

Town of Yountville
Resolution Number 24-4323

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE APPROVING
A BUDGET ADJUSTMENT IN FISCAL YEAR 2024/2025 TO INCREASE YOUNTVILLE
COMMONS PROJECT CF-0046 BY \$61,200 AND ALSO APPROVING A CHANGE TO THE
FUNDING ALLOCATION OF AMENDMENT #1 TO THE KELLY+MORGAN ARCHITECTS
AGREEMENT DATED JUNE 18, 2024.**

Recitals

- A. The original approved budget for the Yountville Commons Project included \$500,000 to cover costs related to the initial cleanup and preparation of the site for Town use.
- B. The Town used \$438,200 of this original approved budget and the remaining \$61,200 is in Capital Projects Fund 50 fund balance as of June 30, 2024. Staff recommend that the Town Council approve a budget adjustment in Fiscal Year 2024/2025 to reassign this \$61,200 back to Yountville Commons Project CF-0046.
- C. Staff also recommend a change to the funding allocation of Amendment #1 to the Kelly+Morgan Architect as adopted by Town Council Resolution 24-4282 on June 18, 2024, attached hereto as Exhibit A and incorporated herein by reference, to allocate more of these costs to Measure S Workforce and Affordable Housing Fund 71.

Now therefore, the Town Council of the Town of Yountville does resolve as follows:

- 1. Budget adjustment to Capital Projects Fund 50 to increase Yountville Commons Project CF-0046 budget by \$61,200 is hereby approved.
- 2. Change to funding allocation for Kelly+Morgan Architects agreement amendment #1 as shown below is hereby approved.
 - a. \$30,000 to Yountville Commons Project CF-0046 (Capital Projects Fund 50)
 - b. \$130,000 to Yountville Commons Project MS-0046 (Measure S Fund 71)
- 3. The Town Clerk shall attest and certify to the passage and adoption of this Resolution, and it shall become effective immediately upon its approval.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 3rd day of December 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Margie Mohler, Mayor

Hilary Gaede, Communications Director/ Town Clerk

Town of Yountville Resolution Number 24-4282

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE APPROVING AMENDMENT NO.1 TO PROFESSIONAL SERVICES AGREEMENT WITH KELLY+MORGAN ARCHITECTS FOR PROJECT MANAGEMENT SERVICES SPECIFIC TO THE YOUNTVILLE COMMONS SITE; INCREASING THE SCOPE, COST AND SCHEDULE; AND AUTHORIZING THE TOWN MANAGER TO EXECUTE AMENDMENT NO. 1

Recitals

- A. Now that the Town has acquired the Yountville Commons property the Town is embracing the opportunities this new property ownership represents. This includes visioning how the property and its existing facilities can serve the residents of the Town in the near term as well as the potential for workforce housing in the long term; .
- B. To maximize this opportunity, the Town has enlisted the help of Kelly+Morgan Architects via a Professional Services Agreement for Design Professionals by which Kelly+Morgan is providing a design professional scope of services. This agreement was executed under the Town Manager's signing authority on May 15, 2024, with a value of \$40,000.
- C. The Town is seeking to enlist the public outreach and design coordination leadership of Kelly+Morgan Architects via Amendment No. 1 to the existing agreement. The scope of services to be provided under this amendment is an extension of the current agreement and will also include: an analysis of the site constraints and existing conditions, facilitating community open house events, presenting at Town Council and Town Committee study session, hosting office hours on the property and with Town Council direction based on Town residents input preparation of design alternatives and supporting project documents.
- D. The budget for Amendment #1 is as follows:
 - i. Fiscal Year 24/25 Amendment #1 Total; \$160,000; Proportioned as follows:
 - ii. \$106,000; Yountville Commons Project CF-0046 (50-6000-5300)
 - iii. \$ 54,000; Yountville Commons Measure S Project MS-0046 (71-6000-5300)
- E. Pursuant to Yountville Municipal Code, procurement of professional services greater than \$45,000 requires Town Council approval. Adoption of the resolution will approve Amendment 1 to the Kelly+Morgan Agreement and authorize the Town Manager to execute the agreement.

Now therefore, the Town Council of the Town of Yountville does resolve as follows:

1. Approve Amendment No.1 to Professional Services Agreement with Kelly+Morgan Architects for Project Management Services Specific to the Yountville Commons Site; Increasing the Scope, Cost and Schedule; and Authorizing the Town Manager to Execute Amendment No. 1.
2. The Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 18th day of June 2024 by the following vote:

AYES: Knight, Reeves, McKee-Cant, Trippe, Mohler

NOES: None

ABSENT: None

ABSTAIN: None

Margie Mohler

Margie Mohler, Mayor

ATTEST:

Hilary Gaede

Hilary Gaede, Communications Director/ Town Clerk