



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Item #: 7A

Parks & Recreation Advisory Commission Staff Report

DATE: March 20, 2025

TO: Parks & Recreation Advisory Commission

FROM: Samantha Holland, Parks & Recreation Director

TITLE/RECOMMENDATION:

Consideration and approval to update the Parks and Recreation Advisory Commission bylaws Article 6A changing the start time of regular meetings to _____.

DISCUSSION/BACKGROUND

For discussion and consideration of the Commission is the start time of the regular Parks and Recreation Advisory Commission meetings. Currently, the meetings start at 6 PM. For reference, Yountville Arts meetings begin at 4 PM, the Town Council at 3 PM, Town of Yountville Community Foundation at 3 PM and the ZDRB at 5:30 PM.

The current members of the Commission can discuss updating the meeting start time of the PRAC regular meetings. Staff recommendation would be to keep the meeting dates the 3rd Thursday of the odd months of the year with a start time decided on by the Commission and noted in the motion.

If approved by the Commission, the update to the bylaws would then move forward to the Town Council for approval at a future meeting. The change would go into effect for the May 2025 meeting.

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? No

Where is it Budgeted?

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

ATTACHMENTS

1. None