



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Staff Report

Item #: {{section.number}}D

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### Zoning and Design Review Board Staff Report

**DATE:** February 11, 2025

**TO:** Board Members

**FROM:** Kami Noriega, CMC, Acting Town Clerk

**PREPARED BY:** Kami Noriega, CMC, Acting Town Clerk

#### **TITLE/RECOMMENDATION**

Receive report on proposed amendments to the Zoning and Design Review Board Bylaws governing Board membership, appointment, and resignation.

#### **BACKGROUND**

Staff proposes the addition of the *Memberships* section to the Zoning and Design Review Board Bylaws to outline the requirements of Board Member membership, appointment, term of office, and resignation. Minor formatting changes in addition to this amendment have been made in the proposed redline version found in attachment 1 to the staff report.

This amendment will be brought forward to the Town Council for approval at the regularly scheduled February 18<sup>th</sup> meeting.

#### **ENVIRONMENTAL REVIEW**

Exempt per California Environmental Quality Act (CEQA) Guideline, Section 15061(b)(3).

#### **FISCAL IMPACT**

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? No

#### **ATTACHMENTS**

1. ZDRB Bylaw Amendment (Redline)
2. ZDRB Bylaw Amendment (Clean)