

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville
"The Heart of the Napa Valley"

Meeting Minutes – Final

Tuesday, September 17, 2024

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler
Vice Mayor Hillery Bolt Trippe
Council Member Eric Knight
Council Member Robin McKee-Cant
Council Member Pam Reeves

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

2. ROLL CALL

Present: 5 Mayor Margie Mohler, Council Member Eric Knight, Vice Mayor Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member McKee-Cant, seconded by Council Member Reeves to Adopt the Agenda. The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. COUNCIL MEMBER ANNOUNCEMENTS

Mayor Mohler highlighted the Upper Napa Valley Blue Zones Community Celebration where Yountville was presented an award.

Councilmember McKee-Cant noted ways to invigorate the Plaza.

Councilmember Knight thanked Station 12 and the firefighters for welcoming members of the public to the station for the 9/11 Memorial.

6. PROCLAMATIONS AND RECOGNITIONS

A. New employee introduction – Kami Noriega, Deputy Town Clerk/Records Coordinator.

Town Manager Raulston introduced Kami Noriega, Deputy Town Clerk/Records Coordinator.

B. Proclamation – Suicide Awareness Prevention Month

Mayor Mohler presented the proclamation to Arturo Garcia, Mentis Mental Health Center.

7. NON-AGENDA PUBLIC COMMENT

None.

8. CONSENT CALENDAR

- A. Approve minutes of the closed session, study session, and regular meetings held August 6, 2024.
- B. Receive and File July and August 2024 Monthly Financial Reports.
- C. Appoint three (3) individuals to the Affordable and Workforce Housing Oversight Committee with a term of office to commence October 1, 2024 and expire October 2, 2026.
- D. Appoint three (3) individuals to the Yountville Community Foundation with a term of office to commence immediately and expire August 1, 2026.
- E. Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390.
- F. Waive Second Reading of Ordinance Number 24-530 amending Sections 8.28.020 and 8.28.060 of Chapter 8.28 of Title 8 of the Yountville Municipal Code Regarding Smoking in Public Places and finding Amendments exempt from the California Environmental Quality Act (CEQA).
- G. Adopt Resolution Number 24-4301 awarding the bid for the Measure T Fiscal Year 2024 Project Street Rehabilitation at Solano Avenue; Project Number MT-3025 to Argonaut Constructors of Santa Rosa, CA., for \$610,409.15 and authorizing the Town Manager to execute a construction contract, change orders, and amendments up to the MT-3025 budgeted amount.
- H. Adopt Resolution Number 24-4302 authorizing the procurement of a 2024 Electric Chevrolet Crew Cab with a not to exceed amount of \$80,000 using current CIP Project CP-0028 with a budget adjustment from CIP Project WA-0023 and authorizing the Town Manager to execute the contract up to that amount.
- I. Adopt Resolution Number 24-4303 authorizing an agreement with Jenfitch, Inc. for purchase and delivery of chemicals to the Wastewater Reclamation Facility for \$175,000 and authorizing the Town Manager to execute the Agreement up to the amount and any subsequent amendments.
- J. Adopt Resolution Number 24-4304 authorizing a Professional Services Agreement with Vitisystems Inc., dba Caltest Analysis to provide laboratory testing services for Fiscal Years 2024/2025 and 2025/2026 in a not to exceed amount of \$212,520 and authorizing the Town Manager to execute the agreement up to the amount and any subsequent amendments.
- K. Adopt Resolution Number 24-4305 authorizing the procurement of gym-specific flooring from Club Resources Group for the Yountville Commons Wellness Center via the Town's Sole Source Purchasing Ordinance in the amount of \$75,967 with Capital Improvement Project CF-0046 Yountville Commons and authorizing the Town Manager to execute the contract up to that amount.
- L. Adopt Resolution Number 24-4306 approving an amendment to the employment agreement with the Town Manager and granting a performance bonus related to a successful performance evaluation.
- M. Adopt Resolution Number 24-4307 approving employment agreement for, and ratifying the appointment of, Aaron Hecock as the Planning and Building Director.

Town Attorney Bell spoke briefly regarding Items 8L and 8M.

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to approve the Consent Calendar items. The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Town Manager Raulston and Aaron Hecock addressed the Council regarding Item 8M.

9. GUEST PRESENTATIONS

10. PUBLIC HEARINGS

- A.** Adopt Resolution Number 24-4308 approving a Use Permit Amendment to allow a 212-square-foot addition to a non-conforming building and a Design Review Permit for exterior modifications to an existing one-story commercial building at 6764 Washington Street.

Councilmember Reeves recused herself due to her address proximity to the property and left the Chamber.

Interim Community Development Director MacNab presented the staff report.

Applicant Ren Harris addressed the Council.

Mayor Mohler opened the public hearing and public comment.

Paul Frank

Whitney Diver McEvoy, President & CEO of Yountville Chamber of Commerce

Alan Tenscher

Mayor Mohler closed the public hearing and public comment.

Town Attorney Bell clarified that staff recommends amending Attachment 1A to the Resolution under the Public Works Conditions of Approval Number Three on page three be changed to remove the words "or contribute to." He also noted that the erroneously missing exhibit to Attachment 1A would be added to the Resolution and to the agenda packet record.

A motion was made by Vice Mayor Trippe, seconded by Council Member McKee-Cant to approve the staff recommendations with the proposed changes by Town Attorney Bell. The motion carried by the following vote:

AYES: 4; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant

NOES: 0

ABSTAIN: 0

RECUSED: 1; Council Member Reeves

- B.** Adopt Resolution Number 24-4309 approving an Amendment to the Safety Element of the Yountville General Plan to Incorporate by Reference the 2020 Napa County Multi-Jurisdictional Hazard Mitigation Plan.

Councilmember Reeves returned to the Chamber at 3:58 p.m.

Mayor Mohler opened the public hearing.

Interim Community Development Director MacNab presented the staff report.

Mayor Mohler opened public comment, seeing none, Mayor Mohler closed public hearing and public comment.

A motion was made by Council Member McKee-Cant, seconded by Council Member Reeves to Adopt the Resolution. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

11. ADMINISTRATIVE / REGULAR ITEMS

- A.** Adopt Resolution Number 24-4310 approving the Yountville Legacy Trail concept and authorizing the Town Manager to work with donors, staff, and the Arts Commission to move the project forward.

Town Manager Raulston presented the staff report.

Mayor Mohler opened public comment.

Public comments:

Kay LaFranconi

Alan Tenscher

Whitney Diver McEvoy, President & CEO of Yountville Chamber of Commerce

Mayor Mohler closed public comment.

A motion was made by Council Member McKee-Cant, seconded by Mayor Mohler to Adopt the Resolution as presented. However, before a vote was taken, a substitute motion was introduced and replaced the original motion.

A substitute motion was made by Council Member Reeves, seconded by Vice Mayor Trippe to Adopt the Resolution with the following amendments: (1) remove recitals C and D, and (2) remove part B of the resolution resolve. Council provided direction to staff to continue exploration of the Legacy Trail and what that might mean for the community but rejected the sculpture of George Yount, postponing allowing time to create a mechanism for historical art

development in Yountville as a community project. The Yountville Arts Commission will be tasked with facilitating the Call for Artists and other related activities.

The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

Town Manager Raulston gave a brief report on the Yountville Commons.

13. COUNCIL EXTERNAL MEETING REPORTS

Mayor Mohler mentioned the easements for the flood control project and eminent domain proceedings. Upper Valley Waste Management is planning for a meeting October 21st regarding the possible interest in closing the Clover Flat Landfill. She invited Steve Lederer to come speak to the Council at an upcoming meeting.

Vice Mayor Bolt Trippe suggested that Steve Lederer come to the November 5th meeting, Mayor Mohler to confirm the date.

14. ADJOURNMENT

A motion was made by Council Member Knight, seconded by Mayor Mohler to Adjourn the meeting. The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Adjourn to the Town Council Regular Meeting October 1, 2024, at 3:00 p.m. being held in the Town Hall Council Chambers located at 6550 Yount Street.

/s/ Hilary Gaede, Communications Director/Town Clerk

Date Approved: October 1, 2024
