



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}D

Yountville Town Council Staff Report

DATE: April 16, 2024

TO: Mayor and Town Council

FROM: Brad Raulston, Town Manager; Celia King, Administrative Services Director

PREPARED BY: Celia King, Administrative Services Director

SUBJECT:

Administrative Services Department Review

DISCUSSION/BACKGROUND

The Town Council will review and discuss the proposed Biennial Budget for Fiscal Years 2024/2025 and 2025/2026 for the functions of the **Administrative Services Department**, as follows:

Divisions:

- [Finance & Human Resources \(01-1102\)](#)
- [Risk Management \(01-1103\)](#)

Special Revenue Funds:

- [Fire Emergency Services Fund 28](#)
- [CASp Certificataion and Training \(SB 1186\) Fund 30](#)

Debt Services Funds:

- [2017 Lease Revenue Bonds Fund 54](#)
- [2020 Direct Placement Financing Fund 55](#)