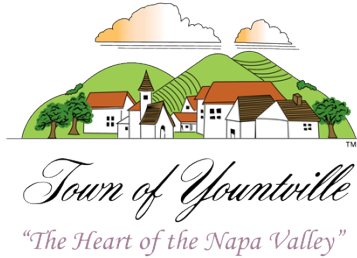


Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Tuesday, November 19, 2024

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler
Vice Mayor Hillery Bolt Trippe
Council Member Eric Knight
Council Member Robin McKee-Cant
Council Member Pam Reeves

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

2. ROLL CALL

Present: 5; Mayor Margie Mohler, Council Member Eric Knight, Vice Mayor Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member McKee-Cant, seconded by Council Member Reeves to Adopt the Agenda. The motion by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. COUNCIL MEMBER ANNOUNCEMENTS

None.

6. PROCLAMATIONS AND RECOGNITIONS

None.

7. NON-AGENDA PUBLIC COMMENT

None.

8. CONSENT CALENDAR

- A.** Approve minutes of the regular meeting held November 5, 2024.
- B.** Receive and File October 2024 Monthly Financial Report.
- C.** Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390.
- D.** Adopt Resolution 24-4319 approving the new classification of a full-time Deputy Planning & Building Director including a new job description and salary range for this classification.
- E.** Adopt Resolution Number 24-4320 approving the removal of a heritage oak tree located in the Town right of way in front of 1901 Finnell Road per the Town Arborist's inspection and recommendation for health, life safety reasons, and a requirement for equivalent replacement trees to be planted on Town-owned right of way or property.
- F.** Adopt Resolution Number 24-4321 approving an updated job description for the Public Works

Supervisor/Manager series.

Mayor Mohler opened public comment, receiving none, public comment was closed.

Council Member Reeves pulled Item 8E from the Consent Calendar.

A motion was made by Council Member Knight, seconded by Council Member Reeves to approve Items 8A-8D and 8F. The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Assistant Town Attorney Mackenzie Anderson presented the staff report to Consent Calendar Item 8E. She addressed the Town Council regarding a suggested update to the Resolution.

It was the consensus of the Town Council to update recital F of Resolution Number 24-4320 to read as follows: *"Pursuant to YMC 17.128.070 A.1; Since it is not possible to replace a large, older tree with a single equivalent tree, the following tree canopy replacement ratio shall apply: the replacement shall be calculated on an inch-by-inch replacement of the removed tree. For this tree, the removal diameter is 47.5 inches. The replacement trees shall be the largest sized trees reasonable under the circumstances, as recommended by the Town Arborist and in accordance with YMC § 17.128.070."*

A motion was made by Council Member Reeves, seconded by Council Member Knight to Adopt the Resolution as amended. The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

9. GUEST PRESENTATIONS

None.

10. PUBLIC HEARINGS

None.

11. ADMINISTRATIVE / REGULAR ITEMS

None.

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

Administrative Services Director Celia King reported that the Administrative Services Department would be moving forward with launching recruitments based on the two Items approved on the Consent

Calendar by Town Council. She also reported that the Administrative Services Department had been working with the auditors on the Annual Comprehensive Financial Report which will be presented to Council at the upcoming December 3rd meeting.

Parks and Recreation Director Samantha Holland invited the community to attend the annual Town Tree Lighting taking place this Sunday, November 24th at 4:00 p.m. An update was given regarding the work at the Yountville Community Park for the shade sale project which is projected to be completed in mid-December. She also reported that sculpture work to preserve the art piece in between the Bardessono and Community Hall was ongoing. Lastly, the Town of Yountville Recreation Guide for Winter/Spring will be mailed out during the first week of December.

Planning and Building Director Aaron Hecock commented on the Consent Calendar Item 8D to thank Council for approving the Item and his intention to begin recruitment for the currently understaffed Department.

Deputy Public Works Director Rosalba Ramirez reported due to the weather forecast regarding heavy rain, the sandbags stations are in effect at the South end of Town. She gave a project update regarding the recent storm drain cleaning which has prepared the Town for storm water flow. Lastly, she gave another project update regarding the Solano Avenue Pavement Rehabilitation which is now complete.

Communications Director/Town Clerk Hilary Gaede invited community members to attend the upcoming Yountville Commons engagement opportunities by signing up to attend the Dinner and Conversations taking place on December 8th, January 12th, and February 16th starting at 4:00 p.m.

13. COUNCIL EXTERNAL MEETING REPORTS

None.

14. ADJOURNMENT

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to Adjourn the meeting. The motion Carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Adjourn to the Town Council Regular Meeting, Tuesday, December 3, 2024 at 3:00 p.m. being held in the Town Hall Council Chambers located at 6550 Yount Street.

/s/ Hilary Gaede, Communications Director/Town Clerk

Date Approved: December 3, 2024