



## Staff Report

**Agenda Item #:** {{section.number}}N

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## Yountville Town Council Staff Report

**DATE:** June 18, 2024

**TO:** Mayor and Town Council

**FROM:** Irene Borba, Planning & Building Director

**PREPARED BY:** Irene Borba, Planning & Building Director

### **RECOMMENDATION**

Adopt Resolution Number 24-4285 Approving Professional Service Agreement with Tony Wayne Wolcott, Consulting Arborist, for work as the Town of Yountville's On-Call Arborist to complete review and revise the Yountville Municipal Code ("YMC") for Trees: YMC 17.128, YMC 12.16, and YMC 17.236.010 and additional tasks and work, as related and required. These tasks include not limited to: presentation development and presenting, Municipal code drafting and recommendations, and meeting with staff, the public, elected bodies, and all stakeholders in the revisions. This Professional Service Agreement with Tony Wayne Wolcott, Consulting Arborist, is for the amount not to exceed \$20,000 for Fiscal Year 24/25.

### **DISCUSSION/BACKGROUND**

In August 2023, the Town entered into a one-year Professional Services Agreement with Tony Wayne Wolcott as an on-call arborist for the Town of Yountville to advise and assist the Planning and Building Department in providing recommendations to Staff for tree removal applications and landscaping proposals, general plan policies, best management practices, development applications, conduct site visits and inspections, attend public hearings when necessary, and other general on-call arborist duties.

Staff recommends adoption of the resolution to continue to maintain and protect a healthy urban forest with an update to the Yountville Municipal Codes regarding Trees.

### **ENVIRONMENTAL REVIEW**

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? Planning & Building Department.

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

**STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Given Yountville's lean staffing, consultant services are necessary to deliver high quality services to the community.