

Town of Yountville
Resolution Number 24-4304

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH VITISYSTEMS, INC.,
DBA CALTEST ANALYSIS TO PROVIDE LABORATORY TESTING SERVICES FOR
FISCAL YEARS 2024/2025 AND 2025/2026 IN A NOT TO EXCEED AMOUNT OF \$212,520
AND AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT UP TO THE
AMOUNT AND ANY SUBSEQUENT AMENDMENTS.**

Recitals

- A. The Town of Yountville operates under the regulations of a National Pollution Discharge Elimination System (NPDES) Permit and a Domestic Drinking Water Permit both issued by the California State Water Resources Control Board. Utility Operators collect various types of samples related to the Wastewater Reclamation Facility and Drinking Water System to keep the Town in compliance with the permits listed above.
- B. Caltest Analysis is a third-party lab that specializes in water and wastewater sampling and analysis. They provide the analysis of the samples collected by staff and process the analysis using their technology and resources in accordance with regulations.
- C. Municipal Code 3.32.520 states that the Town Manager may approve professional service contracts up to and including \$45,000. The Town Council shall approve professional or special service contracts greater than \$45,000. Because the cost of the contract exceeds the Town Manager's signing authority, Council approval is required.

Now, therefore, the Town Council of the Town of Yountville does resolve as follows:

- 1. Hereby approves a Professional Services Agreement with Vitisystems Inc., dba Caltest Analysis to provide laboratory testing services for years 2024/2025 and 2025/2026 in a not to exceed amount of \$212,520.
- 2. Hereby authorizes the Town Manager to execute a Professional Services Agreement up to \$212,520 and any subsequent amendments.
- 3. The Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 17th day of September 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Margie Mohler, Mayor

ATTEST:

Hilary Gaede, Communications Director/ Town Clerk