, BICYCLE TRAFFIC AND THE DISABLED.
5	PROPERLY TRAINED TRAFFIC CONTROLLERS, PROPER DEVICES, & PROPER USE OF THE DEVICES ARE REQUIRED AT ALL TIMES.
6	ALL SIGNS IMPLEMENTED WILL ONLY BE VIEWABLE WHEN IN USE, OTHERWISE ALL WARNING DEVICES ARE TO BE TAKEN DOWN OR COVERED.
7	NOTHING WILL BE ALLOWED IN BUFFER/TRANSITION AREA(S) AT ANY TIME.
8	ALL CONFLICTING MARKINGS ARE TO BE REMOVED FOR PROJECTS THAT LAST THREE (3) CONTINUOUS DAYS OR LONGER.
9	ALL SIGNAGE AND CHANNELIZING DEVICES MUST BE RETROREFLECTIVE OR ILLUMINATED DURING THE NIGHT. MINIMUM VISIBILITY SHALL BE 1000 FEET.
10	ONLY ONE SIDEWALK WILL BE CLOSED AT A TIME. PEDESTRIAN AND DISABLED ACCESS TO BE MAINTAINED PER CA MUTCD STANDARDS.
11	CONTACT UNDERGROUND SERVICE ALERT (USA) 48 HOURS PRIOR TO ANY EXCAVATION FOR POTENTIAL UTILITY CONFLICTS.










RECOMMENDED ADVANCE WARNING SIGN SPACING TABLE

(CA MUTCD 2014, LATEST EDITION, TABLE 6C-1. SEE TABLE FOR ADDITIONAL DETAILS)

ROAD TYPE	DISTANCE BETWEEN SIGNS (FT)		
	A	B	C
URBAN - 25 MPH OR LESS	100	100	100
URBAN - 30 MPH TO 40 MPH	250	250	250
URBAN - 45 MPH AND ABOVE	350	350	350
RURAL	500	500	500
EXPRESSWAY / FREEWAY	1000	1500	2640



LEGEND

 - WORK AREA	 - TYPE-III BARRICADE W/ SIGN
 - FLASHING ARROW SIGN (FAS)	 - TYPE-II BARRICADE W/ SIGN
 - FLAGGER WITH RADIO COMMUNICATION	 - ADA BARRICADE W/ SIGN
 - EXISTING SIGN	 - CHANNELIZATION DEVICE
	 - SIGN

ADDRESS

6534 WASHINGTON ST,
YOUNTVILLE

WORK AREA TRAFFIC CONTROL: 6534 WASHINGTON ST

CONTACT: JARED LOVE

CONTACT: (989) 233-5642

JOB NUMBER: 442840

PLAN#: 83733

PERMIT NUMBER:

COVER SHEET

SIZE: B

SCALE: N.T.S.

DATE: 9/20/2023

PREPARED BY: EL

TRAFFIC MANAGEMENT, INC.

California · Great Lakes · New York

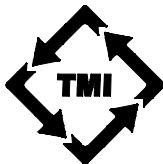
800.763.3999

www.trafficmanagement.com

Traffic Control Services · Sales & Rentals

Permits & Consulting · Engineering · Training

C31 # 785804

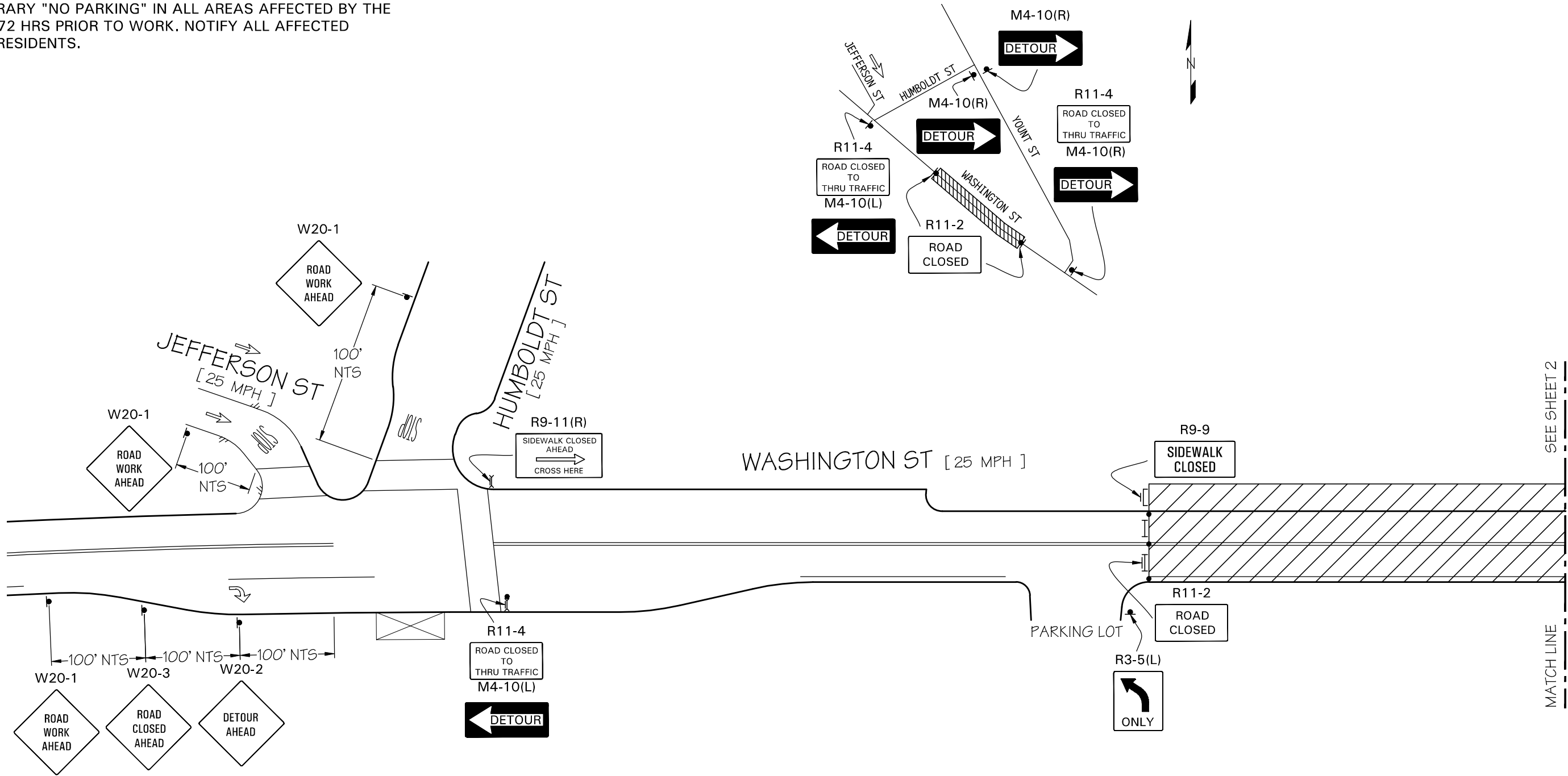


ALL DRIVEWAYS TO REMAIN OPEN UNLESS OTHERWISE INDICATED.

FLAGGERS TO ASSIST WITH PEDESTRIAN TRAFFIC.

POST TEMPORARY "NO PARKING" IN ALL AREAS AFFECTED BY THE WORK AREA 72 HRS PRIOR TO WORK. NOTIFY ALL AFFECTED BUSINESSES/RESIDENTS.

DETOUR MAP: NOT TO SCALE

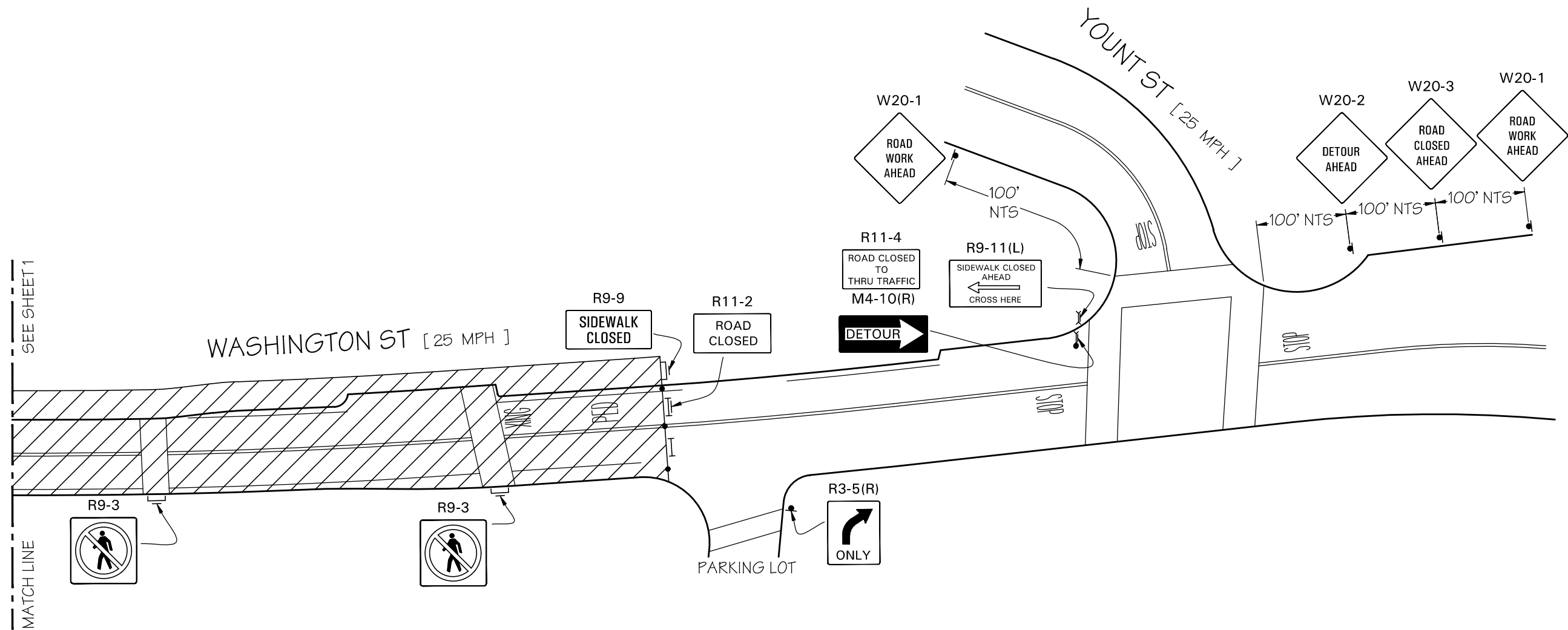











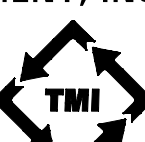
LEGEND		ADDRESS	WORK AREA TRAFFIC CONTROL: 6534 WASHINGTON ST		
- WORK AREA	- TYPE-III BARRICADE W/ SIGN	6534 WASHINGTON ST, YOUNTVILLE	CONTACT: JARED LOVE		
- FLASHING ARROW SIGN (FAS)	- TYPE-II BARRICADE W/ SIGN		CONTACT: (989) 233-5642		
- FLAGGER WITH RADIO COMMUNICATION	- ADA BARRICADE W/ SIGN		JOB NUMBER: 442840	PLAN#: 83733	TRAFFIC MANAGEMENT, INC. <i>California · Great Lakes · New York</i> 800.763.3999 www.trafficmanagement.com Traffic Control Services · Sales & Rentals Permits & Consulting · Engineering · Training C31 # 785804
- EXISTING SIGN	- CHANNELIZATION DEVICE		PERMIT NUMBER:	SCALE: 1"=40'	
	- SIGN		SHEET 1 OF 2	SIZE: B	
			DATE: 9/20/2023	PREPARED BY: EL	

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LEGEND		ADDRESS	WORK AREA TRAFFIC CONTROL: 6534 WASHINGTON ST	
 - WORK AREA	 - TYPE-III BARRICADE W/ SIGN	6534 WASHINGTON ST, YOUNTVILLE		CONTACT: JARED LOVE
 - FLASHING ARROW SIGN (FAS)	 - TYPE-II BARRICADE W/ SIGN			CONTACT: (989) 233-5642
 - FLAGGER WITH RADIO COMMUNICATION	 - ADA BARRICADE W/ SIGN			JOB NUMBER: 442840 PLAN#: 83733
 - EXISTING SIGN	 - CHANNELIZATION DEVICE			PERMIT NUMBER:
				SHEET 2 OF 2 SIZE: B SCALE: 1"=40'
				DATE: 9/20/2023 PREPARED BY: EL
			<div>TRAFFIC MANAGEMENT, INC. <i>California · Great Lakes · New York</i> 800.763.3999 www.trafficmanagement.com Traffic Control Services · Sales & Rentals Permits & Consulting · Engineering · Training C31 # 785804</div> <div></div>	

**PARKING LOT CLOSED FOR
SPECIAL EVENT 5-11P.M.**

35 SPACES

○ High Top Tables

ENTRY

Check-In
Table

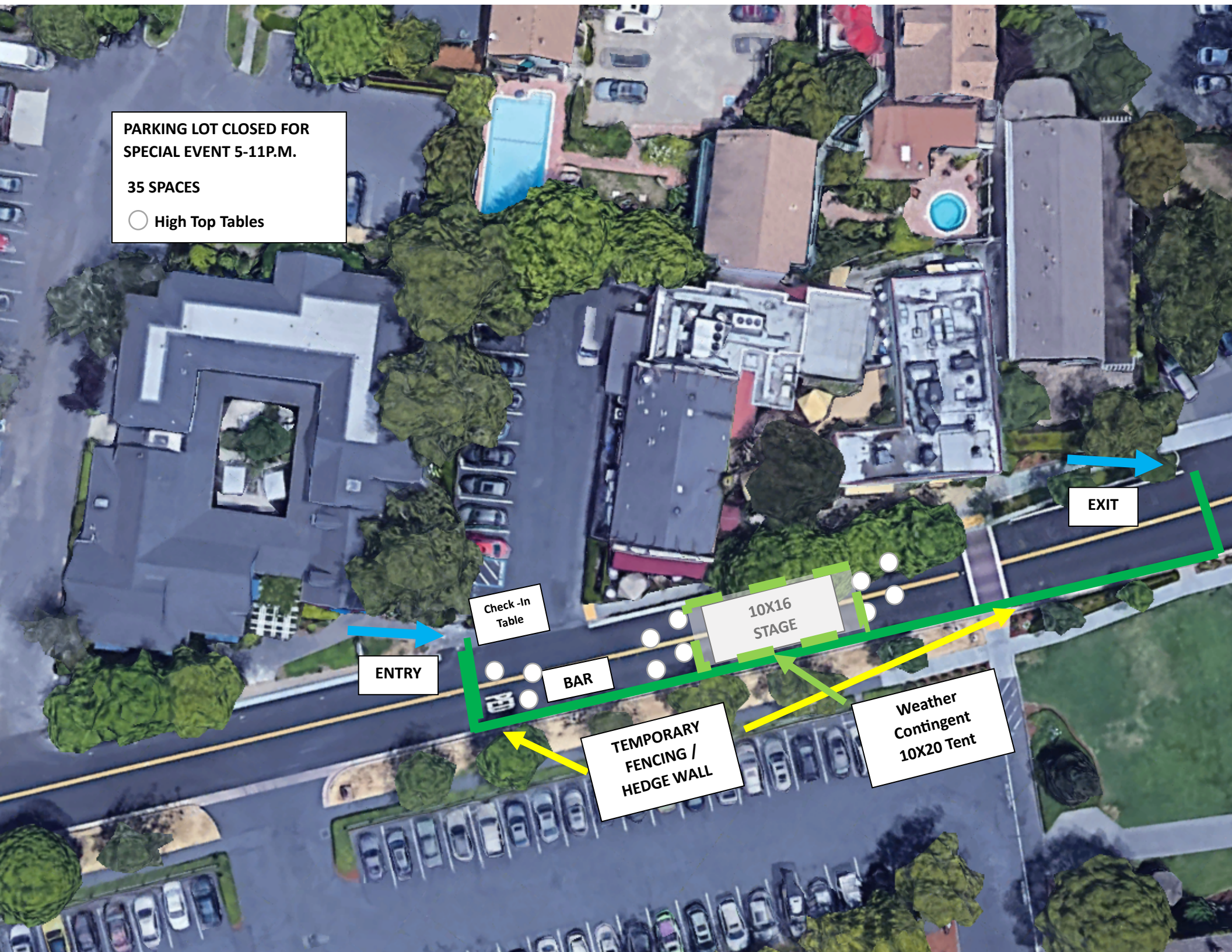
BAR

**TEMPORARY
FENCING /
HEDGE WALL**

**10X16
STAGE**

**Weather
Contingent
10X20 Tent**

EXIT





A Tradition of Stewardship
A Commitment to Service

Napa County Fire Department
Fire Marshal's Office
Hall of Justice, 2nd Floor
1125 3rd Street
Napa, CA 94559

Office: (707) 299-1464

Jake White
Fire Marshal

Exhibit B

Special Event Operations Requirements

TO:	Alex Laos	DATE:	9/25/2023
FROM:	Jason Downs, Deputy Fire Marshal	PERMIT #	EVNT-23-18
SUBJECT:	Bouchon Bistro -25 th Anniversary Party	APN:	6534 Washington Street

The Napa County Fire Marshal's Office has reviewed the submittal package for the temporary events. The Fire Marshal approves the temporary event as submitted with the following conditions of approval:

Fire and Life Safety Requirements

- Inspection by the Fire Department is required prior to occupancy or event.
- Every room or space that is an assembly occupancy shall have the occupant load of the room or space posted in a conspicuous place, near the main exit or exit access doorway from the room or space, for the intended configurations. Posted signs shall be of an approved legible permanent design and shall be maintained by the owner or the owner's authorized agent. (CFC 1004.9).
- For events with 500 people or more crowd managers shall be provided for the event per CFC 403.11.3. No fewer than 2 trained crowd managers, and not fewer than 1 crowd manager per every 250 people or a portion thereof shall be provided per CFC 403.11.3.1

Crowd managers shall presume all the following duties per CFC 403.11.3.3:

1. Conduct an inspection of the area of responsibility and address egress barriers
2. Conduct an inspection of the area of responsibility to identify and mitigate any fire hazards
3. Verify compliance with all permit conditions.
4. Direct and assist the event attendees in the evacuation during an emergency
5. Assist emergency response personnel where requested
6. Other duties required by the fire code official
7. Other duties as specified by the fire safety plan



A Tradition of Stewardship
A Commitment to Service

Napa County Fire Department
Fire Marshal's Office
Hall of Justice, 2nd Floor
1125 3rd Street
Napa, CA 94559

Office: (707) 299-1464

Jake White
Fire Marshal

Special Event Operations Requirements

- If the event is outdoors all electrical equipment and wiring shall be labeled for outdoor use per CFC 3106.1

Fire Department Access

- Emergency lanes for fire access shall maintain 20' in width per CFC 503.2.1
- Building exits and fire lanes shall not be blocked or obstructed per 503.4
- Unobstructed access to fire hydrants, drafting sources, and other fire protection features shall be maintained at all times per CFC 3106.2.3.1.

Please note that the comments noted above are based on a Fire Marshal review only. There may be additional comments or information requested from other County Departments or Divisions reviewing this application submittal package.

Detailed information can be found by visiting the Napa County Fire Marshals website and clicking on the link [Special Event Guidelines](#). Should you have any questions, please contact me at (707) 299-1467 or at jason.downs@countyofnapa.org.