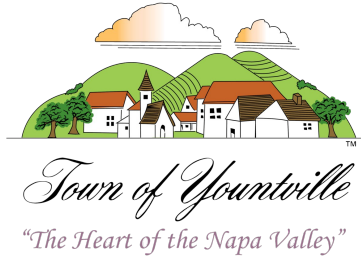


Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Tuesday, September 19, 2023

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler

Vice Mayor Eric Knight

Council Member Hillery Bolt Trippe

Council Member Robin McKee-Cant

Council Member Pam Reeves

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

Mayor Mohler called the meeting to order at approximately 3:00 p.m.

2. ROLL CALL

Present: 5 Mayor Margie Mohler, Vice Mayor Eric Knight, Council Member Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

Brad Raulston, Town Manager, requested removing agenda item 11-B which will be brought back to a future Town Council meeting.

A motion was made by Vice Mayor Knight, seconded by Council Member Trippe to approve the modified Agenda. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. COUNCIL MEMBER ANNOUNCEMENTS

Councilmember Trippe reminded the community to submit feedback regarding the draft Parks and Recreation Department Master Recreation Plan.

Mayor Mohler reminded the community about Yountville Days which will have a play the night before called Rosella Street and that the Town is looking for two actors to participate in it. Those interested in participating in the play or that want to have a float in the parade should contact Parks and Recreation Director Samantha Holland.

6. PROCLAMATIONS AND RECOGNITIONS

A. New Employee – Manny Almanza

John Ferons, Public Works Director, introduced Public Works Department new employee Manny Almanza.

7. NON-AGENDA PUBLIC COMMENT

The following individual provided in-person public comment on non-agenda items: John Wilson.

8. CONSENT CALENDAR

A. Waive Second Reading and Adopt Ordinance Number 23-519, Amending Yountville Municipal Code Chapter 2.06 (Electronic Filing of Campaign Disclosure Statements).

- B.** Adopt Resolution 23-4228 Approving a Budget Adjustment for Capital Improvement Project CP-0029; LATA Broadband Development Feasibility Study, bringing the item forward from Fiscal Year 2022-2023 to Fiscal Year 2023-2024 to fund the Professional Service Agreement in the amount up to \$102,600.
- C.** Adopt Resolution Number 23-4229 Authorizing the Procurement of a 2023 F-150 Lightning Electric Vehicle in a Not to Exceed Amount of \$80,000 with Capital Fund 50 Identified in the Current Capital Improvement Plan (Project CP-0028) and Authorizing the Town Manager to Execute the Contract up to that Amount.
- D.** Adopt Resolution 23-4230 Approving the Placement of a Memorial Tree and Plaque in Yountville Community Park for Susan Cole.
- E.** Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390
- F.** Approve Minutes of the regular meeting held on August 1, 2023 and the special meetings held June 30, 2023, August 1, 2023 and August 22, 2023.

Vice Mayor Knight, Councilmember Trippe, Councilmember Reeves, and Councilmember McKee-Cant provided comments of support for consent calendar item D and recognized Susan Cole for her service to the Town.

A motion was made by Vice Mayor Knight, seconded by Council Member Reeves to approve the Consent Calendar items. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

9. GUEST PRESENTATIONS - NONE

10. PUBLIC HEARINGS

- A.** Introduction and Waiving First Reading of Ordinance 23-521 Amending Municipal Code Sections 17.12.010 and 17.236.010 to Prohibit Gas or Fueling Stations and Define Those Terms, and Finding the Amendments Exempt From the California Environmental Quality Act (CEQA) Pursuant To CEQA Regulations 15061(B)(3), 15301, 15307, and 15308.

Gary Bell, Town Attorney, presented the staff report.

Public Hearing held.

The following individuals provided in-person public comment: Allison Benscik and John Wilson. The following individuals submitted written public comment: California Fuels & Convenience Alliance and Liliana Karesh.

Town Council discussed and took the following action:

A motion was made by Mayor Mohler to table this item to a future meeting after the Council holds the Study Session meeting on October 3, 2023. The motion failed.

A motion was made by Vice Mayor Knight, seconded by Council Member Reeves to Introduce and Waive the First Reading of the Ordinance. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant,

Council Member Reeves

NOES: 0

ABSTAIN: 0

- B.** Introduce and Waive First Reading of Ordinance 23-522 Amending Section 8.05.100 of Chapter 8.05 of the Yountville Regarding Moratoriums on New, Renewed, or Revised Permits, Licenses, Entitlement, or Other Approvals Pending Resolution of Code Enforcement Matters, and Finding the Amendments Exempt From the California Environmental Quality Act (CEQA) Pursuant To CEQA Regulations 15061(B)(3).

Kendra Bruno, Code Compliance Officer, provided staff report.

Public Hearing Held.

The following individual provided in-person public comment: Michael Borck.

Town Council discussed and took the following action:

A motion was made by Vice Mayor Knight, seconded by Council Member Reeves to Introduce and Waive the First Reading of the Ordinance. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

11. ADMINISTRATIVE / REGULAR ITEMS

- A.** Introduce and Waive First Reading of Ordinance Number 23-520 Amending Section 2.04.040 of Chapter 2.04 of Title 2 of the Yountville Municipal Code Regarding Appointment and Term of the Vice Mayor.

Gary Bell, Town Attorney, provided the staff report.

Public comment held.

The following individual submitted written public comment: Holly Hansen.

Town Council discussed and took the following action:

A motion was made by Vice Mayor Knight, seconded by Council Member Reeves to Introduce and Waive the First Reading of the Ordinance. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

- B.** 1. Consider adoption of Resolution Number 23-4231 Approving reclassification of the Deputy Town Clerk - Records Coordinator position to Communications Manager including new job description and assignment to appropriate salary range; approving reclassification of the Finance Director/Treasurer position to Administrative Services Director including new job description, new employment agreement, and ratifying appointment of Celia King to the position; approving budget adjustments to accommodate increase to personnel costs; and approving revision to Code Compliance Officer job description updating supervisor from Town Manager to Planning Director.
2. Introduce and Waive First Reading of Ordinance Number 23-523 Reclassifying the Finance Director/Treasurer position to Administrative Services Director and Updating the Town's municipal code to reflect the reclassification.

This item was removed from the agenda and will be brought back at a future Town Council meeting.

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

Town Manager Brad Raulston presented an informational update about Town activities. He thanked staff for helping reconfigure the Council Chambers. Additionally, he invited the public to attend the October 3 Town Council Study Session on sustainable efforts from the Town.

13. COUNCIL EXTERNAL MEETING REPORTS

Mayor Mohler report:

Upper Valley Waste Management Agency – The agency sent out a press release regarding dismissal of a lawsuit against the agency.

Napa Valley Flood. Control – Reported on changes to the flood control project involving the flood wall which includes a path that is part of the vine trail and that once it is built it will be owned by the city of Napa.

Napa LAFCO – Held a special meeting workshop. One of the strategic plans is to bring back community-wide discussion on a water and wastewater municipal service review and consider a countywide water and wastewater independent units.

Councilmember Reeves report:

Climate Action Committee – The committee held a meeting to discuss struggles to send out a countywide request for proposal for a climate action plan and will continue discussion on the topic at the next meeting.

14. ADJOURNMENT

A motion was made by Council Member McKee-Cant, seconded by Vice Mayor Knight to Adjourn the meeting The motion carried by the following roll call vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Adjourned to the Town Council Regular Meeting on Tuesday, October 3, 2023 being held in Town Council Chambers located at 6550 Yount Street.

Eddy Gomez, Town Clerk

Date Approved: