

Planning & Building Department Expenditures

General Fund Department 01-2115

Department Overview

The Planning & Building Department is responsible for guiding the physical growth and development of the community. Building staff reviews building permit applications for compliance with State and local building codes (structural, electrical, mechanical, plumbing, and energy efficiency) and provides plan check and inspection services for all new construction activity. Planning staff provides information on land use, zoning and site development standards and reviews land use and design review applications for consistency with the Town's General Plan and Zoning regulations. Planning staff is also responsible for various regulatory and policy programs, including administration of the Town's General Plan, State compliance reporting, rental registration permitting, Use Permit compliance monitoring, and employee parking monitoring. The Code Compliance function of the Planning & Building Department is responsible for investigating complaints concerning possible violations of the Town's building and zoning code regulations.

Biennial Budget Goals and Objectives

- Continue to work with customers on development projects (Subdivision on Yountville Crossroads, Mixed-Use project, Perry Lang Restaurant renovation)
- Propose additional modifications to the tree ordinance.
- Complete Housing Element certification and implementation.
- Conduct On-line permitting and processing enhancements.
- Implement Solar APP Plus software.
- Manage special events during spring and summer.

Budget Insights

- \$117,000 budgeted for provision of contract building inspection and plan check services.
- \$75,000 is budgeted in Contract Services for legal assistance from the Town Attorney for items including development project legalities, Municipal Code amendments, and code compliance.
- \$80,000 is budgeted for on-call specialty consultants to service planning projects.

Department Expenditures

Personnel

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
Salaries - Full Time	\$401,712	\$512,363	\$534,130	\$539,680	\$556,108	\$601,392
Salaries - Part Time	\$8,158	\$15,577	\$14,685	\$14,685	\$17,261	\$18,126
Overtime	\$0	\$939	\$0	\$0	\$0	\$0
Medicare & Fica	\$6,100	\$11,073	\$8,868	\$8,949	\$9,385	\$10,107
Deferred Compensation	\$24,285	\$25,537	\$37,366	\$37,366	\$42,099	\$45,287
Payment-In Lieu Health	\$5,075	\$1,979	\$900	\$900	\$300	\$300
Health Insurance	\$32,822	\$42,881	\$69,565	\$67,796	\$80,972	\$89,069
Dental Insurance	\$3,885	\$4,331	\$4,385	\$4,385	\$4,921	\$5,167
Vision Insurance	\$1,759	\$321	\$1,925	\$1,925	\$1,850	\$1,850
Life/Disability Insurance	\$3,980	\$4,567	\$5,571	\$5,571	\$6,344	\$6,534
Tuition Reimbursement	\$360	\$0	\$1,680	\$1,680	\$300	\$300
Automobile Allowance	\$3,370	\$2,240	\$3,240	\$3,240	\$3,360	\$3,360
Cell Phone Allowance	\$3,120	\$3,133	\$3,984	\$3,984	\$3,840	\$3,840
Other Employee Reimbursement	\$1,205	\$670	\$2,704	\$2,704	\$2,614	\$2,614
Technology Stipend	\$0	\$645	\$2,430	\$2,430	\$1,980	\$4,500
Pers Employer Rate	\$41,137	\$38,398	\$55,067	\$55,067	\$58,661	\$63,017
Allocated PRSP- Payment to Trust	\$0	\$24,614	\$26,323	\$26,323	\$27,496	\$29,752
Allocated OPEB - Payment to Trust	\$0	\$24,614	\$13,161	\$13,161	\$10,999	\$11,901
Allocated Liability Insurance	\$29,822	\$24,330	\$37,245	\$33,476	\$36,441	\$43,729
Allocated Wrks Comp Insurance	\$13,696	\$6,993	\$11,854	\$10,959	\$13,313	\$15,975
TOTAL	\$580,488	\$745,205	\$835,083	\$834,281	\$878,244	\$956,820

Supplies & Services

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
Office Supplies	\$204	\$109	\$1,500	\$1,500	\$1,500	\$1,500
Other Supplies & Materials	-\$510	\$94	\$1,500	\$1,500	\$1,500	\$1,500
Postage & Printing	\$3,386	\$2,018	\$4,500	\$4,500	\$4,500	\$4,500
Bank & Fiscal Agent Fees	\$10,519	\$6,010	\$5,500	\$5,500	\$5,500	\$5,500
Building Inspection Services	\$86,718	\$81,802	\$93,500	\$93,500	\$87,000	\$87,000
Plan Check Services	\$33,493	\$11,916	\$20,000	\$20,000	\$30,000	\$30,000
Vehicle Maintenance	\$403	\$0	\$500	\$500	\$500	\$500
Allocated IT Costs	\$40,463	\$48,101	\$43,580	\$43,580	\$63,450	\$63,590
Conference & Travel	\$495	\$7,272	\$12,000	\$12,000	\$12,000	\$12,000
Meetings & Training	\$550	\$60	\$1,000	\$1,000	\$1,000	\$1,000
Dues & Subscriptions	\$2,621	\$163	\$1,500	\$1,500	\$1,500	\$1,500
Way Finding Sign Program	\$320	\$0	\$2,000	\$2,000	\$2,000	\$2,000
Contract Services	\$168,851	\$126,276	\$188,000	\$378,010	\$234,600	\$194,600
TOTAL	\$347,512	\$283,821	\$375,080	\$565,090	\$445,050	\$405,190

Total Expenditures

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
Planning & Building	\$928,000	\$1,029,026	\$1,210,163	\$1,399,371	\$1,323,294	\$1,362,010
TOTAL	\$928,000	\$1,029,026	\$1,210,163	\$1,399,371	\$1,323,294	\$1,362,010

Program Revenues

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
(3110) Building Permits	\$ 84,588	\$ 87,059	\$ 85,000	\$ 85,000	\$ 87,000	\$ 87,000
(3111) Plan Checks	53,293	53,235	28,000	31,229	30,000	30,000
(3112) Tech Upgrade Fee	5,344	5,864	5,000	5,000	5,000	5,000
(3114) Digitization Fee	0	0	100	0	100	100
(3120) Special Event Permit*	0	0	1,500	4,289	1,500	1,500
(3190) Tree Removal Permit	1,430	1,150	1,500	1,500	1,500	1,500
(3192) Cannabis Delivery Permit	0	0	100	0	100	100
(3195) Minor Home Occ Permit	159	374	150	180	175	175
(3220) Administrative Fines - Penalties	10,000	6,700	2,500	2,500	2,500	2,500
(3601) Planning Service Charge	19,036	63,371	75,000	75,000	75,000	75,000
(3605) Rental Program Registration	17,860	19,100	20,000	20,000	20,000	20,000
(3606) Conditional Use Permit Fee	0	27,055	30,000	30,056	30,000	30,000
(3615) Way Finding Signage Fees	6,580	6,850	12,500	12,500	10,000	10,000
(3625) Parking Mgmt- Vehicle Reg. Fee	37,320	46,710	50,000	50,000	50,000	50,000
(3635) Parking Mgmt- Off Site Parking	5,287	5,457	10,000	10,000	10,000	10,000
(3640) Storefront Display Monitoring	0	0	1,000	1,000	1,000	1,000
(3800) Miscellaneous Revenue	501	188	100	382	200	200
Total	\$ 241,398	\$ 323,112	\$ 322,450	\$ 328,636	\$ 324,075	\$ 324,075

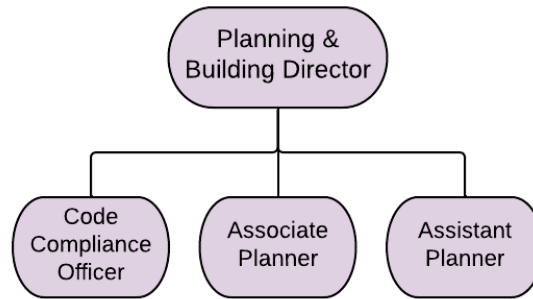
*Special Event Permit revenue moved from the Parks & Recreation department to the Planning & Building department in Fiscal Year 2023/2024.

Full-Time Staff Allocations

	2021/2022 Actual	2022/2023 Actual	2023/2024 Actual	2024/2025 Proposed	2025/2026 Proposed
Administrative Assistant II	0.3	0.3	0.3	0.1	0.1
Administrative Services Director	0	0	0	0.05	0.05
Assistant Planner	1	1	1	1	0
Associate Planner	1	1	1	1	2
Code Compliance Officer	0	0.25	0.25	0.25	0.25
Financial Analyst/Accountant II	0.05	0.05	0.05	0.05	0.05
HR Analyst	0.05	0.05	0.05	0.05	0.05
Information Systems Administrator	0	0.056	0.1	0.1	0.1
Planning Director	1	1	1	1	1
Town Manager	0.1	0.1	0.1	0.1	0.1
TOTAL	3.5	3.806	3.85	3.7	3.7

- The "Finance Director" position changed to "Administrative Services Director" in Fiscal Year 2023/2024.
- The "Deputy Director of HR & IT" position changed to "HR Analyst" in Fiscal Year 2024/2025.

Planning and Building Organizational Chart



Performance Measures

The Town of Yountville considers it crucial to measure how individual department activity ties into the overall Town Strategic Plan. The Planning Department focuses on two of the Town's Strategic Plan Critical Success Factors:



Exceptional Town Services & Staff

Objective: Provide services and manage programs for Town residents and businesses.



Quality of Life

Objective: Implement policies and regulations that support high quality livability within the Town.

See the chart below describing how the Planning Department seeks to achieve these objectives.

Planning Department Performance Measures							
Strategic Plan Success Factor	Goal	Activity	FY 21/22 Actual	FY 22/23 Actual	FY 23/24 Estimated	FY 24/25 Projected	FY 25/26 Projected
	Provide residents and visitors with consistent and visual pleasing wayfinding signs for Town businesses and services.	Manage the Way Finding Sign Program by working with new businesses and existing participants. Metric: Number of Sign program participants.	48	44	46	50	50
	Manage the overflow parking in residential neighborhoods.	Perform weekly spot checks and manage and enforce the Employee Parking Management Program. Metric: Number of businesses enrolled in the Employee Parking Management Program.	16	17	18	25	25
	Manage orderly and permitted building activity within the Town.	Manage a proactive building department. Metric: Number of building permits issued.	172	152	165	175	175
	Encourage high quality construction within the Town.	Uphold the Town building standards and require them during the building permit process. Metric: Annual Building Permit revenue.	\$200,326	\$164,327	\$130,000	\$160,000	\$160,000
	Monitor Yountville neighborhoods to ensure that the majority of home remain residential rather than for short-term occupancy.	Require that all residential rental units have a registration permit number and limit the rental to 30-days or more. Metric: Rental Registration Permits issued per annum.	170 (400 units)	189	170	170	170
	Ensure activity within the Town is consistent with the Municipal Code Policies.	Actively monitor the activity and respond as necessary. Metric: Code Compliance cases processed per year.	39	70	150	150	150
	To provide healthy, cost effective opportunities for Community Connection!	Actively monitor events around Town and respond as necessary. Metric: Special Event, Film and Sound Permit, and Temporary Structure Applications Processed	11	24	45	44	44

Housing Grant Fund

Special Revenue Fund 24 Department 1500

Department Overview

This fund accounts for activity related to grants awarded to the Town for home rehabilitation activity. This program supports home improvement projects for low-income eligible residents and aid them in bringing their homes up to current building code standards. The Home Rehabilitation Program provides qualifying homeowners with zero to low interest loans to complete vital rehabilitation projects. Prior to receiving the loan, the borrower is required to verify eligibility by providing proof of income and proof of home ownership.

In January 2023, the Town was awarded \$500,000 to use towards more home rehabilitation projects. The Town entered into an agreement with the Housing Authority of the City of Napa to administer these grants. The Housing Authority markets the program and receives the applications, performs income determinations and eligibility for the assistance, works write ups for the rehab work, manages the projects, processes the grant draw down for the loans funded, performs quarterly and annual reporting, completes annual monitoring of the recipients of the rehab loans, and carries out other administrative tasks.

Homeowners may choose to repay the loan at their leisure, but most often repayments occur at the sale of the property. When the loan is repaid, the money obtained returns to this fund and is then used to finance additional qualifying rehabilitation projects. In this sense, it is a revolving loan program, utilizing grant funds to finance as many rehabilitation projects as possible.

Biennial Goals and Objectives

- Work with the Housing Authority of the City of Napa to explore options for increasing utilization of grant funds.

Budget Highlights

- The budgeted \$100,000 Federal Home Grant revenue and expenditure represent the expected amount of grant revenue the Town will receive and utilize from the \$500,000 HOME Grant.

Revenues

Data

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
(3301) Interest Income	\$ 171	\$ 2,404	\$ 1,000	\$ 0	\$ 0	\$ 0
(3306) HOME Program Interest Income	0	0	0	1,200	1,000	1,000
(3307) CalHOME Program Interest Income	0	0	0	1,100	1,000	1,000
(3408) CalHome Grant	0	10,000	0	0	0	0
(3432) Federal Home Grant	79,739	27,796	100,000	0	100,000	100,000
(3422) CalGrant Repayment - State	7,231	37,410	0	27,134	0	0
(3423) CalGrant Repayment - Fed	34,464	45,651	0	0	0	0
Total	\$ 121,605	\$ 123,261	\$ 101,000	\$ 29,434	\$ 102,000	\$ 102,000

Expenditures

Housing Fund 24 Exp

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
Federal Home Grant Awards	\$20,280	\$27,599	\$100,000	\$50,000	\$100,000	\$100,000
HOME Rental Assistance	\$26,517	\$7,442	\$0	\$0	\$0	\$0
TOTAL	\$46,797	\$35,041	\$100,000	\$50,000	\$100,000	\$100,000

Summary of Fund Balance Activity

Town of Yountville
HOUSING GRANT FUND
Fund 24 - Department 1500

	2021/2022 ACTUAL	2022/2023 ACTUAL	2023/2024 BUDGET	2023/2024 ESTIMATED	2024/2025 PROPOSED	2025/2026 PROPOSED
■ BEGINNING FUND BALANCE	\$ (25,675)	\$ 49,133	\$ 136,352	\$ 137,353	\$ 116,787	\$ 118,787
Total Revenue	\$ 121,605	\$ 123,261	\$ 101,000	\$ 29,434	\$ 102,000	\$ 102,000
Total Expenditures	\$ 46,797	\$ 35,041	\$ 100,000	\$ 50,000	\$ 100,000	\$ 100,000
■ ENDING FUND BALANCE	\$ 49,133	\$ 137,353	\$ 137,352	\$ 116,787	\$ 118,787	\$ 120,787
Net Change in Fund Balance	74,808	88,220	1,000	(20,566)	2,000	2,000

Housing Opportunity Program Fund

Special Revenue Fund 70 Department 1500

Department Overview

The Housing Opportunity Fund, also known as the Housing Opportunity Program, was established to support the development of affordable housing units by providing Town funding assistance for affordable housing construction. This effort provides local lower income residents and workers in the hospitality and agricultural industries the opportunity to live in the community in which they work. This program recognizes the desire to have a socio-economically diverse population. Revenue received from developer paid Housing Fair Share Impact Fees, General Fund transfers, and interest income provide the source of funds for these efforts.

The Town currently has 100 deed restricted affordable housing units. The Town is reaching build-out and there is limited commercial and residential land to build upon. This means that this will be a declining revenue source and there will be very limited funding from fair share fees in current and future years. The current practice is not to budget impact fees as development is limited in number and timing is difficult to predict. When revenue is received, the funds will be used for affordable housing projects and programs in tandem with the funds accounted for in Fund 71.

Biennial Budget Goals and Objectives

- Collaborate with official housing developers to sponsor projects.
- Identify opportunities to support the Town's affordable housing goals.

Budget Insights

- A budget of \$13,400 is included for contribution to local housing advocates, including the Community Action of Napa Valley Homeless Shelter, Napa Valley Community Housing Farmworker Housing Project, and Fair Housing Napa Valley, consistent with the Town of Yountville General Plan Housing Element.
- Contract Services budget amount is for continuance of a contract with the City of Napa Housing Authority for housing management services.
- This fund is dependent on the General Fund, which has a responsibility under the Housing Element to sustain this program

Revenue & Transfers

Data

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
(3301) Interest Income	\$ 495	\$ 2,950	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500
(3701) Impact Fees	662	254	650	650	650	650
(3901) Interfund Transfer - From General Fund	63,000	64,200	73,700	73,700	76,100	78,600
Total	\$ 64,158	\$ 67,404	\$ 75,350	\$ 75,350	\$ 78,250	\$ 80,750

Expenditures

Total Expenditures

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
Other Agencies	\$6,000	\$6,000	\$13,400	\$13,400	\$13,400	\$13,400
Contract Services	\$57,000	\$58,200	\$60,300	\$60,300	\$62,700	\$65,200
TOTAL	\$63,000	\$64,200	\$73,700	\$73,700	\$76,100	\$78,600

Summary of Fund Balance Activity

Town of Yountville HOUSING OPPORTUNITY PROGRAM FUND Fund 70 - Department 1500						
	2021/2022 ACTUAL	2022/2023 ACTUAL	2023/2024 BUDGET	2023/2024 ESTIMATED	2024/2025 PROPOSED	2025/2026 PROPOSED
■ BEGINNING FUND BALANCE	\$ 1,520,780	\$ 1,521,937	\$ 1,524,391	\$ 1,525,141	\$ 1,528,691	\$ 1,530,841
TOTAL PROGRAM REVENUE	\$ 64,157	\$ 67,404	\$ 75,350	\$ 77,250	\$ 78,250	\$ 80,750
Total Supplies & Services	\$ 63,000	\$ 64,200	\$ 73,700	\$ 73,700	\$ 76,100	\$ -
TOTAL EXPENDITURES	\$ 63,000	\$ 64,200	\$ 73,700	\$ 73,700	\$ 76,100	\$ -
■ ENDING FUND BALANCE	\$ 1,521,937	\$ 1,525,141	\$ 1,526,041	\$ 1,528,691	\$ 1,530,841	\$ 1,611,591
Net Change in Fund Balance	1,157	3,204	1,650	3,550	2,150	80,750
FUND BALANCE ALLOCATIONS						
Restricted- Affordable Housing	1,502,620	1,506,325	1,506,325	1,506,325	1,510,030	1,513,735
Unassigned Fund Balance	19,317	18,816	19,716	22,366	20,811	97,856
■ TOTAL FUND BALANCE	\$ 1,521,937	\$ 1,525,141	\$ 1,526,041	\$ 1,528,691	\$ 1,530,841	\$ 1,611,591

Measure S, Affordable and Workforce Housing Fund

Special Revenue Fund 71 Department 1600

Department Overview

On November 6, 2018, Yountville voters approved Measure S which increased the Transient Occupancy Tax (TOT) by one percent (1%) to support workforce and affordable housing efforts. It is a special tax for funding programs and services related to workforce and affordable housing and may only be used for that purpose, including projects within and outside the jurisdictional boundaries of the Town of Yountville.

You can visit the Town's Measure S Affordable and Workforce Housing Fund 71 website page for more information.

Biennial Budget Goals and Objectives

- Town staff will seek opportunities to utilize fund balance to increase affordable and workforce housing within the Town.

Budget Insights

- \$100,000 budgeted in Contract Services for draft Additional Dwelling Unit (ADU) Forgivable Loan Program.
- \$200,000 budgeted for potential affordable and workforce housing project opportunities.

Revenue

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
(3035) Measure S. Affordable Housing	\$ 817,043	\$ 729,216	\$ 647,917	\$ 647,917	\$ 732,133	\$ 754,100
(3301) Interest Income	4,465	42,767	25,000	46,000	10,000	10,000
(3802) Sales Of Property & Equipment	341,001	0	0	0	0	0
Total	\$ 1,162,509	\$ 771,983	\$ 672,917	\$ 693,917	\$ 742,133	\$ 764,100

Expenditures

Measure S Affordable & Workforce Housing Fund 71 Expendit...

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
Purchase of Property & Equip.	\$336,241	\$0	\$0	\$0	\$0	\$0
Contract Services	\$8,236	\$0	\$100,000	\$0	\$100,000	\$100,000
Infrastructure	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Interfund Transfer - Capital Project	\$0	\$0	\$0	\$3,019,925	\$0	\$0
TOTAL	\$344,477	\$0	\$100,000	\$3,019,925	\$300,000	\$300,000

Summary of Fund Balance Activity

Town of Yountville
MEASURE S, AFFORDABLE AND WORKFORCE HOUSING
Fund 71 - Department 1600

	2021/2022 ACTUAL	2022/2023 ACTUAL	2023/2024 BUDGET	2023/2024 ESTIMATED	2024/2025 PROPOSED	2025/2026 PROPOSED
■ BEGINNING FUND BALANCE	\$ 1,166,704	\$ 1,984,736	\$ 2,660,653	\$ 2,756,719	\$ 430,711	\$ 872,844
TOTAL REVENUE	\$ 1,162,509	\$ 771,983	\$ 672,917	\$ 693,917	\$ 742,133	\$ 764,100
Total Expenditures	\$ 344,477	\$ -	\$ 100,000	\$ 3,019,925	\$ 300,000	\$ 300,000
TOTAL EXPENDITURES	\$ 344,477	\$ -	\$ 100,000	\$ 3,019,925	\$ 300,000	\$ 300,000
■ ENDING FUND BALANCE	\$ 1,984,736	\$ 2,756,719	\$ 3,233,570	\$ 430,711	\$ 872,844	\$ 1,336,944
Net Change in Fund Balance	818,032	771,983	572,917	(2,326,008)	442,133	464,100

Impact Fee Funds

Funds 41 - 47

Department Overview

Impact Fees on new residential and commercial developments, conversions, and expansions, were established in June 2005 by Ordinance 362-05 and Municipal Code Section 3.40. Collected fees are accounted for in these funds then transferred to the Capital Projects Fund (50) to support applicable projects when they occur.

The Town is nearing build-out of the community. As such, impact fees will not be a significant revenue source going forward to assist in funding the construction and maintenance of the Town's infrastructure.

The Impact Fee Funds are as follows:

- Civic Facilities Impact Fee Fund (41)
- Drainage & Flood Control Impact Fee Fund (42)
- Parks & Recreation Impact Fee Fund (43)
- Public Safety Impact Fee Fund (44)-closed as a result of 2022 Impact Fee Study
- Traffic Facilities Impact Fee Fund (45)
- Utility Undergrounding Impact Fee Fund (46)
- Community Projects Impact Fee (47)

Biennial Budget Goals and Objectives

- Collect and allocate Impact Fees from applicable projects during the building permit issuance process.

Budget Insights

- The current practice is to not budget impact fees as development is limited in number, potential projects are often unknown, and timing is hard to predict. As the Town is principally built-out Impact Fees remain a declining source of capital project funding.

Civic Facilities Impact Fee Fund 41

The Civic Facilities Impact Fee Fund (Fund 41) was established to account for impact fees collected for existing and planned civic facilities projects and infrastructure. Collections of this fee are to be allocated to the fund that finances approved civic facilities projects.

Data

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(3701) Impact Fees	8,836	0	0	321	0	0
(3799) Allocate Impact Fees	-8,836	0	0	-321	0	0
Expenses	0	0	0	0	0	0
Revenues Less Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Drainage & Flood Control Impact Fee Fund 42

The Drainage & Flood Control Impact Fee Fund (Fund 42) was established to account for impact fees collected for planned drainage and flood control projects and infrastructure. Collections of this fee are to be allocated to the fund that finances approved drainage and flood control projects.

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(3701) Impact Fees	1,460	0	0	108	0	0
(3799) Allocate Impact Fees	-1,460	0	0	-108	0	0
Expenses	0	0	0	0	0	0
Revenues Less Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Parks & Recreation Impact Fee Fund 43

The Parks & Recreation Impact Fee Fund (Fund 43) was established to account for impact fees collected for existing and planned park and recreation facilities, projects and infrastructure. Collections of this fee are to be allocated to the fund that finances approved parks and recreation projects.

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 1	\$ -1	\$ 0	\$ 0	\$ 0	\$ 0
(3701) Impact Fees	3,380	0	0	297	0	0
(3799) Allocate Impact Fees	-3,379	-1	0	-297	0	0
Expenses	0	0	0	0	0	0
Revenues Less Expenses	\$ 1	\$ -1	\$ 0	\$ 0	\$ 0	\$ 0

Public Safety Impact Fee Fund 44

The Public Safety Impact Fee Fund (Fund 44) was closed in Fiscal Year 2023/2024 as a result of the adoption of the 2022 Impact Fee Study and is only included in the Biennial Budget for historical purposes.

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(3701) Impact Fees	1,393	0	0	0	0	0
(3799) Allocate Impact Fees	-1,393	0	0	0	0	0
Expenses	0	0	0	0	0	0
Revenues Less Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Traffic Facilities Impact Fee Fund 45

The Traffic Facilities Impact Fee Fund (Fund 45) was established to account for impact fees collected for existing and planned traffic facilities, projects and infrastructure. Collections of this fee are to be allocated to the fund that finances approved traffic facilities projects.

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(3701) Impact Fees	13,845	0	0	1,240	0	0
(3799) Allocate Impact Fees	-13,845	0	0	-1,240	0	0
Expenses	0	0	0	0	0	0
Revenues Less Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Utility Undergrounding Impact Fee Fund 46

The Utility Undergrounding Impact Fee (Fund 46) was established to pay for the undergrounding of existing overhead utilities along primary streets. Proceeds of each fee collected are to be allocated to the fund that finances approved utility undergrounding projects.

Collapse All	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 4,170	\$ 2,145	\$ 1,000	\$ 1,611	\$ 1,500	\$ 1,500
(3301) Interest Income	339	2,145	1,000	1,600	1,500	1,500
(3701) Impact Fees	3,830	0	0	11	0	0
► Expenses	0	0	112,000	112,000	0	0
Revenues Less Expenses	\$ 4,170	\$ 2,145	\$ -111,000	\$ -110,389	\$ 1,500	\$ 1,500

Town of Yountville UTILITY UNDERGROUND IMPACT FEE FUND Fund 46

	2021/2022 ACTUAL	2022/2023 ACTUAL	2023/2024 BUDGET	2023/2024 ESTIMATED	2024/2025 PROPOSED	2025/2026 PROPOSED
■ BEGINNING FUND BALANCE	\$ 107,263	\$ 111,433	\$ 112,433	\$ 113,578	\$ 3,189	\$ 4,689
Total Revenue	\$ 4,170	\$ 2,145	\$ 1,000	\$ 1,611	\$ 1,500	\$ 1,500
Total Transfers In (Out)	\$ -	\$ -	\$ (112,000)	\$ (112,000)	\$ -	\$ -
■ ENDING FUND BALANCE	\$ 111,433	\$ 113,578	\$ 1,433	\$ 3,189	\$ 4,689	\$ 6,189
Net Change in Fund Balance	\$ 4,170	\$ 2,145	\$ (111,000)	\$ (110,389)	\$ 1,500	\$ 1,500

Community Projects Impact Fee Fund 47

The Community Projects Impact Fee (Fund 47) was established to replace the Public Safety Impact Fee. Collections of this fee are to be allocated to the fund that finances applicable community projects.

	2021/2022 Actual	2022/2023 Actual	2023/2024 Adopted	2023/2024 Estimated	2024/2025 Proposed	2025/2026 Proposed
▼ Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(3701) Impact Fees	0	0	0	633	0	0
(3799) Allocate Impact Fees	0	0	0	-633	0	0
Expenses	0	0	0	0	0	0
Revenues Less Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0