

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Minutes – Final

**Monday, January 8, 2024**

**4:00 PM**

**Town Council Chambers**

### Yountville Arts Commission

*Ronda Schaer, Chair*

*Cynthia Kapjian, Vice Chair*

*Noel Resnick, Commissioner*

*Judy Meredith, Commissioner*

*Geoffrey Leigh, Commissioner*

*PJ Hudson, Commissioner*

*Marita Dorenbecher, Commissioner*

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

**1. CALL TO ORDER**

**2. ROLL CALL**

**Present:** 6 Vice Chair Cynthia Kapjian, Commissioner Noel Resnick, Commissioner Geoffrey Leigh, Commissioner Judy Meredith, Commissioner PJ Hudson, Commissioner Marita Dorenbecher

**Absent:** 1 Chair Ronda Schaer

**3. PLEDGE OF ALLEGIANCE**

**4. ADOPTION OF AGENDA**

A motion was made by Commissioner Leigh, seconded by Commissioner Hudson to Adopt the Agenda. The motion carried by the following vote:

**AYES:** 7; Vice Chair Kapjian, Schaer, Commissioner Resnick, Commissioner Leigh, Commissioner Meredith, Commissioner Hudson, Commissioner Dorenbecher

**NOES:** 0

**ABSTAIN:** 0

**5. APPROVAL OF MINUTES**

**A. Approval of Minutes from the December 2023 Arts Commission Meeting**

A motion was made by , seconded by to Approval of Minutes from the December 2023 Arts Commission Meeting. The motion by the following vote:

**AYES:** 0;

**NOES:** 0

**ABSTAIN:** 0

**6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

**7. ADMINISTRATIVE / REGULAR ITEMS**

**A. Budget Preparation Information and Timeline**

Chair Schaer presented the staff report and discussed the importance of anticipating projects and associated funding in advance.

Vice Chair Kapjian commented on the potential benefit of budgeting for specific subcommittee type...(watch video)

Commissioner Leigh inquired if commissioners will receive monthly or quarterly budget status reports by subcommittee type.

Commissioners discussed the Project-Program Proposal Form and its importance in future planning and structure. Commissioner Leigh expressed that he does not like the form for internal purposes and prefers collaborative and free flowing opportunities. Commissioner Hudson reinforced the idea that the form serves an important purpose when getting public feedback about potential programming.

Chair Schaer noted that the Town is implemented a two-year biennial budget cycle; however, Arts

Commission will focus on the one year budget for the time being.

Commissioner Dorenbecher will join Commissioner Leigh when he meets with Parks and Recreation Director Samantha Holland to discuss the budget.

**8. ART FUND REPORT**

**A Art Fund Reports Ending December 2023**

Chair Schaer presented the staff report.

**9. ART WALK SUBCOMMITTEE**

Chair Schaer presented the update. The Art Walk is full and a new map is being finalized.

**10. GALLERY SUBCOMMITTEE**

Vice Chair Kapjian presented the update. The Heart of Friendship gallery show opens (insert date) next week and encourages all to attend. The gallery show is a part of Mustard Festival which run January to March. Chair Schaer noted the vendors who will be in attendance.

**11. LITERARY SUBCOMMITTEE**

**A January 2024 Update**

Commissioner Leigh presented the staff report.

Add summary from staff report.

**12. MARKETING AND PR SUBCOMMITTEE**

Commissioner Resnick presented the update.  
Insert the info from the email.

Commissioner Dorenbecher provided an update on...

re-emphasis on poetry at the art sculptures...

**13. PERFORMING ARTS SUBCOMMITTEE**

Commissioner Hudson presented an update.

Legacy Roundtable schedule. Discussed concepts

Music for Sip and Stroll, summer concert series.

Commissioner Meredith noted the need to meet with the subcommittee to plan for ...

**14. MUSTARD CELEBRATION SUBCOMMITTEE**

Find Your Heart details from press release  
Chair Schaer discussed the schedule for heart placement around town.

**15. ART, SIP & STROLL UPDATE**

Chair Schaer presented a status update.

**16. STAFF INFORMATIONAL REPORTS**

**17. COMMISSIONER COMMENTS / REPORTS**

**18. ADJOURNMENT**

Adjourn to the Yountville Arts Commission Meeting Monday, March 4, 2024 at 4 PM being held in Town Council Chambers.

I certify that a copy of this Yountville Arts Commission Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Samantha Holland

---

Samantha Holland  
Parks and Recreation Director

A motion was made by Commissioner Leigh, seconded by to Adjourn the meeting The motion carried by the following roll call vote:

**AYES:** 7; Vice Chair Kapjian, Schaer, Commissioner Resnick, Commissioner Leigh, Commissioner Meredith, Commissioner Hudson, Commissioner Dorenbecher

**NOES:** 0

**ABSTAIN:** 0