

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Minutes – Final

Tuesday, March 4, 2025

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler

Vice Mayor Robin McKee

Council Member Eric Knight

Council Member Hillery Trippe

Council Member Pam Reeves

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

Mayor Mohler called the meeting to order at 3:26 p.m.

2. ROLL CALL

Present: 5; Mayor Margie Mohler, Vice Mayor Robin McKee, Council Member Eric Knight, Council Member Hillery Trippe, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member Reeves, seconded by Vice Mayor McKee to adopt the agenda. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. COUNCIL MEMBER ANNOUNCEMENTS

Mayor Mohler commented on the Inaugural Mardi Gras Parade success.

Vice Mayor McKee invited members of the public to attend a Stormwater meeting tomorrow at the Rancho De Napa club house at 5:30 p.m.

Council Member Reeves invited members of the public to attend the next Picnic with a Vet event on April 16th at 11:30 a.m.

6. PROCLAMATIONS AND RECOGNITIONS

A. American Red Cross month Proclamation.

Mayor Mohler presented the Proclamation to Annie Schaefer, American Red Cross Board Member.

7. NON-AGENDA PUBLIC COMMENT

Mayor Mohler opened public comment.
Margine

Mayor Mohler closed public comment.

8. CONSENT CALENDAR

- A. Approve the minutes of the regular meeting held February 18, 2025.
- B. Approve request to cancel the Town Council meeting scheduled for March 18, 2025.
- C. Receive and file January 2025 Monthly Financial Report.
- D. Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390.
- E. Waive Second Reading and Adopt Ordinance Number 25-531 amending Section 6.04.010 and adding Section 6.04.100 of Chapter 6.04 of Title 6 of the Yountville Municipal Code regarding potentially dangerous and vicious animals and enforcement of same and finding the Ordinance exempt from the California Environmental Quality Act (CEQA).
- F. Adopt Resolution No. 25-4343; approving Amendment No. 2 to Professional Services Agreement 2024-858 with Kelly+Morgan Architects for architectural design and public outreach services for the Yountville Commons site; increasing the scope, cost and schedule; and authorizing the Town Manager to execute Amendment No. 2 up to the budgeted amount.

Mayor Mohler opened public comment, receiving none, Mayor Mohler closed public comment.

A motion was made by Council Member Knight, seconded by Council Member Trippe to approve the Consent Calendar items. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves
NOES: 0
ABSTAIN: 0

9. GUEST PRESENTATIONS

None.

10. PUBLIC HEARINGS

None.

11. ADMINISTRATIVE / REGULAR ITEMS

- A. Consideration, discussion, and adoption of Resolution No. 25-4344 directing the Town Manager to proceed with preparing further designs, plans, entitlements and studies based on the conceptual site plan for potential development of the Yountville Commons site at 6554-6546 Yount Street (APNs 036-070-026 & 036-070-025).

Town Manager Raulston presented the staff report. Architect Brendan Kelly presented the

presentation. Measure S Chair Bertolucci, Parks and Recreation Commission Chair Tenscher and Zoning and Design Review Board Chair Miller addressed the Town Council on behalf of their Boards.

Topics included:
Pathways and accessibility
Civic promenade
Linear park
Dog Park
Green space
Farm stand
Garden
Pool
Wellness center
Amenities
Regional Housing Needs Allocation (RHNA)

Mayor Mohler opened public comment.
John Mirez
Whitney Diver McEvoy
Margine
Paul Marciniak
Mayor Mohler closed public comment.

A motion was made by Vice Mayor McKee, seconded by Council Member Reeves to adopt the Resolution. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves
NOES: 0
ABSTAIN: 0

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

Town Manager Raulston announced that he will serve on the interview panels to replace NVTA Executive Director Kate Miller and Yountville Chamber of Commerce President & CEO Whitney Diver McEvoy.

Planning and Building Director Hecock announced that the Town has hired a Management Analyst to start next Monday. Hecock also noted that he will be attending the Planning Commissioner Academy with the Members of the Zoning and Design Review Board for the remainder of the week.

Parks and Recreation Director Holland commented on the Inaugural Mardi Gras Parade success and is hopeful of working with the Yountville Chamber of Commerce to gather analytics on attendance.

Public Works Director Ferons invited members of the public to attend a Stormwater meeting tomorrow at the Rancho De Napa club house at 5:30 p.m. He also announced that the Town hired a new

Wastewater Utility Manager to start next Monday.

13. COUNCIL EXTERNAL MEETING REPORTS

Mayor Mohler shared that the Napa Valley Transportation Authority (NVTA) meetings have discussed conceptual projects in the works, including updates to HWY 37.

Vice Mayor McKee added that the NVTA has plans to add two electronic signs in Napa (one at Trancas and Redwood, and the other near Napa Valley College) and plans to work with buses to report on time percentages on digital signage forthcoming at the existing bus stops.

Council Member Knight expressed his thanks for the successful Inaugural Mardi Gras Parade.

Council Member Reeves reported that the Napa County Climate Action Committee (CAC) will work on Joint Power Agreement opportunities with a focus on CEQA options.

14. ADJOURNMENT

A motion was made by Council Member Reeves, seconded by Council Member Knight to adjourn the meeting. The motion carried by the following roll call vote:

AYES: 5; Mayor Mohler, Council Member Knight, Council Member Trippe, Vice Mayor McKee, Council Member Reeves

NOES: 0

ABSTAIN: 0

RECUSED: 0

Adjourn to the Town Council regular meeting, Tuesday, April 1, 2025 at 3:00 p.m. being held in Town Council Chambers located at 6550 Yount Street.

/s/ Kami Noriega, CMC, Acting Town Clerk

Date Approved: April 1, 2025