

**Town of Yountville**  
**Resolution Number 25-4349**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE  
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH PLACEWORKS TO  
PREPARE CALIFORNIA ENVIRONMENTAL QUALITY ACT ANALYSIS AND  
DOCUMENTATION FOR THE YOUNTVILLE COMMONS PROJECT, IN A NOT TO EXCEED  
AMOUNT OF \$183,138 AND AUTHORIZING THE TOWN MANAGER TO EXECUTE THE  
AGREEMENT UP TO THE BUDGETED AMOUNT ALONG WITH ANY SUBSEQUENT  
AMENDMENTS.**

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**Recitals**

- A. On April 22, 2024, the Town purchased the former Yountville Elementary School site.
- B. From August 2024 to February 2025, the Town engaged in numerous public engagement opportunities.
- C. On March 4, 2025, the Town Council adopted Resolution No. 25-4344 directing the Town Manager to proceed with preparing further designs, plans, entitlements and studies based on the conceptual site plan for potential development of the Yountville Commons site.
- D. Discretionary actions associated with approval of project plans and entitlements require review and documentation pursuant to the California Environmental Quality Act (CEQA).
- E. Municipal Code 3.32.520 states that “The Town Manager may approve professional services contracts up to and including \$45,000, while contracts exceeding this amount require Town Council approval.”

**Now, therefore, the Town Council of the Town of Yountville does resolve as follows:**

- 1. Adopt Resolution Number 25-4349 authorizing a Professional Services Agreement with PlaceWorks to prepare California Environmental Quality Act (CEQA) analysis and documentation for the Yountville Commons Project, in a not to exceed amount of \$183,138.
- 2. Authorize the Town Manager to execute the agreement up to the budgeted amount and any subsequent amendments.
- 3. The Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 6th day of May 2025 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Margie Mohler, Mayor

ATTEST:

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Hilary Gaede, Communications Director/ Town Clerk