



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}B

Yountville Town Council Staff Report

DATE: May 7, 2024
TO: Mayor and Town Council
FROM: Celia King, Administrative Service Director
PREPARED BY: Kyle Batista, Financial Analyst

RECOMMENDATION

Receive and File March 2024 Quarterly Investment Report

DISCUSSION/BACKGROUND

This report represents the Town's investment portfolio for the quarter ending March 31, 2024. The report includes all Town funds. All investments are in compliance with the Town's adopted Investment Policy.

The Town's investments are guided by an Investment Policy, which is reviewed and approved by the Council annually. The Investment Policy was last approved by the Town Council on June 20, 2023. The policy directs that investment goals, in order by priority, are safety, liquidity, and yield. This conservative approach ensures assets are available for use while also allowing the Town to earn additional resources on idle funds. The Town currently participates in the State investment pool known as the Local Agency Investment Fund (LAIF).

LAIF began in 1977 as an investment alternative for California's local governments and special districts and is administered by the State of California's Treasurer. The enabling legislation for LAIF is Section 16429.1 et seq. of the California Government Code.

This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the Treasurer's Office investment staff at no additional cost to local agencies or taxpayers. LAIF is part of the Pooled Money Investment Account (PMIA). The PMIA began in 1955 and oversight is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members are the State Treasurer, State Director of Finance, and State Controller.

The Town established a Section 115 Trust for Other Post-Employment Benefits and Pension Rate Stabilization with Public Agency Retirement Services (PARS). Town Council adopted a moderate investment strategy and funds are invested in a diversified portfolio. The interest rates shown are for the quarter reported.

All Town funds are invested in accordance with the approved Investment Policy with an emphasis on safety, liquidity, and yield (in that order). The Town's investment strategy of balancing the investment portfolio between short-term investments (to meet cash flow needs) and longer-term maturities (to realize a higher rate of return) is appropriate given the current market conditions.

The investment portfolio will continue to be closely monitored to ensure the avoidance of risk and to respond to changes in market conditions. This staff report is presented as informational.

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Yes

Where is it Budgeted? Interest Income

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Quarterly Investment Reports provide timely information and financial transparency and allows the Council to help inform decisions related to maximizing economic opportunities to ensure prudent reserves.

TOWN OF YOUNTVILLE
QUARTERLY INVESTMENT REPORT
AS OF March 31, 2024

Fund No.	Fund Name	Current Quarter 3/31/2024 Cash Balance	Prior Quarter 12/31/2023 Cash Balance	Change in Quarterly Cash Balance
01	General Fund	1,696,258	7,780,295	(6,084,037)
02	OPEB (Retiree Benefits)	(7,023)	(127,832)	120,809
03	PERS UAL Reserve Fund	11,056	(542,737)	553,793
04	Emergency Reserve Fund	2,927,979	2,901,861	26,118
05	Revenue Stabilization Fund	2,024,792	2,901,379	(876,587)
06	Utlty Entprs Prjct Cmtd Fund	1,719,681	1,704,341	15,340
20	State Gas Tax	177,681	159,082	18,599
21	Public Education & Govmnt TV	53,665	50,022	3,643
22	Tourism Improvement District	461,237	559,642	(98,405)
23	Public Arts Program Fee	13,944	11,561	2,383
24	Housing Grant Fund	171,035	139,581	31,455
25	Measure T Transportation Imp	536,966	357,244	179,722
26	SB1, 2017 Road Repair Act	125,763	100,451	25,311
27	Measure T Equivalent (MTE)	38,866	38,519	347
28	Fire Services	-	-	-
29	UVDS Franchise Fees	221,181	127,119	94,062
30	Disabilty Access Fee SB 1186	158	1,915	(1,757)
41	Civic Facilites Impact Fees	-	61	(61)
42	Drainage Impact Fees	-	20	(20)
43	Park Impact Fees	-	56	(56)
44	Public Safety Impact Fees	-	-	-
45	Traffic Facilities Impact Fees	-	235	(235)
46	Utility Underground Impact Fees	116,222	115,138	1,084
47	Community Project Impact Fees	-	120	(120)
50	Capital Projects	10,430,786	2,145,136	8,285,650
54	2017 Lease Bond-CommCtrRfnd	135,415	134,202	1,213
55	2020 Lease Bond	369,449	366,153	3,296
57	Draught Water Reserve	2,062,548	2,044,149	18,398
58	Water Impact Fees	3,263	-	3,263
60	Water Capital Improvements	504,745	543,825	(39,080)
61	Water Utility Operations	658,465	593,449	65,016
62	Wastewater Utility Operations	578,097	538,755	39,342
63	Joint Treatment Capital Fund	4,319,265	4,306,875	12,391
64	Wastewater Utility Capital	759,578	905,539	(145,962)
65	Sewer Impact Fees	-	-	-
70	Housing Opportunity Fund	176,260	174,088	2,172
71	Measure S, Affordable Housing	2,975,890	2,825,087	150,803
75	Measure A Maintenance Fund	387,279	491,546	(104,267)
81	Facilities Repair/Replacement	1,516,160	1,522,330	(6,170)
82	Fleet, Tools, Equip RepairReplc	768,258	1,460,438	(692,180)
92	OPEB Trust Fund Retiree Ben.	6,201,472	6,002,457	199,015
93	PRSP Trust Fund - Pension	3,625,733	3,808,915	(183,182)
95	Tallent Lane Benefit District	18,796	18,629	168
96	Mesa Ct. Drainage Ben. Dist.	52,295	51,829	466
		45,833,214	44,211,475	1,621,739

	Current Quarter 3/31/2024 Cash Balance	Prior Quarter 12/31/2023 Cash Balance	Interest Rate
Cash on Hand/Petty Cash	425	425	0%
Westamerica Bank Checking & Savings	6,159,660	4,873,645	0.070%
LAIF	29,843,208	29,523,346	4.012%
Bank of New York Mellon (Trust)	2,717	2,687	0.000%
PRSP Trust Investments ¹	3,625,733	3,808,915	7.030%
PARS OPEB Trust Investments ²	6,201,472	6,002,457	6.170%
	45,833,214	44,211,475	

Activity

	# Issued	From	To	Amount
Accounts Payable check range for the period:				
Amount of Accounts Payable checks issued	442	60390	60805	3,908,854.43
Payroll check range for the period:				
Amount of Payroll checks/direct deposits issued	303	26163	26169	697,756.88

¹ 5-year Annualized Return

² 10-year Annualized Return