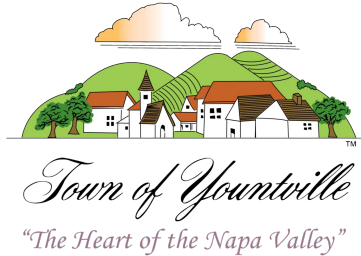


Town of Yountville

6550 Yount Street
Yountville, CA 94599



Meeting Minutes – Final

Tuesday, May 21, 2024

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler
Vice Mayor Hillery Bolt Trippe
Council Member Eric Knight
Council Member Robin McKee-Cant
Council Member Pam Reeves

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

2. ROLL CALL

Present: 5 Mayor Margie Mohler, Council Member Eric Knight, Vice Mayor Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member Knight, seconded by Vice Mayor Trippe to Adopt the Agenda. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. COUNCIL MEMBER ANNOUNCEMENTS

Mayor Mohler extended her appreciation to the Parks and Recreation team and other staff who worked to make the 12th annual Art, Sip & Stroll event a success.

She noted upcoming Memorial Day Events:

- Sunday, May 26 at 1pm Yountville Pioneer Cemetery and Indian Burial Grounds Annual Ceremony
- Monday, May 27 at 10am at the Veterans Home Annual Ceremony

6. PROCLAMATIONS AND RECOGNITIONS

A. May as Preservation Month – Napa County Landmarks Proclamation

Mayor Mohler presented the proclamation to Napa County Landmarks Board Member John Sensenbaugh.

7. NON-AGENDA PUBLIC COMMENT

None received.

8. CONSENT CALENDAR

A. Approve Minutes of the Regular Meeting held May 7, 2024.

B. Receive and file April 2024 Monthly Financial Report.

C. Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390

- D. Waive Second Reading of Ordinance Number 24-528 amending sections 2.08.030(A), 2.12.010, 2.24.010, and adding sections 2.24.090 and 2.40.040, of Title 2 of the Yountville Municipal Code (“YMC”) regarding appointed officers.
- E. Adopt Resolution Number 24-4263 approving Fiscal Year 2024-25 Project List for SB1: The Road Repair and Accountability Act.
- F. Adopt Resolution Number 24-4264 creating Capital Improvement Project ST-0036; Tallent Lane Private Road Benefit District Final Roadway Improvements
- G. Adopt Resolution Number 24-4265 creating Capital Improvement Project DF-0020; Mesa Court Drainage Benefit District Final Storm Drain Improvements
- H. Adopt Resolution Number 24-4266 approving the design for CIP PK-0033, Shade Structure at Yountville Community Park, and authorizing award of the installation to Shade Comforts Inc.
- I. Adopt Resolution 24-4267 approving a budget adjustment in the 2023/24 Fiscal Year Moving \$19,400 from Town Budget Contingency Account 01-0000-2921 to Parks and Recreation Day Camp Part-Time Salaries Account 01-5406-4011
- J. Adopt Resolution Number 24-4268; approving procurement for Project CF-0022, Shade Structure for Community Center/Hall; and authorizing purchase from Restoration Hardware Community Center/Hall Courtyard umbrellas and equipment
- K. Adopt Resolution Number 24-4269 request to the Metropolitan Transportation Commission for the allocation of fiscal year 2025/2026 Transportation Development Act Article 3 Pedestrian/Bicycle project funding for the New Path Southern Loop Design (ST-0034)

A motion was made by Council Member Knight, seconded by Council Member Reeves to approve the Consent Calendar items A-J. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

A motion was made by Vice Mayor Trippe, seconded by Council Member Reeves to approve the Consent Calendar item K. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

9. GUEST PRESENTATIONS

None.

10. PUBLIC HEARINGS

- A. Consideration of Introduction and Waiving First Reading of Ordinance 24-529 amending sections 17.48.040 and 17.48.050 of Chapter 17.48 of Title 17 of the Yountville Municipal Code (“YMC”) revising the types of uses which require a use permit to operate within the Public Facilities Zoning District and Finding the Amendments Exempt From the California Environmental Quality Act (CEQA) Pursuant To CEQA Regulations.

Planning and Building Director Borba presented the staff report.

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to Introduce and Waive the First Reading of the Ordinance. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

11. ADMINISTRATIVE / REGULAR ITEMS

- A.** Consider Adoption of Resolution Number 24-4270 adopting the Biennial Budget for Fiscal Year 2024/2025 and 2025/2026, Appropriations (Gann) Limit for Fiscal Year 2024/2025, Salary Ranges and Existing Policies (General Finance Policy, Town Investment Policy, Use of Long-Term Debt Policy, OPEB Trust Investment Policy, Utility Enterprise Rate Policy, Use of Drought Water Reserve Policy) and revised Fund Balance Policy.

Administrative Services Director King presented the staff report.

A motion was made by Council Member Reeves, seconded by Vice Mayor Trippe to Adopt the Resolution. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

- B.** Interim Dog Park Design and Policies for discussion, feedback and approval

Parks and Recreation Director Samantha Holland presented to staff report and proposed design.

In-person public comment: Ray Brogliatti, Lori Cagwin, Anne Griffin, Walter Bass, Jason Hutchings, Elaine Bryant

Electronic public comment: Michael Borck, Julie Bauer, Elizabeth Fontaine, Lori Cagwin, Heather Brown

A motion was made by Mayor Mohler, seconded by Council Member Reeves to Approve interim dog park design and policies. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

- C.** Consider adoption of Resolution Number 24-4271 approving employment agreement for, and ratifying the appointment of, Hilary Gaede as the Communications Director/Town Clerk.

A motion was made by Council Member Reeves, seconded by Council Member McKee-Cant to Adopt the Resolution. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

Parks and Recreation Director Holland provided an update from Art, Sip and Stroll held on May 18. The tasting packages sold out, 63 artists participated, and 14 wineries poured wine for the event. Town Manager Raulston added his appreciation for a well-produced event.

Town Manager Raulston also acknowledged department heads for the dedicated hard work putting together the first biennial budget for FY 24/25 and FY 25/26.

13. COUNCIL EXTERNAL MEETING REPORTS

Mayor Mohler attended CalLAFCO where topics included board modernization. She also attended a legislative committee meeting and met with Senator Marie Durazo who is interested in learning about about LAFCO.

Mayor Moher also attended the Napa County Flood Control and Water Conservation district where she received flood wall project updates. There was also a protest hearing regarding the Rutherford Benefit Zone.

The City Selection Committee met and Mayor Mohler was elected as Chair.

Council Member Reeves reported on the Single-Use Plastics Ad Hoc progress. She noted that the committee met with Town Attorney Bell as well as Upper Valley Waste Disposal as a part of the learning and research process. The Ad Hoc also met with the Calistoga group who created the jurisdiction's first food ware ordinance. She will be meeting meeting with Napa Climate Now and the Yountville Chamber of Commerce.

Vice Mayor Trippe reported on the Climate Action Committee noting that the Committee is in the process of selecting a consultant to work on the countywide plan. The Committee also received a presentation from a UC Berkeley professor about Climate Change.

Council Member Knight thanked the department heads for their efforts keeping town business and operations moving smoothly.

Lastly, Mohler Mohler reminded community members about the Lunch and Learn on Thursday, May 23 about recycling.

14. ADJOURNMENT

A motion was made by Council Member Knight, seconded by Council Member McKee-Cant to Adjourn the meeting. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Council Member Knight, Vice Mayor Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

Adjourn to the Town Council Regular Meeting June 4, 2024 at 3:00 p.m. being held in the Town Hall Council Chambers located at 6550 Yount Street.

/s/ Hilary Gaede, Acting Town Clerk