

Town of Yountville

Resolution Number 24-4281

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE APPROVING AMENDMENT NO.1 TO PROFESSIONAL SERVICES AGREEMENT WITH POUND MANAGEMENT INC. FOR PROJECT MANAGEMENT SERVICES SPECIFIC TO THE YOUNTVILLE COMMONS SITE; INCREASING THE SCOPE, COST AND SCHEDULE; AND AUTHORIZING THE TOWN MANAGER TO EXECUTE AMENDMENT NO. 1

Recitals

- A. With the recent acquisition of the Yountville Commons property, the Town has to bring that property into a modern state of maintenance, code compliance and operability suitable for public use. It also requires a significant amount of planning the for future of that property and its role within the Town;
- B. To assist the Town has hired Pound Management Inc. via a professional services agreement by which Pound Management is providing a project management scope of services. This agreement was executed under the Town Manager's signing authority April 18, 2024, with a value of \$44,000.
- C. The Town is seeking to extend the existing contract with a scope of services to be provided to include: project management, programming, selection of design team members, selection of contractors, project budgeting, project timelines and project oversight. These services will apply to the general use of the property as well as the planning for the future housing component;
- D. The budget for Amendment #1 is as follows:
 - i. Fiscal Year 24/25 Amendment #1 Total; \$150,000; Proportioned as follows:
 - ii. \$100,000; Yountville Commons Project CF-0046 (50-6000-5300)
 - iii. \$ 50,000; Yountville Commons Measure S Project MS-0046 (71-6000-5300)
- E. Pursuant to Yountville Municipal Code, procurement of professional services greater than \$45,000 requires Town Council approval. Adoption of the resolution will approve Amendment 1 to the Pound Management Agreement and authorize the Town Manager to execute the agreement.

Now therefore, the Town Council of the Town of Yountville does resolve as follows:

1. Approve Amendment No.1 to Professional Services Agreement with Pound Management Inc. for Project Management Services Specific to the Yountville Commons Site; Increasing the Scope, Cost and Schedule; and Authorizing the Town Manager to Execute Amendment No. 1.
2. The Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 18th day of June 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Margie Mohler, Mayor

ATTEST:

Hilary Gaede, Communications Director/ Town Clerk