



Staff Report

Agenda Item #: {{section.number}}E

Yountville Town Council Staff Report

DATE: July 16, 2024

TO: Mayor and Town Council

FROM: John Ferons, Public Works Director

PREPARED BY: Rosalba Ramirez, Deputy Public Works Director

SUBJECT:

Adopt Resolution Number 24-4291 Authorizing the Procurement of a Replacement Utility Truck from Platinum Chevrolet of Santa Rosa as the lowest responsive and responsible bidder in the amount of \$67,965.65 and authorizing the Town Manager to execute the purchase up to the budgeted amount.

DISCUSSION/BACKGROUND

Town Public Work's service to the community is dependent upon appropriately sized and equipped utility trucks to conduct regular maintenance and even more so in times of emergency response.

The Town's budget anticipates the need to replace these critical vehicles over time. This vehicle is specific to the Water Enterprise and as such the Water Enterprise Capital Fund 60 contains the budget line-item WA-0022, Replacement Utility Truck which was adopted by Town Council for fiscal year 2024/2025 at the May 21st, 2024 Town Council meeting.

While the Town is committed to replacing its fleet with electric vehicles, electric vehicle technology does not have an equivalent electric utility truck available. The range requirements, the utility components, and weight capacity needed for this utility truck are only available in gas powered vehicles. This will ensure the Town's response fleet are equipped and capable of serving in daily service as well as emergency response for the Town and mutual aid to agencies in the surrounding area.

With the current utility truck nearing end of its functional life and its planned replacement, staff followed Town procurement code and advertised for the replacement of the utility truck with the all the specifications necessary to serve the Town as needed.

The advertisement for the procurement for Utility Truck Replacement began on June 6, 2024. Four bids were opened on June 20, 2024. The bids received are listed below.

1. Platinum Chevrolet, Santa Rosa \$67,965.65
2. Three Way Chevrolet, Bakersfield \$68,543.81
3. Silveira Chevrolet, Sonoma \$69,286.64
4. Silveira GMC, Healdsburg \$69,511.41

Staff is requesting authorization to purchase the advertised utility truck from Platinum Chevrolet of Santa Rosa as the lowest responsive and responsible bid in the amount shown above.

ENVIRONMENTAL REVIEW

Not Applicable

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? Yes

Where is it Budgeted? WA-0023; 60-4500-5600; Replacement Utility Truck \$100,000

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Exceptional Town Services and Staff:** The Town supports its talented staff who deliver high quality municipal programs and services while maintaining public infrastructure for the benefit of the community.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Publicly bidding and purchasing an appropriate replacement utility truck is responsible fiscal policy. The Town having the utility truck as part of its fleet allows public works staff to continue to provide the high level of service to the Town's water customers.