



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}C

Yountville Town Council Staff Report

DATE: February 6, 2024
TO: Mayor and Town Council
FROM: Celia King, Finance Director
PREPARED BY: Kyle Batista, Financial Analyst

RECOMMENDATION

Receive and File December 2023 Quarterly Investment Report

DISCUSSION/BACKGROUND

This report represents the Town's investment portfolio for the quarter ending December 31, 2023. The report includes all Town funds. All investments are in compliance with the Town's adopted Investment Policy.

The Town's investments are guided by an Investment Policy, which is reviewed and approved by the Council annually. The Investment Policy was last approved by the Town Council on June 20, 2023. The policy directs that investment goals, in order by priority, are safety, liquidity, and yield. This conservative approach ensures assets are available for use while also allowing the Town to earn additional resources on idle funds. The Town currently participates in the State investment pool known as the Local Agency Investment Fund (LAIF).

LAIF began in 1977 as an investment alternative for California's local governments and special districts and is administered by the State of California's Treasurer. The enabling legislation for LAIF is Section 16429.1 et seq. of the California Government Code.

This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the Treasurer's Office investment staff at no additional cost to local agencies or taxpayers. LAIF is part of the Pooled Money Investment Account (PMIA). The PMIA began in 1955 and oversight is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members are the State Treasurer, State Director of Finance, and State Controller.

The Town established a Section 115 Trust for Other Post-Employment Benefits and Pension Rate Stabilization with Public Agency Retirement Services (PARS). Town Council adopted a moderate investment strategy and funds are invested in a diversified portfolio. The interest rates shown are for the quarter reported.

All Town funds are invested in accordance with the approved Investment Policy with an emphasis on safety, liquidity, and yield (in that order). The Town's investment strategy of balancing the investment portfolio between short-term investments (to meet cash flow needs) and longer-term maturities (to realize a higher rate of return) is appropriate given the current market conditions.

The investment portfolio will continue to be closely monitored to ensure the avoidance of risk and to respond to changes in market conditions. This staff report is presented as informational.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? Interest Income

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Quarterly Investment Reports provide timely information and financial transparency and allows the Council to help inform decisions related to maximizing economic opportunities to ensure prudent reserves.

TOWN OF YOUNTVILLE
QUARTERLY INVESTMENT REPORT
AS OF December 31, 2023

Fund No.	Fund Name	Current Quarter 12/31/2023 Cash Balance	Prior Quarter 9/30/2023 Cash Balance	Change in Quarterly Cash Balance
01	General Fund	7,781,889	6,142,423	1,639,466
02	OPEB (Retiree Benefits)	(127,832)	(21,544)	(106,288)
03	PERS UAL Reserve Fund	(542,737)	(267,737)	(275,000)
04	Emergency Reserve Fund	2,901,861	2,877,347	24,514
05	Revenue Stabilization Fund	2,901,379	2,876,869	24,510
06	Utlty Entprs Prjct Cmtd Fund	1,704,341	1,689,944	14,398
20	State Gas Tax	157,568	158,814	(1,245)
21	Public Education & Govmnt TV	50,022	45,937	4,085
22	Tourism Improvement District	560,370	446,963	113,407
23	Public Arts Program Fee	11,561	13,369	(1,809)
24	Housing Grant Fund	139,581	138,401	1,179
25	Measure T Transportation Imp	357,244	538,609	(181,365)
26	SB1, 2017 Road Repair Act	100,451	165,708	(65,257)
27	Measure T Equivalent (MTE)	38,519	38,194	325
28	Fire Services	-	32	(32)
29	UVDS Franchise Fees	127,119	126,045	1,074
30	Disabiliy Access Fee SB 1186	1,915	1,810	105
41	Civic Facilites Impact Fees	61	-	61
42	Drainage Impact Fees	20	-	20
43	Park Impact Fees	56	-	56
44	Public Safety Impact Fees	-	-	-
45	Traffic Facilities Impact Fees	235	-	235
46	Utility Underground Impact Fees	115,138	114,155	984
47	Community Project limpact Fees	120	-	120
50	Capital Projects	2,145,136	2,363,693	(218,557)
54	2017 Lease Bond-CommCtrRfnd	131,515	564,807	(433,293)
55	2020 Lease Bond	366,153	344,199	21,954
57	Draught Water Reserve	2,044,149	2,026,881	17,268
58	Water Impact Fees	-	-	-
60	Water Capital Improvements	543,817	516,778	27,039
61	Water Utility Operations	589,715	461,440	128,275
62	Wastewater Utility Operations	549,179	926,934	(377,755)
63	Joint Treatment Capital Fund	4,306,860	4,375,156	(68,295)
64	Wastewater Utility Capital	905,539	549,495	356,044
65	Sewer Impact Fees	-	-	-
70	Housing Opportunity Fund	174,088	177,985	(3,897)
71	Measure S, Affordable Housing	2,825,087	2,552,111	272,976
75	Measure A Maintenance Fund	491,546	487,394	4,152
81	Facilities Repair/Replacement	1,522,330	1,479,490	42,840
82	Fleet,Tools,Equip RepairReplc	1,460,438	1,448,699	11,739
92	OPEB Trust Fund Retiree Ben.	6,002,457	5,435,398	567,059
93	PRSP Trust Fund - Pension	3,808,915	3,224,580	584,335
95	Tallent Lane Benefit District	18,629	18,471	157
96	Mesa Ct. Drainage Ben. Dist.	51,829	51,391	438
		44,216,264	42,090,242	2,126,022

	Current Quarter 12/31/2023 Cash Balance	Prior Quarter 9/30/2023 Cash Balance	Interest Rate
Cash on Hand/Petty Cash	425	425	0%
Westamerica Bank Checking & Savings	4,881,121	6,199,657	0.070%
LAIF	29,523,346	27,229,904	3.810%
Bank of New York Mellon (Trust)	-	277	0.000%
PRSP Trust Investments ¹	3,808,915	3,224,580	7.910%
PARS OPEB Trust Investments ²	6,002,457	5,435,398	5.850%
	44,216,264	42,090,242	

Activity

	# Issued	From	To	Amount
Accounts Payable check range for the period:				
Amount of Accounts Payable checks issued	412	60001	60389	4,414,017.59
Payroll check range for the period:				
Amount of Payroll checks/direct deposits issued	385	26155	26162	825,081.20

¹ 5-year Annualized Return

² 10-year Annualized Return