

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Minutes – Final

**Tuesday, March 5, 2024**

**3:00 PM**

**Town Hall Council Chambers**

### Town Council

***Mayor Margie Mohler***  
***Vice Mayor Hillery Bolt Trippe***  
***Council Member Eric Knight***  
***Council Member Robin McKee-Cant***  
***Council Member Pam Reeves***

**1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.**

**2. ROLL CALL**

**Present:** 5 Mayor Margie Mohler, Council Member Eric Knight, Vice Mayor Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

**Absent:** None

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was held.

**4. ADOPTION OF AGENDA**

A motion was made by Council Member McKee-Cant, seconded by Council Member Knight to Adopt the Agenda. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

**5. COUNCIL MEMBER ANNOUNCEMENTS**

Mayor Mohler announced the First Wednesdays Community Cookout with Fire Station 12 to be held March 6 at the Community Center BBQ. The event will include food from the grill and CPR training.

Council Member McKee-Cant announced the Until Help Arrives workshop on April 13. The training will provide useful skills in the case to help during the time it take emergency personnel to arrive on scene.

Mayor Mohler also noted that she and Town Manager Raulston attended Leadership Napa Valley Government Day last Friday.

**6. PROCLAMATIONS AND RECOGNITIONS**

**A. American Red Cross Month**

Mayor Mohler presented to proclamation.

**7. NON-AGENDA PUBLIC COMMENT**

None received.

**8. CONSENT CALENDAR**

**A.** Approve Minutes of the regular meeting held February 6, 2024 and closed session held on February 20, 2024.

**B.** Receive and File January 2024 Monthly Financial Report

**C.** Adopt Resolution 24-4249 Vacating Public Service Easements at 6721 and 6731 Mesa Court

**D.** Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main

Repair pursuant to Yountville Municipal Code 3.32.390

- E. Adopt Resolution 24-4250 Approving a Budget Adjustment to the Public Works Parks Maintenance Tree Trimming Budget from General Fund Contingency in the amount up to \$70,000 and Authorizing Town Manager to Execute Tree Contract for the Removal of Five Redwood Trees along Hopper Creek parallel to Heather Street between Oak Leaf Ct and Oak Circle.

A motion was made by Council Member Knight, seconded by Vice Mayor Trippe to approve the Consent Calendar items. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

## 9. GUEST PRESENTATIONS

- A. Napa County Mosquito Abatement District Annual Update

District Manager Wes Maffei presented the annual update.

## 10. PUBLIC HEARINGS

None.

## 11. ADMINISTRATIVE / REGULAR ITEMS

- A. Approve recommendation to submit letter to the California Public Utilities Commission on behalf of the Town Council regarding AT&T landlines in Yountville.

Town Manager Raulston presented the staff report. Council discussed the item and expressed their concern about the discontinuation of landline service.

Public Comment: Ashley Tenscher  
Electronic Public Comment: Rob Wiley

A motion was made by Council Member McKee-Cant, seconded by Council Member Knight to approve the Consent Calendar items. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

- B. Adopt Resolution 24-4251 approving, authorizing, and directing execution of a purchase and sale agreement with the Napa Valley Unified School District for the property located at 6554 Yount Street, Yountville, CA 94599 (APN 036-070-026).

Town Manager Raulston presented the staff report.

Public Comment: Michael Borck and Marjean Marciniak.

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to Adopt the Resolution. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

- C. Consider adoption of Resolution Number 24-4252 approving establishment of project CF-0046 in Capital Projects Fund 50 with an initial budget of \$11.5 Million, along with required budget transfers to fund the acquisition of the Yountville Elementary School site property at 6554 Yount Street, and finding approval exempt from the California Environmental Quality Act.

Administrative Services Director King presented the staff report.

Public Comment: None received.

A motion was made by Council Member McKee-Cant, seconded by Mayor Mohler to Adopt the Resolution. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

- D. Consider adoption of Resolution Number 24-4253 approving job description and salary range for Human Resources Analyst/Human Resources Administrator series.

Town Manager Raulston presented the staff report.

Public Comment: None received.

A motion was made by Council Member Knight, seconded by Council Member Reeves to Adopt the Resolution. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

## 12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

- A. Town Arborist Report Regarding Post-Storm Inspection of Town redwood tree row along Hopper Creek, Parallel with Heather Street, AND the Town Jefferson Street redwood tree near the intersection of Jefferson Street and Adams Street.

Public Works Director Ferons presented the staff report. Town Arborist Tony Wolcott presented the report.

Electronic Public Comment: Paul Hering, Bryan Lillienthal

## 13. COUNCIL EXTERNAL MEETING REPORTS

## 14. ADJOURNMENT

A motion was made by Council Member McKee-Cant, seconded by Council Member Knight to Adjourn the meeting. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

Adjourn to the Town Council Regular Meeting, Tuesday, March 19, 2024 at 3:00 p.m. being held in the Town Hall Council Chambers located at 6550 Yount Street..

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/s/ Hilary Gaede, Acting Town Clerk

Date Approved: March 19, 2024