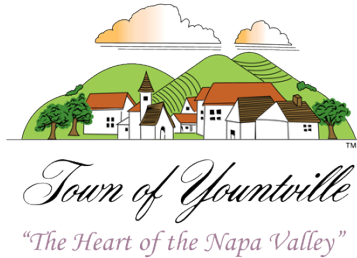


Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Tuesday, October 8, 2024

5:30 PM

Zoning & Design Review Board

Steven Miller, Chair
Michael Zagorsek, Vice Chair
Kimberly Cook, Member
Thomas Henthorne, Member
Kenneth Deposki, Member

1. CALL TO ORDER

2. ROLL CALL

Present: 5 Chair Steven Miller, Vice Chair Michael Zagorsek, Board Member Kimberly Cook, Board Member Thomas Henthorne, Board Member Kenneth Deposki

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

Staff requested Items 9A and 9B be moved and heard prior to the public hearing section of the agenda.

A motion was made by Vice Chair Zagorsek, seconded by Board Member Cook to Adopt the Agenda as revised. The motion Carried by the following vote:

AYES: 5; Chair Miller, Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

NOES: 0

ABSTAIN: 0

5. APPROVAL OF MINUTES

A. Regular Meeting Minutes – September 10, 2024

A motion was made by Board Member Cook, seconded by Vice Chair Zagorsek to Regular Meeting Minutes – September 10, 2024. The motion Carried by the following vote:

AYES: 4; Chair Miller, Board Member Cook, Board Member Henthorne, Board Member Deposki

NOES: 0

ABSTAIN: 1; Vice Chair Zagorsek

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None.

Administrative Items 9A and 9B were heard after Item 6.

7. PRESENTATIONS

The Presentations Item followed the Administrative Items 9A and 9B.

None.

8. PUBLIC HEARINGS

- A.** Adopt Resolution Number 24-019 approving design modifications to a single-family residential structure, site and fencing improvements, and the enclosure of up to 100 square feet of an auxiliary structure, with the remainder of the structure to remain unenclosed, at 6630 Jefferson Street.

Chair Miller recused himself due to his primary residence being in close proximity to the project property and exited the Council Chamber for the remainder of the meeting.

Applicants Traci Anderson and Rick Claes addressed the Board.

Vice Chair Zagorsek opened public comments, receiving none, public comment was closed.

A motion was made by Board Member Henthorne, seconded by Board Member Cook to Adopt the Resolution. The motion Carried by the following vote:

AYES: 4; Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

NOES: 0

ABSTAIN: 0

RECUSED: 1; Chair Miller

9. ADMINISTRATIVE ITEMS

Administrative Items 9A and 9B were heard after Item 6.

- A.** Introduction of Planning and Building Director Aaron Hecock.

Town Manager Raulston introduced Planning and Building Director Aaron Hecock and thanked Interim Community Development Director Ken MacNab for his contributions to the Department during the transitional time.

- B.** Update on Yountville Commons project from Town Manager Brad Raulston.

Town Manager Raulston provided an update on the Yountville Commons progress including the interim dog park, irrigation, and other landscaping improvements. He also noted updates on the Farm Stand operated by Hoopes Oasis and the Farm Stand Garden where a number of fruit trees will be planted this week.

Town Manager Raulston reminded residents about the “visioning” phase including study sessions with Measure S (October 24 at 3 PM) and ZDRB (November 12 at 5:30 PM).

The Presentations Item followed the Administrative Items 9A and 9B.

10. STAFF AND BOARD REPORTS

Interim Community Development Director Ken MacNab expressed that it would be beneficial for the Town to consider future projects needing restoration, renovation or modification of historic structures (or all construction projects) have an added condition of approval requiring a type of exploratory demolition

made prior to getting into the heart of the project.

11. ADJOURNMENT

A motion was made by Board Member Deposki, seconded by Board Member Henthorne to Adjourn the meeting The motion Carried by the following roll call vote:

AYES: 4; Vice Chair Zagorsek, Board Member Cook, Board Member Henthorne, Board Member Deposki

NOES: 0

ABSTAIN: 0

ABSENT: 1; Chair Miller

Adjourn to the Zoning & Design Review Board Regular Meeting on November 12, 2024 at 5:30 PM being held in Town Council Chambers located at 6550 Yount St.

I certify that a copy of this Zoning & Design Review Board Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Kami Noriega, Deputy Town Clerk/Records Coordinator

Date Approved: November 12, 2024