



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

**Agenda Item #:** 8E

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### Yountville Town Council Staff Report

**DATE:** June 18, 2024

**TO:** Mayor and Town Council

**FROM:** Diane Levine, Associate Planner

**PREPARED BY:** Diane Levine, Associate Planner

#### **RECOMMENDATION**

Adopt Resolution 24-4276 Approving a Two-Year Agreement Between the Housing Authority of City of Napa and the Town of Yountville for Affordable Housing Services Covering Fiscal Years 2024-2025 and 2025-2026.

#### **DISCUSSION/BACKGROUND**

The Town of Yountville has previously entered into agreements with the Housing Authority of the City of Napa (HACN) for the provision of affordable housing services on September 18, 2007; July 1, 2008; June 16, 2009; July 20, 2010; May 3, 2011; July 1, 2012; June 17, 2014; April 16, 2016; May 1, 2018; and April 19, 2022. In 2012, the Town and HACN moved from a one-year agreement to a two-year agreement and the proposed contract follows this trend. The current agreement is set to expire June 30, 2024. HACN services costs were not to exceed \$58,200 for Fiscal Year (FY) 2022-23 and \$60,300 for FY 2023-24 for a total not to exceed \$118,500.

The proposed contract cost for FY 2024-25 is \$62,700 and the cost for FY 2025-26 is \$65,200 for a total cost not to exceed \$127,900. The scope and extent of services covered by the agreement is anticipated to remain at current levels. Affordable housing stock has remained stable since the last adopted agreement.

The Town does not have dedicated staff to deliver affordable housing administration and oversight for affordable housing programs and services provided by HACN. As with other similar services where the Town requires specialized technical staff support on a limited basis that does not justify a full-time position, the Town contracts with another agency/consultant. HACN also provides support to the City of American Canyon, the City of Calistoga, and the City of St. Helena.

The HACN is prepared to continue to provide services related to affordable housing, Section 8 Housing Services, continued countywide care for homeless services & projects, regulatory agreement monitoring, technical assistance for potential market rate and or affordable housing projects, loan services and owner

occupancy monitoring for CalHome and HOME rehab loans, review of affordable housing agreements, annual activity report, and additional housing services as mutually agreed upon.

### **ENVIRONMENTAL REVIEW**

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Currently Budgeted? Yes

Where is it Budgeted?

Fund 24, Housing Grant Fund

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

### **STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. Exceptional Town Services and Staff.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The Town has contracted with City of Napa Housing authority who has technical expertise in affordable housing programs to assist the Town. This will assist in ensuring the delivery of high quality municipal programs.

### **ATTACHMENTS**

Attachment A, Housing Services Contract