

Town of Yountville

## Resolution Number 24-4316

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YOUNTVILLE APPROVING AND AUTHORIZING THE TOWN MANAGER TO SIGN AMENDMENT #1 TO PROFESSIONAL SERVICES AGREEMENT #2024-907 WITH SWAN STREAM STUDIOS LLC INCREASING THE AGREEMENT TO A MAXIMUM AMOUNT OF \$145,000 AND APPROVING A TRANSFER OF \$100,000 FROM THE GENERAL FUND ASSIGNED FOR BUDGET CONTINGENCIES FUND BALANCE ALLOCATION INTO PLANNING DEPARTMENT CONTRACT SERVICES TO COVER THESE ADDITIONAL COSTS.**

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### Recitals

- A. The Town entered into a \$45,000 Professional Services Agreement with Kari Svanstrom of Swan Stream Studios LLC in July 2024, to provide on-call planning support services; and
- B. The Town will soon exhaust the original agreement amount and staff recommends that the Town Council approve and authorize the Town Manager to sign Amendment #1 revising Section 3.4 of the original agreement, increasing the "Maximum Amount" by \$100,000 to a new maximum amount of \$145,000 to continue receiving planning support services from Swan Stream Studios LLC; and
- C. Town staff also recommend that the Town Council approve transferring \$100,000 from the General Fund Assigned for Budget Contingencies Fund Balance Allocation into Planning Department Contract Services to cover the cost of this amendment.

**Now therefore, the Town Council of the Town of Yountville does resolve as follows:**

- 1. Amendment #1 to Professional Services Agreement #2024-907 with Swan Stream Studios LLC, increasing the maximum amount to \$145,000 and attached hereto as Exhibit "A" and fully incorporated herein by this reference, is hereby approved. The Town Manager is authorized to sign the amendment on behalf of the Town.
- 2. The transfer of \$100,000 from General Fund Assigned for Budget Contingencies Fund Balance Allocation into Planning Department Contract Services to cover the cost of this amendment is hereby approved.
- 3. The Town Clerk shall attest and certify to the passage and adoption of this Resolution, and it shall become effective immediately upon its approval.

**PASSED AND ADOPTED** at a regular meeting of the Town Council of the Town of Yountville, State of California, held on this 5th day of November 2024 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Margie Mohler, Mayor

ATTEST:

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Hilary Gaede, Communications Director/Town Clerk