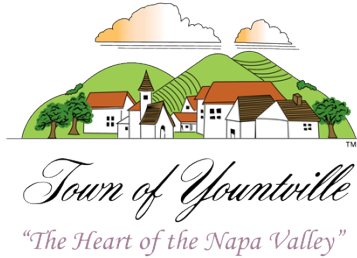


# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



## Meeting Minutes – Final

**Tuesday, February 18, 2025**

**3:00 PM**

**Town Hall Council Chambers**

### **Town Council**

***Mayor Margie Mohler***  
***Vice Mayor Robin McKee***  
***Council Member Eric Knight***  
***Council Member Hillery Trippe***  
***Council Member Pam Reeves***

1. **CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.**
2. **ROLL CALL**

**Present:** 5; Mayor Margie Mohler, Council Member Eric Knight, Council Member Hillery Trippe, Vice Mayor Robin McKee, Council Member Pam Reeves

**Absent:** None

3. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was held.

4. **ADOPTION OF AGENDA**

A motion was made by Council Member Reeves, seconded by Council Member Trippe to adopt the agenda. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

5. **COUNCIL MEMBER ANNOUNCEMENTS**

Council Member Knight is appointed to serve on the Environmental Quality Committee through the Cal Cities Policy Committee program. Mayor Mohler invited the public to attend the first annual Mardi Gras Parade on March 1<sup>st</sup> and attended an event at the Yountville Veterans Home last Wednesday for Black History Month. Council Member Reeves reported another successful Picnic with a Veteran Event.

6. **PROCLAMATIONS AND RECOGNITIONS**

**A. Proclamation honoring CAL FIRE.**

Mayor Mohler presented the Proclamation to Chief Brian Ham. Chief Brian Ham addressed the Council on behalf of the CAL FIRE team, many of which were in attendance.

7. **NON-AGENDA PUBLIC COMMENT**

Mayor Mohler opened public comment, receiving none, Mayor Mohler closed public comment.

8. **CONSENT CALENDAR**

- A.** Approve the minutes of the regular meeting held February 4, 2025.
- B.** Continue the emergency declaration for the Town of Yountville recycled water transmission main repair pursuant to Yountville Municipal Code 3.32.390.
- C.** Adopt Resolution Number 25-4340 authorizing a Professional Services Agreement with Pavement Engineering Inc. to prepare street rehabilitation plans, specifications and engineering, and provide bid support services for the Washington Street Corridor Project, in a not to exceed amount of \$71,485 and authorizing the Town Manager to execute the Agreement up to the budgeted amount along with any subsequent Amendments.

**D. Adopt Resolution Number 25-4341 amending the Zoning and Design Review Board bylaws.**

Mayor Mohler opened public comment on the Consent Calendar, receiving none, Mayor Mohler closed public comment on the Consent Calendar.

Mayor Mohler announced that Item 8D was pulled from the Consent Calendar by staff.

A motion was made by Council Member Knight, seconded by Council Member Reeves to approve the Consent Calendar items 8A through 8C. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

Acting Town Clerk Noriega presented the staff report to Item 8D.

A motion was made by Council Member Knight, seconded by Vice Mayor McKee to adopt the Resolution with the amended exhibit A. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

**9. GUEST PRESENTATIONS**

**A. PG&E Update.**

Mark Van Gorder, Local Government Affairs and Alex Lee, Supervisor of Electric Distribution Engineering, presented the update from PG&E.

**B. Napa County Sheriff's Office Quarterly Report.**

Sergeant James Baumgartner presented the quarterly report.

**C. Napa County CalFire Quarterly Report.**

Deputy Chief JC Greenburg presented the quarterly report.

**10. PUBLIC HEARINGS**

None.

**11. ADMINISTRATIVE / REGULAR ITEMS**

**A. Adopt Resolution Number 25-4342 approving mid-year budget adjustments for Fiscal Year 2024/2025.**

Financial Analyst Batista presented the staff report.

Mayor Mohler opened public comment.

Alan Tenscher

Mayor Mohler closed public comment.

A motion was made by Council Member Reeves, seconded by Council Member Knight to adopt the Resolution. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

- B.** Introduce and waive first reading of Ordinance Number 25-531 amending Section 6.04.010 and adding Section 6.04.100 of Chapter 6.04 of Title 6 of the Yountville Municipal Code regarding potentially dangerous and vicious animals and enforcement of same and finding the Ordinance exempt from the California Environmental Quality Act (CEQA).

Town Manager Raulston introduced the Ordinance and staff report.

Mayor Mohler opened public comment.

Megan Mason

Mayor Mohler closed public comment.

Police Sergeant James Baumgartner addressed the Council.

A motion was made by Council Member Reeves, seconded by Vice Mayor McKee to introduce and waive the first reading of the Ordinance. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

It was the consensus of the Town Council for staff to bring forward an education session with a subject matter expert to discuss vicious dog breeds in correlation with an emergency preparedness event then have a conversation in the upcoming Goal Setting to discuss priorities.

## **12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS**

Town Manager Raulston invited the public to attend the Mardi Gras Parade March 1st at 1:00 p.m.

Acting Town Clerk Noriega invited members of the public to apply for the open vacancy on the Parks and Recreation Advisory Commission, an open recruitment with a term ending January 20, 2027.

Administrative Services Director King reported that the Request for Proposals for firms to conduct a Cost Allocation Plan to help the Town transition the repair and replacement funds 81 and 82 into Internal Service Funds. After review of responses, the Town has chosen to partner with Willdan

Financial Services. She thanked the Town Council for approval of the mid-year budget adjustments and noted staff will continue crafting the proposed mid-cycle budget adjustments which will be presented at the regular Town Council meeting of May 20<sup>th</sup>.

Planning and Building Director Hecock reported second interviews for the open Management Analyst recruitment will take place tomorrow. Hecock and all Members of the Zoning and Design Review Board (ZDRB) will attend the League of California Cities Planning Commissioner Academy from March 5-7<sup>th</sup> in Santa Rosa. Lastly, he noted that due to the Academy and the current project schedule, the regular ZDRB meeting of March 11<sup>th</sup> will likely be cancelled.

Public Works Director Ferons gave an overview of the Atmospheric River activity, the Town has experienced two Atmospheric Rivers since. The February 4<sup>th</sup> storm raised water levels in Hopper Creek to an unprecedented 8.81 feet, which is above flood stage. Napa River is the flood source for the Town's Flood Project that protects Rancho de Napa and Bella Vista neighborhood. Historically, the river should reach 30 feet to prompt closing the flood gates but did not on February 4<sup>th</sup>. The following precautions are taken to prepare for rain: cleaning and dredging of Hopper Creek and Beard Ditch, Hopper Creek weirs and bike paths are cleared annually and observationally, weekly flood project pump station inspections (automatic flood switch failed February 4<sup>th</sup> and is being repaired, meanwhile crews are reporting around the clock to manually pump), follow up inspections following storm events.

### **13. COUNCIL EXTERNAL MEETING REPORTS**

Mayor Mohler reported on two Flood Control and Water Conservation District meetings noting closed sessions and litigation continues for eminent domain proceedings. The section from Rivere Terrace Inn to the Elks Lodge design is nearly complete and will go to bid at the end of the year, beginning work in 2026 and should be completed in 2 years. At LAFCO, a consultant will be hired for St. Helena Municipal Service Review, and they extended water service to Napa Valley Grape Growers to move to the pump station near Rutherford Grill, strictly for fire sprinkler use. Lastly, City Selection and MTC appointed new representatives and alternates to serve respectively.

### **14. ADJOURNMENT**

A motion was made by Council Member Reeves, seconded by Council Member Trippe to adjourn the meeting. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

**RECUSED:** 0

Adjourn to the Town Council regular meeting, Tuesday, March 4, 2025 at 3:00 p.m. being held in Town Council Chambers located at 6550 Yount Street.

/s/ Kami Noriega, CMC, Acting Town Clerk