



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}C

Yountville Town Council Staff Report

DATE: January 7, 2025

TO: Mayor and Town Council

FROM: Samantha Holland, Parks & Recreation Director

PREPARED BY: Samantha Holland, Parks & Recreation Director

RECOMMENDATION

Adopt Resolution Number 25-4337 authorizing the Town Manager to execute Use Agreement 2025-953 with Yountville Baseball to operate a Public, Youth Baseball Program at the Yountville Commons site.

DISCUSSION/BACKGROUND

Before you this afternoon there is a Use Agreement with Yountville Baseball. Yountville Baseball is a volunteer led non-profit organization that exists to provide Little League Baseball options in Yountville.

Town staff has been in communication with Yountville Baseball since the Town purchased the site in April 2024. Yountville Baseball is aware of the ongoing long-term planning efforts for the site and staff have explained that the agreement will be for one year. Any future agreements will be brought forward to the Council in December for next year pending the availability of the field for use.

The proposed agreement is for one year and includes a Spring League with try-outs and practices beginning February 2025 and ending May 2025 with the option for a Fall League beginning August 2025 and ending October 2025. The Town will not charge Little League a use fee. Yountville Baseball will have access to the field, dugouts, stand-alone storage space on the south side, bleacher viewing areas and the announcer's booth closet. The former "Snack Shack" building is NOT part of the agreement for use as it has been contracted under separate Use Agreement to Hoopes Vineyard for operation. Under Hoopes Use Agreement, they will provide concession services during Baseball Games as appropriate.

Town's Responsibilities for Maintenance:

- Parking Lot maintenance and repair.
- All outdoor building and landscape maintenance and repair.
- General indoor facility and equipment maintenance and repair for issues not caused by the user. Not to include users owned equipment.
- Utility costs include water, shared trash and recycling service, sewer, and power.
- Providing access to a restroom facility.
- All grass/turf and associated irrigation maintenance of the facility.

Yountville Baseball Responsibilities for Maintenance:

- Purchase, or Lease and Maintenance of all additional equipment related to Baseball operations including scoreboard, bases and formal field preparation equipment.
- Regular cleaning of the dugout and storage areas including removal of all trash from dugouts and viewing

- areas after each practice or game.
- Formal prep and lining of the fields for games and practices.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? 01-4320 Parks Department

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Yes

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? No

If yes, Identify Strategic Goal and Objective. N/A

Briefly Explain Relationship to Strategic Plan Goal and Objective. N/A

ATTACHMENTS

1. Resolution No. 25-4337
2. Draft Use Agreement