

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Minutes – Final

Thursday, January 16, 2025

6:00 PM

Town Hall Council Chambers

Parks & Recreation Advisory Commission

Alan Tenscher, Chair

Vincent Courtney, Vice Chair

Myrna David, Commissioner

Loreen Ruegg, Commissioner

Vacant, Commissioner

Vacant, High School Commissioner

1. CALL TO ORDER

2. ROLL CALL

Present: 4; Chair Alan Tenscher, Vice Chair Vincent Courtney, Commissioner Loreen Ruegg, Commissioner Myrna David

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Vice Chair Courtney, seconded by Commissioner David to adopt the agenda. The motion carried by the following vote:

AYES: 4; Chair Tenscher, Vice Chair Courtney, Commissioner Ruegg, Commissioner David

NOES: 0

ABSTAIN: 0

5. APPROVAL OF MINUTES

- A. Approval of Minutes from September 19, 2024 Meeting of the Parks & Recreation Advisory Commission.

A motion was made by Commissioner David, seconded by Vice Chair Courtney to approve the meeting minutes of September 19, 2024. The motion carried by the following vote:

AYES: 4; Chair Tenscher, Vice Chair Courtney, Commissioner Ruegg, Commissioner David

NOES: 0

ABSTAIN: 0

6. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Chair Tenscher opened public comment, receiving none, Chair Tenscher closed public comment.

7. ADMINISTRATIVE / REGULAR ITEMS

- A. Yountville Commons Planning Process Update and Design Concepts for Consideration and Feedback.

Town Manager Raulston introduced the item, and Architect Kelly presented the staff report.

Topics included:

Pool

Open space

Bicycle access
Parking
Private spaces (enclosed garages or backyards)
Baseball field
Family amenities
Housing unit mix
Parks and Recreation Master Plan

Commissioner David requested if the baseball field was removed, that the legacy of the person whom the current field is named after is honored in a different way by the Town.

No members of the public were present to provide public comment.

8. STAFF INFORMATIONAL REPORTS

A. Public Works Department General Update.

Parks and Recreation Director Holland reported the following updates:

- Shade structure installation to be completed in mid-February.
- Community Center planning phase for outdoor kitchen and BBQ.
- Yountville Commons landscaping work is 95% complete.
- Yountville Fit opened January 6th.
- Yountville Commons Hall/Multi-Use Room named Schmitt Hall at the December 17, 2024, Town Council meeting.
- Wood facade is to be completed next week.
- Irrigation and more updates to the baseball field are in the works.
- Use Agreement 2025-953 with Yountville Baseball was approved at the January 7, 2025, Town Council meeting to operate a Public, Youth Baseball Program at the Yountville Commons site.
- The Farmstand is scheduled to open in spring.

Lastly, Town Manager Raulston announced that staff member Jake King has been recently promoted to serve as the Public Works Manager.

B. Parks & Recreation Department General Update.

Parks and Recreation Director Holland reported the following updates:

- Winter camps have finished.
- Beginning Monday new classes.
- 108 golden ticket members and registration open.
- Mardi Gras Parade premieres on March 1st.
- Excursions in spring.
- Planning for summer.
- New team members have begun working as Recreation Coordinators, Katelyn Huss and Rose Lopez.

- Commons Roots Pop-Up Museum is opening tomorrow morning.

Vice Chair Courtney requested placing an item on the agenda to recognize the maintenance personnel publicly.

9. COMMISSIONER COMMENTS / REPORTS

Chair Tenschser requested an item be brought to the Commission regarding the use of herbicides and pesticides at Yountville parks. An update and discussion from Public Works Director Ferons and Deputy Public Works Director Ramirez will come forward at the regular meeting on March 20th.

10. ADJOURNMENT

A motion was made by Vice Chair Courtney, seconded by Commissioner Ruegg to adjourn the meeting. The motion carried by the following roll call vote:

AYES: 4; Chair Tenschser, Vice Chair Courtney, Commissioner Ruegg, Commissioner David
NOES: 0
ABSTAIN: 0

Adjourn to the Parks and Recreation Commission Meeting Thursday, March 20, 2025 at 6 PM being held in Town Council Chambers located at 6550 Yount Street, Yountville, CA 94599.

Samantha Holland, Parks and Recreation Director

Date Approved: March 20, 2025