



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

**Agenda Item #:** {{section.number}}|

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## Yountville Town Council Staff Report

**DATE:** May 6, 2025

**TO:** Mayor and Town Council

**FROM:** John Ferons, Public Works Director

**PREPARED BY:** Rosalba Ramirez, Deputy Public Works Director

### **RECOMMENDATION**

Adopt Resolution Number 25-4253 authorizing the Town's Measure U 5-Year Plan and certification of the Town's Maintenance of Effort and Equivalent Funds.

### **DISCUSSION/BACKGROUND**

On November 5, 2024, the voters of Napa County approved a ½-cent sales Napa Valley Transportation Improvement Act, also known as Measure-U, which continues a half cent transaction and use (sales) tax to provide supplemental funding for road maintenance previously known as Measure-T. The Measure-U County-wide sales tax will begin July 1, 2025, implemented by the Napa Valley Transportation Authority – Taxing Authority (“NVTA-TA”), with the proceeds to be allocated among all local agencies within the County. Measure-U replaces the Measure-T ½ cent sales tax for local streets and roads and can only be used for maintenance, reconstruction, and/or rehabilitation of streets, roads, and transportation infrastructure within the public right-of-way including but not limited to: sidewalks, curb and gutters, curb ramps, lighting, traffic signage, striping, local roadway drainage.

Beginning on July 1, 2025, the Town must conduct a public meeting and adopt a resolution every two years for a 5-year implementation plan that must be submitted to NVTA. The first five-year plan begins in fiscal year 2025-2026 and extends to 2029-2030 with an update to the plan required in fiscal year 2027-2028. Similar to the Measure-T funding requirements, each year the Town must certify by resolution that the Town's existing street repair Maintenance of Effort (MOE) was met. Additionally, each year all the Measure U benefitting agencies (collectively) must demonstrate that at least seven percent (7%) of the value of the allocations each year has been committed to Class I Bike lane project(s) identified in the adopted Countywide Bicycle Plan. Once adopted these resolutions are submitted to the Independent Taxpayer Oversight Committee (ITOC) for their review and approval.

A new component of Measure-U is the use of “flex funds.” Up to five percent (5%) of allocations distributed to each Agency may be used on other transportation projects including roadway capacity projects (herein referred to as “5% Flex Funds”). The 5% Flex Funds is over the life of the ordinance and will include all debt issuance costs associated with projects funded with the 5% Flex Funds.

The current plan as attached is a 5-year plan built using the same methods as those applied to the Town's annual 5-year CIP. The goal of this plan is to address the streets with the lowest Pavement Condition Index (PCI) rating first. This will raise the overall quality of the streets throughout the Town. In developing the Plan staff took into consideration the following factors:

- Recommendations from the Pavement Management Program Report
- Known utility deficiencies
- Anticipated funding from the Capital Improvement Program (CIP) Fund.

Staff, along with our consulting engineers, have developed a plan to achieve the PCI of 83 in five years using the Measure-T, RMRA (SB1), and CIP MOE contributions.

The attached 5-year plan is not an annual “construction schedule” per se; rather, it is a “5-year look ahead” of streets to be addressed in successive years based upon available funding. The result is a list of streets with various pavement treatments proposed over the next five years.

To meet the Maintenance of Effort (MOE) requirement prescribed in Measure-U, the Town must expend, at a minimum, twenty percent (20%) of the Agency’s most recent audited year local streets and roads sales tax revenue in local general fund revenues. In each subsequent year after the initial year, the Agency must allocate 20% of its most recent audited fiscal year’s receipts, not to increase by more than two percent (2%) of the prior year’s Maintenance of Effort amount. The initial year of the MOE calculation is based on Measure-T proceeds to the jurisdictions in the year ended June 30, 2024. The Town has calculated the MOE for year one to be \$135,908.

The participating local agencies, including the Town of Yountville, must collectively demonstrate that at least seven percent (7%) of the dollar amount of the allocations each year for the Local Streets and Roads Maintenance Program have been committed to the project development, construction, and maintenance of Class I and/or Class IV active transportation infrastructure project(s) identified in the adopted Countywide Active Transportation Plan (CTP). A portion of this requirement may be met by routine maintenance expenditures. Funding for Class I and/or Class IV projects that are funded by philanthropy, state discretionary funding or federal discretionary funding shall not count toward the seven percent (7%). The Town currently has no Class 1 Facility projects to list on the proposed 5-year Plan. As projects emerge, the Town will list them on future 5-Year Plan updates.

Public Work’s Measure-T Team will continue to prepare plans, specifications and estimates and publicly bid the projects from the Measure-T 5-Year Work Plan.

Staff respectfully requests adoption of Resolution 25-XXXX authorizing the Town’s Measure-U 5-year Plan and Certification of the Town’s Maintenance of Effort and Equivalent Funds.

**ENVIRONMENTAL REVIEW**

CEQA Cat Ex Class 1, Existing Facilities.

**FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? 25-6000-5400 Annual Street Maintenance and Paving Program

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

**STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Quality of Life:** The Town enhances the livability of Yountville by providing well-maintained public facilities, parks, and trails, and quality programs and events. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Using available tax measure funds to maintain the Town's roads to the highest standard ensures the Town's citizens enjoy well maintained infrastructure. Following the Measure U fiscal processes to receive the funds is responsible fiscal policy.

**ATTACHMENTS**

1. Resolution 25-4353
2. Exhibit A Measure U 5-Year Plan
3. Exhibit B Maintenance of Effort
4. Exhibit C Equivalent Fund