

Town of Yountville

Resolution Number 21-4040

Adopt Resolution Approving New Administrative Policy Limiting the Frequency and Location of Special Events in Town of Yountville Parks

Recitals

- A. A Special Event, as defined in the Town of Yountville Municipal Code Section 8.24.010 is:
- a. Upon any public street, alley, park or any other public grounds in the Town, any parade, march, ceremony, show, exhibition, pageant, street procession or gathering of 200 or more persons.
 - b. Upon any privately owned grounds in the Town:
 1. The installation, placement or erection of any temporary building, edifice, tent, oversized balloon, blimp, marquee, float or similar structure at a location visible from public streets or neighboring property; or
 2. Any gathering of persons where vehicles are to be parked on property which is not designed for parking; or
 3. Any event which is required by the Town as a part of a conditional use permit to apply for and receive a special event permit; or
 4. Any gathering of 200 or more persons:
 - a. Held for the sole purpose of advertising any product, goods, wares, merchandise or event and designed to be held purely for private profit, or
 - b. To which the general public is invited.
- B. Section 8.24.060 of the Town of Yountville Municipal code states that the Town Manager or designee may make the permit subject to conditions necessary to protect the health, safety, and welfare of the residents of the Town and the safety of neighboring property. Such conditions may include requiring, without limitation, the conduct of the special event on a date or at a time or location different from that named by the applicant, the posting of a bond or deposit, or the provision of security forces, including the Town's if necessary, at the applicant's expense.
- C. The Parks and Recreation Advisory Commission is appointed by the Town Council to serve in an advisory capacity to the Town Council in matters pertaining to the development of parks and recreation facilities including the review and recommendation of policies pertinent to all matters within the Commission's jurisdiction.
- D. The Parks and Recreation Advisory Commission with the intent of preserving the park for drop in users and limiting impacts to neighboring residents and visitors is recommending the Town Council approved Administrative Policy limiting the frequency and location of Special Events within the Town's parks as follows:
- a. Non-Town Special Events would be limited to one per month, per park.
 - b. Special Events, including Town Sponsored and Non-Town Sponsored, cannot take place on back to back days in the same park.
 - c. Special Events, including Town Sponsored and Non-Town Sponsored, cannot take place on back to back weekends in the same park.

- d. Town Staff will present an informational report at each meeting PRAC on the Special Event Calendar and pending applications.

Now therefore, the Town Council of the Town of Yountville does resolve as follows:

1. Approve Administrative Policy Limiting the Frequency and Location of Special Events in Town Parks as outlined in this Resolution.
2. The Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

PASSED AND ADOPTED at a special meeting of the Town Council of the Town of Yountville, State of California, held on this 2nd day of March 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John F. Dunbar, Mayor

ATTEST:

Michelle Dahme, CMC, Town Clerk