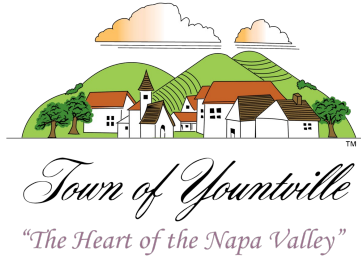


# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



## Meeting Minutes – Final

**Tuesday, November 14, 2023**

**5:30 PM**

## **Zoning & Design Review Board**

*Steven Miller, Chair*  
*Michael Zagorsek, Vice Chair*  
*Kimberly Cook, Member*  
*Thomas Henthorne, Member*  
*Kenneth Deposki, Member*



**1. CALL TO ORDER**

Chair Miller called the meeting to order at approximately 5:30 p.m.

**2. ROLL CALL**

**Present:** 5 Chair Steven Miller, Vice Chair Michael Zagorsek, Board Member Kimberly Cook, Board Member Thomas Henthorne, Board Member Kenneth Deposki

**Absent:** None

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was held.

**4. ADOPTION OF AGENDA**

A motion was made by Board Member Deposki, seconded by Board Member Cook to Adopt the Agenda  
The motion carried by the following vote:

**AYES:** 5; Chair Miller, Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

**NOES:** 0

**ABSTAIN:** 0

**5. APPROVAL OF MINUTES**

**A** Approval of October 10, 2023, ZDRB minutes.

A motion was made by Board Member Cook, seconded by Board Member Henthorne to Approve minutes of the regular meeting held October 10, 2023. The motion carried by the following vote:

**AYES:** 5; Chair Miller, Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

**NOES:** 0

**ABSTAIN:** 0

**6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

None.

**7. PRESENTATIONS - NONE**

**8. PUBLIC HEARINGS**

**A** Amendment to the Town of Yountville's Zoning Map, Repeal and Replace Sections 17.08.010 and 17.184.040 of Title 17 of the Yountville Municipal Code (YMC) to Incorporate the Updated Zoning Map by Reference and Clarify the Town Council's Authority to Act on Proposed Zoning Map Amendments, and Find the Amendments Exempt from the California Environmental Quality Act.

Kyle Johnson, Assistant Planner, presented staff report.

Public Comment – None.

Staff recommend the amendment to Council to approve.



A motion was made by Vice Chair Zagorsek, seconded by Board Member Deposki to Freeform The motion carried by the following vote:

**AYES:** 5; Chair Miller, Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

**NOES:** 0

**ABSTAIN:** 0

**B.** Design review permit for the conversion of a 111 square foot carport to a dining room.

Chair Miller recused himself from item 8-B due to proximity to his primary residence.

Kyle Johnson, Assistant Planner, provided staff report.

Public Comment – None.

Staff recommended to approve the Design Review Permit.

A motion was made by Board Member Cook, seconded by Board Member Henthorne to Freeform The motion carried by the following vote:

**AYES:** 4; Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

**NOES:** 0

**ABSTAIN:** 1 Chair Miller

**9. ADMINISTRATIVE ITEMS**

None.

**10. STAFF AND BOARD REPORTS**

None.

**11. ADJOURNMENT**

A motion was made by Board Member Henthorne, seconded by Board Member Cook to Adjourn the meeting The motion carried by the following vote:

**AYES:** 5; Chair Miller, Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

**NOES:** 0

**ABSTAIN:** 0

Adjourned to the Zoning & Design Review Board Regular Meeting Tuesday January 9, 2024 at 5:30 PM being held in Town Council Chambers located at 6550 Yount St.

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Hilary Gaede, Deputy Town Clerk