



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}|

Yountville Town Council Staff Report

DATE: September 17, 2024
TO: Mayor and Town Council
FROM: John Ferons, Public Works Director
PREPARED BY: Erica Rodgers, Management Analyst

RECOMMENDATION

Adopt Resolution Number 24-4303 authorizing an agreement with Jenfitch, Inc. for purchase and delivery of chemicals to the Wastewater Reclamation Facility for \$175,000 and authorizing the Town Manager to execute the agreement up to the amount and any subsequent amendments.

DISCUSSION/BACKGROUND

The Town of Yountville Wastewater Reclamation Facility uses several chemicals to adequately treat the wastewater generated by businesses and residents to meet the requirements of the National Pollutant Discharge Elimination System (NPDES) Permit. Due to the nature and chemistry of the influent to the Wastewater Reclamation Facility, it was determined that a coagulant would need to be developed for the Town.

The Town has been reliant on Jenfitch, Inc. as the exclusive supplier of JC 1679, a coagulant used to thicken sludge in the Dissolved Air Flotation Thickener. This chemical plays a vital role in aiding the settling of sludge in the final clarifiers, and Jenfitch, Inc. has been supplying it to the Town for many years. Utility staff have been diligent about seeking alternative forms of coagulant from other suppliers; however to date a suitable alternative has not been formulated.

This award resolution falls under a Sole Source Purchase as provided under Town Municipal Code 3.32.190 Special Equipment/Supplies – Sole Source Purchases – Bid Exceptions, which states that commodities or services that can be obtained from only one vendor or one distributor are exempt from the competitive bidding requirements in Section 3.32.150 and are deemed sole source purchases. Approval of any sole source acquisition shall be obtained from the Town Council for an award of a contract or purchase order of \$45,000 or more.

Staff is respectfully requesting Town Council adopt Resolution Number 24-4303 authorizing an Agreement with Jenfitch, Inc. for purchase and delivery of coagulant to the Wastewater Reclamation Facility for \$175,000 and authorizing the Town Manager to execute the agreement up to that amount and any subsequent amendments.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? 62-4515-4125

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? No

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Indirectly

If yes, Identify Strategic Goal and Objective. **Quality of Life:** The Town enhances the livability of Yountville by providing well-maintained public facilities, parks, and trails, and quality programs and events.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Providing the resources needed to operate the Wastewater Reclamation Facility to meet the requirements of the Pollutant Discharge Elimination System (NPDES) Permit.