



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Item #: A

Yountville Housing Authority Staff Report

DATE: January 16, 2024
TO: Yountville Housing Authority
FROM: Hilary Gaede, Acting Town Clerk

SUBJECT:

Consider Adoption of Resolution Number 24-36 Approving Amendments to the Yountville Housing Authority Bylaws.

DISCUSSION/BACKGROUND

During the January 17, 2023 special meeting, the Commissioners gave direction to bring forth an amendment to the bylaws to specify that the Mayor is the Chair, the Vice Mayor is the Vice Chair, the General Counsel is the Town Attorney, and the Town Clerk is the Secretary.

Because the Secretary of the Housing Authority serves as its "Executive Director" who is charged with managing its housing projects and funds, staff does not recommend naming the Town Clerk as the Authority's Secretary and has omitted this change from the proposed Resolution and amendments.

FISCAL IMPACT

Is there a Fiscal Impact? No
Is it Currently Budgeted? N/A
Where is it Budgeted? N/A
Is it Mandatory or Discretionary? Discretionary
Is there a Staff Resource Impact? Nominal

RECOMMENDATION

Conduct discussion on bylaws amendment.
Motion and second to approve resolution.