



Staff Report

Agenda Item #: {{section.number}}M

Yountville Town Council Staff Report

DATE: September 17, 2024

TO: Mayor and Town Council

FROM: Brad Raulston, Town Manager

PREPARED BY: Brad Raulston, Town Manager; Ashley Ray, Human Resources Analyst

RECOMMENDATION

Adopt Resolution Number 24-4307 approving employment agreement for, and ratifying the appointment of, Aaron Hecock as the Planning and Building Director.

DISCUSSION/BACKGROUND

The Town Manager has appointed Aaron Hecock to the position of Planning and Building Director subject to ratification by the Town Council as required by Yountville Municipal Code section 2.08.030(A). This vacancy is due to the retirement of the previous Director. This position is “at-will” and subject to other requirements outlined in the employment agreement, the Town’s Personnel Rules and Policies, and the Yountville Municipal Code. In addition to ratifying the Town Manager’s appointment, employment agreements are subject to Town Council approval.

The attached Resolution ratifies the Town Manager’s appointment of Aaron Hecock as Planning and Building Director and approves the employment agreement with him for the position. The employment agreement provides for a base salary of \$180,000.00 per year with benefits similar to other Department Heads.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? General Fund Planning and Building Department Budget 01-2115

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Yes

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Exceptional Town Services and Staff:** The Town supports its

talented staff who deliver high quality municipal programs and services while maintaining public infrastructure for the benefit of the community.