



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

Item #: B

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## Parks & Recreation Advisory Commission Staff Report

**DATE:** May 16, 2024

**TO:** Parks & Recreation Advisory Commission

**FROM:** Samantha Holland, Parks & Recreation Director

**SUBJECT:**

Appoint Parks and Recreation Advisory Commission Representative to the Town of Yountville Community Foundation Board for 2 Year Term

**DISCUSSION/BACKGROUND**

The Town of Yountville Community Foundation is a 501c3 organization created in 2017 with the purpose of promoting and raising funds to support community-based programming that will benefit and serve the residents of the Town. The programming could include but it not limited to:

- Youth recreation and education programs
- Community based wellness and enrichment programs
- Senior recreation, leisure, education programs and support services
- Parks and facilities improvements
- Cultural arts programs such as the Public Art Walk, the Gallery at the Community Hall, literary programs, and arts programs.
- Initiatives for events and programs staffed by community volunteers
- Potential for other community organizations to partner with the foundation subject to development of a partnership agreement and approval by the Foundation Board of Directors of the partnership agreement as outlined herein.

The TOYCF is intended to operate as an administrative organization providing the financial and administrative support for various areas of specified interest, such as the Yountville Arts Fund and the Youth Subsidy Fund. The TOYCF will serve to facilitate local fund-raising and provide a structure for collection and distribution of funds consistent with the provisions of these Bylaws.

- ByLaws (PDF)
- Administrative Policies and Procedures (PDF)

**Board of Directors**

The Foundation Board is made up of no less than five and no more than nine members. One Director, providing there is a willing applicant, **should be a member of the Town of Yountville Parks and Recreation Advisory Commission**. One Director, providing there is a willing applicant, should be a member of the Yountville Arts Commission. One Director, providing there is a willing applicant, should be a member of the Yountville Chamber of Commerce. One Director, providing there is a willing applicant, should be member from each community partner organizations that may enter into a partnership agreement with the TOYCF. Nothing shall prohibit additional representatives from such programs also being Directors. The balance of the remaining Directors shall be residents of the Town of Yountville.

Previously held by past member Carol Shirmang, PRAC would need to appoint a new representative to the

TOYCF Board for a two year term beginning June 1, 2024 and ended May 31, 2026. The Board meets quarterly on the 4<sup>th</sup> Friday of the month at 3 PM. (January, April, July, October).

### **FISCAL IMPACT**

Is there a Fiscal Impact? No

Is it Currently Budgeted? No

Where is it Budgeted?

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

### **RECOMMENDATION**

Receive staff report and direct questions to staff.

Conduct discussion.

Take Volunteers or Make Nominations.

Motion, Second and Approve Appointment.