

AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT
 (Town of Yountville and Kelly+Morgan Architects)

This Amendment No. 1 (“Amendment”) to Professional Services Agreement (“Agreement”) is made on this 18th day of June, 2024 at Yountville, California, by and between the Town of Yountville, California a municipal corporation, 6550 Yount Street, Yountville, CA 94599 (“Town”) and Kelly+Morgan Architects, 1443 Main St A200, Napa CA 94559 (“Contractor”).

This “Amendment” modifies the original “Agreement” between the “Town” and the “Contractor” dated 05/15/2024 in the following fashion:

- A. “Town” and “Contractor” desire to amend the “Agreement” by modifying section 3.1 – Scope of Services as set forth in “Consultant’s” [Month, Day, Year] proposal to “Town” attached hereto as Exhibit [A-1] and incorporated herein by this reference.
- B. “Town” and “Contractor” desire to amend the “Agreement” by modifying section 3.2 – Approved Fee Schedule as set forth in “Consultant’s” 6/3/2024 fee schedule to “Town” attached hereto as Exhibit [B-1] and incorporated herein by this reference.
- C. “Town” and “Contractor” desire to amend the “Agreement” by modifying section 3.4 – Expiration Date of the “Agreement” to read as follows:
 3.4 “Expiration Date”: 06-30-2025.
- D. “Town” and “Contractor” desire to amend the “Agreement” by modifying the total compensation and costs payable to “Consultant” under this “Agreement” to a not-to-exceed sum of \$ 160,000.

Initials: (Town) _____ (Contractor) _____

Professional Services Agreement
Town of Yountville / Kelly+Morgan Architects

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“Town”
Town of Yountville

“Consultant”
Kelly+Morgan Architects

By: _____
[Name, Title]

By: _____
[Name, Title]

Date: _____

Date: _____

By: _____
[Name, Title]

Date: _____

Attest:

By: _____
Hilary Gaede, Town Clerk

Date: _____

Approved as to form:

By: _____
Gary B. Bell, Town Attorney

YOUNTVILLE ELEMENTARY PROJECT TIMELINE

PROJECT TITLE		SCOPE OF SERVICES		COMPANY NAME		KELLY + MORGAN ARCHITECTS																																					
PROJECT MANAGER		BRENDAN KELLY, AIA		DATE		6/1/24																																					
PHASE	DETAILS	2024 - Q3												2024 - Q4												2025 - Q1																	
		JULY				AUG				SEPT				OCT				NOV				DEC				JAN				FEB				MAR									
PROJECT WEEK:		1	8	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	3	10	17	24	3	10	17	24	31		
1	Site Constraints and Existing Conditions	-Communication Plan		Office Setup		Plan Review		Initiation																																			
		- "Office 11" Setup		- Site Model and Surrounding Area		- Soils and Infrastructure																																					
2	Community Open House Events (Public Outreach)	- Public Event																																									
		- Room Setup & Coordination		- Communication Plan		- Follow up and Website Coordination																																					
3	Study Sessions (Public Outreach)	- Town Council				#1				#2				#3				#4				#5																					
		- Parks & Recreation		- Measure S		- Zoning, Design & Review Board																																					
4	Office Hours (Public Outreach)	- Weekly on Tuesday Mornings																																									
		- Monthly (Last Sat of the Month)				30		26		25		22		27																													
5	Design Alternatives & Project Documents	- Monthly Reports		#1		#2		#3		#4		#5		#6		#7		#8																									
		- Quarterly Design Updates		- Website Coordination		- FINAL Report and Presentation																																					
Range of Design Fees (KMA Only)		\$160,000	Low	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000				
		\$240,000	High	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000					
NOTES:		<p>OPEN HOUSE AND STUDY SESSIONS TO BE SCHEDULED BY TOWN OF YOUNTVILLE STAFF PER TYPICAL PUBLIC MEETING NOTICES. DATES, TIMES, AND LOCATIONS TBD</p> <p>OFFICE HOURS ARE TENTATIVELY SCHEDULED FOR TUESDAY MORNINGS BETWEEN 8 AND NOON EVERY WEEK AND SATURDAY MORNINGS (9-12) ON THE LAST SATURDAY OF THE MONTH</p> <p>ROOM 11 AT MULTIPURPOSE ROOM IS LOCATION FOR ALL PUBLIC "OFFICE HOUR" EVENTS UNLESS OTHERWISE NOTICED.</p> <p>ALL OFFICE HOUR APPOINTMENTS TO BE PUBLISHED.</p> <p>"DROP IN" APPOINTMENTS ALLOWED UNLESS TIMES ALREADY SCHEDULED</p>																																									

