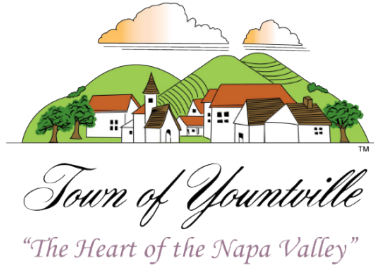


# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



## Meeting Minutes – Final

**Tuesday, January 7, 2025**

**3:00 PM**

**Town Hall Council Chambers**

### **Town Council**

***Mayor Margie Mohler***  
***Vice Mayor Robin McKee***  
***Council Member Eric Knight***  
***Council Member Hillery Trippe***  
***Council Member Pam Reeves***

**1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.**

Town Attorney Bell reported that Vice Mayor McKee would be participating remotely.

Vice Mayor McKee confirmed that her husband was in her home at the time of the meeting.

**2. ROLL CALL**

**Present:** 5; Mayor Margie Mohler, Vice Mayor Robin McKee, Council Member Eric Knight, Council Member Hillery Trippe, Council Member Pam Reeves

**Absent:** None

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was held.

**4. ADOPTION OF AGENDA**

A motion was made by Council Member Reeves, seconded by Council Member Knight to adopt the agenda. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Vice Mayor McKee, Council Member Knight, Council Member Trippe, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

**5. COUNCIL MEMBER ANNOUNCEMENTS**

Council Member Trippe announced that the Yountville Fit facility opened yesterday.

Council Member Reeves announced that the month of February is *Find Your Heart in Yountville* with the Yountville Arts Commission as the sponsor.

Vice Mayor McKee announced that on February 8<sup>th</sup>, the annual Crab Feed will take place.

**6. PROCLAMATIONS AND RECOGNITIONS**

None.

**7. NON-AGENDA PUBLIC COMMENT**

Mayor Mohler opened public comment.

Mark Van Gorder

Mayor Mohler closed public comment.

**8. CONSENT CALENDAR**

**A.** By motion, authorize Vice Mayor McKee to participate remotely under AB 2449 due to an emergency circumstance.

**B.** Approve minutes of the regular and closed meetings held December 17, 2024.

**C.** Continue the Emergency Declaration for the Town of Yountville Recycled Water Transmission Main Repair pursuant to Yountville Municipal Code 3.32.390.

**D.** Consider appointment of one (1) individual to serve on the Parks and Recreation Advisory Commission to commence January 21, 2025 and to expire on January 20, 2027.

**E.** Adopt Resolution Number 25-4333 of support for the Napa Valley Transportation Authority (NVTa)

RAISE Grant Application for the SR 29 Napa Valley Forward Oakville Intersection Improvement Project.

- F. Adopt Resolution Number 25-4334 approving an amendment to the existing Professional Services Agreement (PSA) with Cinquini & Passarino, Inc., increasing the agreement's maximum amount from \$45,000 to \$85,000 and authorizing the Town Manager to execute the amendment.
- G. Adopt Resolution Number 25-4335 approving Amendment 2 to Professional Service Agreement #2024-886 with WaterTalent LLC. to continue providing Interim Chief Plant Operator services and authorizing the Town Manager to execute the Amendment.

Mayor Mohler opened public comment, receiving none, Mayor Mohler closed public comment.

A motion was made by Council Member Reeves, seconded by Council Member Trippe to approve the Consent Calendar items. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Vice Mayor McKee, Council Member Knight, Council Member Trippe, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

## 9. GUEST PRESENTATIONS

- A. Receive report on the outcomes of the first grant cycle of the Imagine Yountville Grant Program funded by the Town of Yountville through the Yountville Community Foundation.

Majel Arnold, Chair of the Yountville Community Foundation, presented the presentation.

Mayor Mohler opened public comment.

Carol Fink

Mayor Mohler closed public comment.

## 10. PUBLIC HEARINGS

None.

## 11. ADMINISTRATIVE / REGULAR ITEMS

- A. Discussion and possible action regarding appointment of Town Council members to various Boards, Committees, Ad Hoc, and Standing Committees and disbanding Ad Hoc Committees no longer needed and establishing Standing Committees.

Acting Town Clerk Noriega presented the staff report.

Mayor Mohler opened public comment, receiving none, Mayor Mohler closed public comment.

A motion was made by Council Member Reeves, seconded by Vice Mayor McKee to approve the updated roster. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Vice Mayor McKee, Council Member Knight, Council Member Trippe, Council Member Reeves

**NOES:** 0

**ABSTAIN:** 0

- B. Adopt Resolution Number 25-4336 authorizing the filing of a Notice of Completion and accepting the work for the MT-3025 Measure T Solano Avenue Rehabilitation Project performed by Argonaut Constructors under the total contract amount of \$610,409.15.

Deputy Public Works Director Ramirez presented the staff report.

Mayor Mohler opened public comment.  
Alan Tenscher  
Mayor Mohler closed public comment.

A motion was made by Council Member Knight, seconded by Council Member Reeves to adopt the Resolution. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Vice Mayor McKee, Council Member Knight, Council Member Trippe, Council Member Reeves  
**NOES:** 0  
**ABSTAIN:** 0

- C.** Adopt Resolution Number 25-4337 authorizing the Town Manager to execute Use Agreement 2025-953 with Yountville Baseball to operate a Public, Youth Baseball Program at the Yountville Commons site.

Town Manager Raulston presented the staff report.

Mayor Mohler opened public comment, receiving none, Mayor Mohler closed public comment.

A motion was made by Council Member Reeves, seconded by Council Member Trippe to adopt the Resolution. The motion carried by the following vote:

**AYES:** 5; Mayor Mohler, Vice Mayor McKee, Council Member Knight, Council Member Trippe, Council Member Reeves  
**NOES:** 0  
**ABSTAIN:** 0

## **12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS**

Administrative Services Director King reported that she is meeting with Departments to plan for the mid-year budget. She also noted a few Human Resources recruitments will be closing soon.

Planning and Building Director Hecock reported that the Humboldt Mixed Use item will be coming forward to the Zoning and Design Review Board next Tuesday, January 14th.

Public Works Director Ferons gave an update on the shade project at Yountville Community Park.

Town Manager Raulston reported that Yountville Fit is now open, and a Press Release has been distributed for the Diamond Jubilee. Lastly, he invited residents to visit the Common Roots pop-up museum and the February 4<sup>th</sup> incorporation celebration, noting that the flag would be raised at 4:00 pm with a reception following in Schmitt Hall.

## **13. COUNCIL EXTERNAL MEETING REPORTS**

Vice Mayor McKee reported that the Napa Valley Transportation Authority (NVRTA) began recruiting to fill the position of Executive Director, will a recent release of the job brochure. Mayor Mohler also reported on the NVRTA that the Vine Trail is experiencing cost overruns for the second time regarding the bike trail from St. Helena to Calistoga; Yountville connecting to St. Helena will be the final segment.

## **14. ADJOURNMENT**

A motion was made by Council Member Reeves, seconded by Council Member Trippe to adjourn the meeting. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Mohler, Vice Mayor McKee, Council Member Knight, Council Member Trippe, Council Member Reeves

**NOES: 0**  
**ABSTAIN: 0**  
**RECUSED: 0**

Adjourn to the Town Council regular meeting, Tuesday, February 4, 2025 at 3:00 p.m. being held in Town Council Chambers located at 6550 Yount Street.

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/s/ Kami Noriega, Acting Town Clerk

Date Approved: February 4, 2025