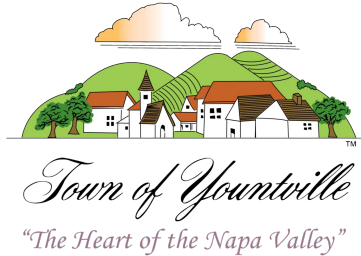


Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Tuesday, March 19, 2024

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler
Vice Mayor Hillery Bolt Trippe
Council Member Eric Knight
Council Member Robin McKee-Cant
Council Member Pam Reeves

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

2. ROLL CALL

Present: 5 Mayor Margie Mohler, Council Member Eric Knight, Vice Mayor Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member Reeves, seconded by Council Member Knight to Adopt the Agenda. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. COUNCIL MEMBER ANNOUNCEMENTS

Mayor Mohler announced that Measure U, the measure to raise the appropriations limit that was on the March 5 ballot, is anticipated to pass based on the preliminary election results.

Council Member Reeves made several announcements. First she noted that on April 23rd the Napa Schools for Climate Action are holding an event for Earth Day at the Napa Library on Coombs Street. The event will include a showing of the film *Climate Restorers*. Council Member Reeves also announced that the daughter and CEO of Mines to Vines are holding a memorial for Mike Grgich on April 1st at Yountville Community Park. The event will begin at 11am and will honor his legacy and contributions. Lastly, she announced the Picnic with a Vet has been scheduled for May 9th from 11am – 1 pm. Those who are interested can get more information about the event by contacting jennysrus@att.net.

Council Member McKee-Cant recognized the two staff who received promotions recently: Ashley Ray, HR Analyst and Garrett Kuehle, Recreation Supervisor. She thanked them for their hard work and dedication to the town and community.

Vice Mayor Trippe thanked Management Fellow Beatriz Becerra, Acting Town Clerk Hilary Gaede and the Parks & Recreation staff for their work with the March 6 Community Cookout. The event will take place the first Wednesday of each month at the Yountville Community Center BBQ area.

6. PROCLAMATIONS AND RECOGNITIONS

None.

7. NON-AGENDA PUBLIC COMMENT

None received.

8. CONSENT CALENDAR

- A.** Approve Minutes of the special meeting (goal-setting workshop) held January 30, 2024, special meeting (applicant interviews) and regular meeting held on March 5, 2024.
- B.** Receive and File February 2024 Monthly Financial Report
- C.** Adopt Resolution 24-4254 approving an amendment to a professional services agreement for planning services with Metropolitan Planning Group (M-Group) in an amount not to exceed \$85,000 and to approve allocating \$50,000 from the Annual Assigned for Budget Contingencies General Fund Balance Allocation and transfer to Planning Department 01-2115 contract services to cover these contract costs.
- D.** Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to approve the Consent Calendar items. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

9. GUEST PRESENTATIONS

None.

10. PUBLIC HEARINGS

- A.** Approve Resolution Number 24-4255 approving with Conditions Design Review for the proposed Parlor Room Conversion and Terrace Addition at 6526 Yount Street and find the proposed project exempt from the California Environmental Quality Act.

Assistant Planner Johnson presented the staff report and provided a presentation. Joyce Landwehr spoke on behalf of the applicant and answered questions from council.

Public Comment: None received.

A motion was made by Council Member McKee-Cant, seconded by Council Member Reeves to Adopt the Resolution. The motion carried by the following vote:

AYES: 3; Council Member Knight, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 2 Mayor Mohler, Vice Mayor Trippe

11. ADMINISTRATIVE / REGULAR ITEMS

- A.** Accept report and provide direction to staff regarding proposed updates to Town Fund Balance Policy and reserve targets.

Town Manager Raulston and Administrative Services Director King provided the staff report and presentation. Council discussed the topic and provided feedback and direction for staff.

- B.** Adopt Resolution 24-4256 moving the administration of Small Projects Grant Program to the Town of Yountville Community Foundation including transfer of \$50,000 currently budgeted in Community

Promotion & Programs 01-1015 to the Town of Yountville Community Foundation newly established Small Projects Grant Fund.

Parks & Recreation Director Holland presented the staff report and background on the item. Council discussed and provided comments.

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to Adopt the Resolution. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

- C.** Discussion and possible action regarding formation of an ad hoc committee to develop a Food Ware/Single-Use Plastics Ordinance for the Town of Yountville.

Acting Town Clerk Gaede presented the staff report.

A motion was made by Council Member Knight, seconded by Mayor Mohler to Approve the formation of a Food Ware/Single-Use Plastics Ad Hoc Committee and appoint Vice Mayor Trippe and Council Member Reeves. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

Town Manager Raulston provided an update on the proposed school site purchase. He noted that the Town is in escrow and performed related due diligence. An open house is tentatively scheduled for March 26 from 3-6 PM in the Multi-Purpose Room at the site.

13. COUNCIL EXTERNAL MEETING REPORTS

Mayor Mohler provided an update from the Napa County Flood Control and Water Conversation District meeting. She noted the recent meeting addressed second phase of the flood wall. The design phase is at about 65% progress. Board members received an update about the water supply status which is 100% or slightly above and snow pack in the Sierra Mountains is approximately 95%.

Mayor Mohler also reported out from the NVTa meeting on February 21. The Board approved the addition to of Measure U being added to the November ballot. Executive Director Kate Miller will be coming to Yountville to provide an informational update to Town Council and the community. Board members also received updates about funding levels. Other topics included a recommendation to increase ride costs. There will be a 30-day comment period regarding topic. Lastly, Mayor Mohler provided an update from CaLafco where modernizing the board was discussed, including evaluating board size and other factors

Council Member Reeves and Mayor Mohler provided a reminder about Shred It Day which will be held from 12-3 PM on April 19 at the Yountville Community in the back parking lot. Council Member Reeves requested battery disposal at the event.; this will NOT be allowed but batteries can be dropped off at both Town Hall and the Community Center.

Council Member Reeves raised questions about green waste bin cleaning. If this is a concern for community members, they can contact Upper Valley Disposal to learn more about how to have the

receptacle cleaned. She also asked about design standards and LED light requirements. Planning and Building Director Borba will research this for future discussion.

14. ADJOURNMENT

A motion was made by Council Member McKee-Cant, seconded by Vice Mayor Trippe to Adjourn the meeting. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Adjourn to the Town Council Regular Meeting, Tuesday, April 2, 2024 at 3:00 p.m. being held in the Town Hall Council Chambers located at 6550 Yount Street..

/s/ Hilary Gaede, Acting Town Clerk