



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Agenda Item #: {{section.number}}E

Yountville Town Council Staff Report

DATE: April 16, 2024

TO: Mayor and Town Council

FROM: Brad Raulston, Town Manager; Celia King, Administrative Director

PREPARED BY: Celia King, Administrative Services Director

SUBJECT:

Communications/Town Clerk Department Review

DISCUSSION/BACKGROUND

The Town Council will review and discuss the proposed Biennial Budget for Fiscal Years 2024/2025 and 2025/2026 for the functions of the **Communications/Town Clerk Department**, as follows:

Divisions:

- [Town Council \(01-1001\)](#)
- [Information Technology and Communications \(01-1011\)](#)
- [Community Promotion and Programs \(01-1015\)](#)
- [Town Clerk \(01-1110\)](#)

Special Revenue Fund

- [Public Education & Government Access \(P.E.G.\) Fund 21](#)
- [Upper Valley Disposal Service Franchise Fees Fund 29](#)

Custodial Fund

- [Tourism Improvement District \(TID\) Assessment Fund 22](#)